

THE CI

- **To:** The Honorable Mayor and City Council
- From: Steven S. Carrigan, City Manager
- Date: November 1, 2019
- **Re:** City Council Information Report

CITY SAFETY PROGRAM RECIOGNIZED

The Central San Joaquin Valley Risk Management Authority presented its FY 2018-19 Safety Awards and the City of Merced was recognized for its city-wide Emergency Response Plan program.

Rosa Kindred-Winzer (right) was recognized as a key team member in the development of a written Emergency Response Plan (ERP) for the Merced Civic Center.

In June, a joint emergency evacuation drill with the UC Merced Downtown Campus was held. It led to the preparation of a City-wide Emergency Response Plan program.

Each city satellite location will have its own ERP and employee training will be conducted. Periodic emergency drills will be conducted at all locations to guarantee safety of all employees.



BERNASCONI PARK PLAYGROUND

Public Works crews have added base material around the Bernasconi Park playground area, finishing the top surface with additional Fibar. Over time, the base material has been compacted and this added base material and Fibar allows for a better transition from the concrete and grassy areas to the playground surface.



FLOOD FIGHTING TRAINING AT PUBLIC WORKS

In preparation of the storm season, Fri., Oct. 25, Sewer and Storm Division put on a flood fighting training for Public Works divisions. The training included video and classroom work, as well as hands-on experience with sandbag technique and procedure for setting up the "muscle wall" (flood defense barrier wall pictured below).



TREE TRIMMING CONTINUES ON M STREET, VIA MORAGA

Public Works crews continue tree trimming along M Street this week. Crews also trimmed trees along Via Moraga.



ADA GIVENS PARK IRRIGATION REPAIRS

Parks crews repaired multiple irrigation mainline breaks throughout Ada Givens Park this week.



LEAF COLLECTION TO BEGIN

The annual Leaf Collection Program will begin later this month. The flier that was sent to all residences in Merced is attached.

APPLEGATE PARK ZOO GIFT SHOP

Public Works crews have completed replacing weather-damaged siding along the perimeter of the Applegate Park Zoo Gift Shop.



WELL SITE 21 (G STREET & BELLEVUE ROAD)

This new well site is currently under construction, with anticipated completion in summer 2020. Public Works crews have cut in a new 16" tee on Bellevue Road. Progress also continues on construction of the block wall building at the site.





ENGINEERING UPDATE

Well No. 21 Hobbs Construction set up the foundation for pump station building at Water Well No. 21.



Main & M Street Roadway Reconstruction

AGEE Construction is in the process of laying pavement on Main Street between N and M Streets. They will be starting to raise iron and completing the storm drain installation next week. M Street will be closed starting Monday as work shifts to that section of the Improvement Project.



HALLOWEEN FUN AT MERCED PD

"Merced's Most Wanted," was a Halloween event sponsored by the Merced Police Department, with the help of other local agencies. It attracted a large group of Merced's finest ghosts and goblins, and other assorted youths decked out in their spooky best. Coordinated by Eugene Drummond, the event resulted in lots of happy kids, and parents, too.



INSPECTION SERVICES REPORT

Please find attached the biweekly Inspection Services report.

PLANNING COMMISSION AGENDA

Please find attached the Planning Commission agenda for the Weds., Nov. 6, meeting.

MCAG NEWSLETTER

Please find attached the Merced County Association of Governments newsletter for November.

SAVE THE DATE

- Nov. 2 Dist. 5 Town Hall, Meadows and Loughborough, 10 a.m. to 4 p.m.
- Nov. 7 -- Dist. 2 Town Hall, Stephen Leonard Park Youth Center, 5:30-7 p.m.
- Nov. 7 MID 100th Celebration, Courthouse Museum, 5 p.m.
- Nov. 8 Storm Spotter class, Sam Pipes, 6-8 p.m.
- Nov. 11 Veterans Day Parade, Bob Hart Square, TBD
- Nov. 12 Eggs & Issues: Sustainable Groundwater Mgmt. Act, 7:30-9 a.m.
- Nov. 13 Boys & Girls Club CEO reception, Club, 5:30 p.m.
- Nov. 13 GEO Reentry Services, Fall Transition, Gateway Gardens, 5:30 p.m.
- Nov. 15 Pearl Family Dentistry 10th Year Anniversary Event, 12:00 p.m.
- Nov. 19 DY Project Fundraiser, MultiCultural Arts Center 6-8 p.m.

REPORTS & CORRESPONDENCE

1.	Leaf Collection flier	P. 10
2.	Inspection Services report	P. 12
3.	Planning Commission agenda	P. 13
4.	MCAG November newsletter	P. 17



during your scheduled days.

*** *Remember to Keep the GREEN Clean ***

CITY OF MERCED - PUBLIC WORKS 1776 GROGAN AVE MERCED, CA 95341 PRSRT STD U.S. POSTAGE PAID ABS DIRECT, INC.



City of Merced 2019-2020 Leaf Collection Program Leaf collection starts November 12, 2019. This program is available only within City of Merced limits.

- Do not park at the curb on collection days.
- Sweep leaves into rows at least four feet from the curb.
- Please put as many leaves as possible in your green can.
- No branches, brush clippings, pine needles, pine cones, or lawn clippings will be collected.
- Collected leaves are used for mulch and compost on local farms.
- Program will operate six days a week, EXCEPT for the Thanksgiving, Christmas, and New Year holidays.
- Due to unforeseeable variables, routes may be delayed or ahead of schedule. If we get ahead of schedule, we will return during your scheduled days. We appreciate your understanding and patience.
- Area service dates are next to the corresponding color/area on the map below. Each area will be serviced <u>once</u> during the scheduled week.

If you have any questions regarding this program, please call Public Works at (209) 385-6800.



Inspection Services CI

For the period of October 7th through October 20th, 2019, there were 16 New Single Family Dwelling Permits Issued.

The running total of New Single Family Dwellings in Plan Review is 83.

Multi Family Permits in review:

Gateway Terrace Apartments located at 405 W 12th St, 1 Office/Lounge and 6, 2 story Apartments; 2 buildings have 16 units, 3 buildings have 30 units, and 1 building has 4 units. Yosemite at Lake Apartments located at 2850 E. Yosemite Ave.; 15- 27,276 SF 3-story apartment buildings each with 15 units, and a 1,200 SF maintenance building. Compass Pointe phase II: 128 units in 16, 8-plex buildings plus a clubhouse. There were 0 multi-family permits issued during this period. (No change since last report)

There were 2 new construction commercial permits issued during this period; one for the 858 SF Dutch Bros Coffee located at 2005 E. Childs Ave., and one for a 38,415 SF expansion on O'Keeffe's glass plant, aka Safti First, located at 220 S R St.

There was 1 new tenant improvement permit issued during this period; for a 16,000 SF cannabis manufacturing & distribution operation for CCJM located at 115 Heron Wy.

There was 1 new commercial submittal during this period; for a new 8,400 SF metal warehouse building for Lawler Excavation located at 2266 Cessna Wy.

There were 7 new tenant improvement submittals during this period; one for tenant improvements to construct demising walls, add t-bar ceiling, conduct lighting and electrical upgrades, and replace HVAC ducting for suites 714, 717, and 719 at the Merced Mall located at 851 W. Olive Ave., one to remove dentist office equipment and return the space to regular offices at 552 W 26th St., one for a 6,900 SF retail cannabis renovation for Medallion Wellness located at 808 W 16th St., one for the addition of a reach-in cooler and kitchen at Choice Market located at 836 T St., one for a remodel for Johnston MD located at 3329 G St, ste B, one for renovations at Rumen's Auto body located at 1461 W Main St., and one for Dollar General located at 1729 Hwy 140.

There were 3 CofOs issued for this period; one for tenant improvements for El Palmar Taqueria located at 3144 G St. #145, one for Golden State Dermatology located at 388 E Yosemite Ave. #100, and one for a 477 SF outdoor patio seating area for Villa's Mexican Food located at 900 Loughborough Dr.

City of Merced PLANNING COMMISSION Agenda

SEMIMONTHLY REGULAR SESSION

<u>Accommodations for Individuals with Disabilities may be Prearranged</u> <u>and Assisted Listening Devices Available in the Council Chambers</u> <u>Please Contact the Recording Secretary at (209) 385-6858</u>

CALL TO ORDER

MOMENT OF SILENCE

Merced City Council Chambers Wednesday, November 6, 2019 7:00 p.m.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

1. APPROVAL OF AGENDA

2. <u>MINUTES</u>:

October 23, 2019

S P E A K E R S

Please be brief and to the point - preferably 3 to 5 minutes. Max Time Limit prior to Agendized items: 15 minutes. Once the maximum has been reached, remaining speakers will be asked to wait until the end of the meeting to make their comments.

To address the Planning Commission, complete a Request to Speak Form and place in the drop box located to the right of the speaker podium prior to the opening of the public hearing or the announcement of the item by the Chairperson. Speakers will be called up, 3 to 5 at a time, in the order in which the forms are received.

Please use the microphone and state your name and city of residence for the record.

Information/instruction on how the meeting will be run appears on the reverse side of this page.

PUBLIC HEARINGS/REPORTS:

Permits, license, and other entitlements:

Applicant's Representative – 15 minutes (including rebuttal) Appellant's Representative – 15 minutes (including rebuttal) All other speakers will have 5 minutes each.

All other issues:

3 or less speakers: 5 minutes each

Over 3 speakers: Maximum of 3 minutes each

A timer clock is located directly across from the podium, illuminating the speaker's remaining time. Once the time is exhausted, a buzzer sounds. Please be courteous and conclude your discussion promptly.

GENERAL INFORMATION

The Planning staff can assist you with other planning questions on matters such as annexation to the city, land subdivision, downtown Merced projects, home occupation permits, zoning, population and housing. (Phone 385-6858) 678 West 18th Street, Merced, CA 95340. Prior to each regular Commission Meeting, a complete agenda packet is available for review in the Planning Department at 678 West 18th Street, Merced, and on the City's website at <u>www.cityofmerced.org</u>. Any documents provided to a majority of the Commissioners after this agenda is posted will be available for public inspection in the Planning Department during normal business hours.

THE PLANNING COMMISSION

The citizens of Merced elect the members of the City Council. They in turn appoint seven advisors, the Planning Commission, to make recommendations on planning matters. The Commissioners are civic-minded citizens who serve an average of 35 meetings a year with no pay. Meetings are normally held at 7:00 p.m. on the Wednesday nights following the first and third Mondays of the month, in addition to special meetings as called.

The staff assists the Commission but does not vote. The City Attorney provides legal assistance and assists the Commission on procedural matters; the Planning Director and staff prepare the agenda, provide reports, etc. Other City staff members such as the Civil Engineer also serve as advisors to the Commission.

PLANNING COMMISSION MEETINGS

The Commissioners are interested in your views and want to hear them. Information on a proposed action is publicized before it is brought before the Planning Commission. For example, on a proposed zoning action, mailers are sent to all property owners within a 300-foot radius and a notice appears in the legal advertisement section of the Merced Sun-Star. Important pending items will also often be mentioned in pre-meeting references in the local newspaper.

Consent Items

Items noted as "(CONSENT)" are considered routine and will normally be approved without a staff presentation or discussion by the Planning Commission <u>unless</u> a Commissioner or member of the audience has a question(s) or wishes to make a statement or discuss an item. If so, please approach the microphone at the time the particular item is reached.

Public Hearings

The Commission will ask those who are for* or against** a proposal to speak at all <u>public hearings</u>. The sequence of events is:

- 1. Staff report of facts and a recommendation.
- 2. Applicant's statement.
- 3. Proponents* of the proposal.
- 4. Opponents** of the proposal.
- (5. If necessary, a summary statement or rebuttal from the applicant.)

If you decide to speak, please submit a "Request to Speak" form prior to the start of the public hearing. You will be called up to speak at the appropriate time by the Recording Secretary. Please start by giving your name and city of residence, then tell the Commissioners your concern. We want your views; don't worry about how to say them. If several people have spoken, try not to be repetitious. If there are several in your area with concerns, why not appoint a spokesman. The Commission is particularly interested in the <u>specific reasons</u> you are for or against a proposal because their decision has to be based on specific reasons.

A Commission denial of a request or proposal is final in the case of Conditional Use Permit Applications (unless appealed to City Council within five business days) and Tentative Subdivision Maps (unless appealed to City Council within 10 business days). On many other items, the Commission <u>RECOMMENDS ACTION</u> to the Council. If your item is passed on to the City Council, be sure to follow up by attending the Council hearings and expressing your point of view.

You may also find that the Commission may not get to your item - set for 7:00 p.m. public hearing - until 10:00 p.m. for instance. We regret you having to wait. Experience has shown that setting hearings 1/2 - 1 hour apart is unwise, however. Sometimes matters are withdrawn or are resolved quickly leaving the Commission and public in a position of waiting for an appointed time to arrive.

3. COMMUNICATIONS

At this time, any member of the audience may comment on any matter which is not listed on the agenda. Please submit a "Request to Speak" form prior to the announcement of the item by the Chairperson.

4. ITEMS

Any matters listed as ("CONSENT") in the descriptions below are considered routine by the Planning Commission and will be adopted by one action of the Commission unless any citizen submits a "Request to Speak" form or Commission member has any question or wishes to make a statement or discuss an item. In that event, the Chairperson will remove that item from the Consent Calendar and place it for separate consideration.

4.1 Administrative Conditional Use Permit #AS-229, initiated by Seritage SRC Finance, LLC, property owners. This application involves consideration of a Comprehensive Sign Package (including additional wall mounted signage and a 34-foot-tall corner wall sign) for the new commercial suites at 1011 W. Olive Avenue. The site is generally located on the east side of R Street, approximately 1,100 feet north of Olive Avenue, within Planned Development (P-D) #1, with a Regional/Community Commercial (RC) General Plan designation.* PUBLIC HEARING*

ACTION: Approve/Disapprove/Modify

- 1. Environmental Review #19-32 (Categorical Exemption)
- 2. Administrative Conditional Use Permit #AS-229
- 4.2 Vesting Tentative Subdivision Map #1311 ("Benny Hills Estates"), initiated by Quad Knopf, Inc., applicant for BMP Properties, property owner. This application involves a request to subdivide one parcel (approximately 1.90 acres) into 12 single-family lots ranging in size from 4,946 square feet to 6,475 square feet, generally located at the southeast corner of N. Coffee Street and Merced Avenue (at 1600 N. Coffee Street), within a Residential Planned Development (RP-D) #54 zone. *PUBLIC HEARING*
 - ACTION: Approve/Disapprove/Modify
 - 1. Environmental Review #19-25 (Categorical Exemption)
 - 2. Vesting Tentative Subdivision Map #1311

4.3 Election of Chairperson and Vice Chairperson

ACTION: Elect Chairperson and Vice-Chairperson

4.4 Cancellation of November 20 and December 18, 2019, Planning Commission Meetings due to holidays

5. INFORMATION ITEMS

- 5.1 Calendar of Meetings/Events (see below)
- 6. <u>ADJOURNMENT</u> (Traditionally no later than 11:00 p.m.)

CALENDAR OF MEETINGS/EVENTS

November	4	City Council, 6:00 p.m.
	6	Planning Commission, 7:00 p.m.
	18	City Council, 6:00 p.m
	20	Planning Commission, 7:00 p.m. (To Be Cancelled)
December	2	City Council, 6:00 p.m.
	4	Planning Commission, 7:00 p.m.
	10	Bicycle Advisory Commission, 3:00 p.m.
	16	City Council, 6:00 p.m.
	18	Planning Commission, 7:00 p.m. (To Be Cancelled)

N:shared:planning:PCAgenda

ACTION: Cancel the Planning Commission Meetings of November 20 and December 18, 2019



369 W. 18th Street Merced, CA 95340 (209)723-3153 www.mcagov.org

NOVEMBER 2019

MCAG APPOINTS NEW MERCED COUNTY REGIONAL WASTE AUTHORITY DIRECTOR

Merced County Association of Governments (MCAG) is pleased to welcome Eric Zetz, as the new Director for the Merced County Regional Waste Management Authority (RWA).



Zetz previously worked as the Division Manager of Solid

Waste for the City of Clovis and then the City of Sunnyvale and joins RWA with more than ten years of experience in the solid waste management field. His accomplishments include oversight of the Sunnyvale SMaRT station, a receiving and sorting operation for recyclables from throughout Santa Clara County, as well as presiding over the Sierra chapter of the Solid Waste Association of North America.

"As a native of the San Joaquin Valley, I am excited to come back home to help our region address the challenges we face in the waste disposal and diversion arenas," said Zetz. "There are unique opportunities in Merced County to work with partners on innovative solutions that are crucial to meeting our long-term recycling, diversion, and environmental goals."

"Eric brings a wide range of expertise to our Agency," said Stacie Dabbs Guzman, MCAG Executive Director. "He is an excellent addition to our staff as we implement the State's new regulations on organic waste as well as improve our landfill operations and facilities in both Merced and Los Banos."

Prior to joining the solid waste industry, Zetz worked for local government agencies in Fresno County on planning, transit, and transportation related programs. He received both his BA and MBA from California State University, Fresno. Zetz resides in Clovis with his wife Autumn and their three teenage sons. Welcome to MCAG Eric!

MCAG NOW ACCEPTING APPLICATIONS FOR THE 2020 ANNA MARIA FUENTES SCHOLARSHIP

MCAG is now accepting applications for the 2020 Anna Maria Fuentes Scholarship. The MCAG Governing Board and staff established this scholarship program in 2010 to honor the memory of Anna Maria Fuentes.

The Anna Maria Fuentes Scholarship is awarded annually to a graduating high school senior in Merced County with a grade point average of 3.8 or higher who has demonstrated a high level of participation in extracurricular activities including positions of leadership. Applicants must provide a personal essay that describes their need for scholarship in order to pursue higher education goals.

The 2020 scholarship recipient will receive \$1,000 and will be eligible to receive additional awards of \$1,000 each year for three years based on scholastic performance. Interested applicants can access the scholarship application at

www.mcagov.org/Scholarship.

General inquiries can be directed to Eva Garibay at <u>eva.garibay@mcagov.org</u> or 209-723-3153 x 108.

THE BUS TO PARTICIPATE IN OPERATION "STUFF THE BUS" TOY DRIVE

The Bus will once again, partner with the Merced County Human Services Agency for the annual Operation Holiday Toy Drive "Stuff The Bus" to benefit foster



children in Merced County.

The Bus will be located at the Barnes and Nobles parking lot on Olive Avenue in Merced on Saturday, November 30, 2019 from 10:00 am - 4:00 pm to collect donations of new, unwrapped toys. In addition, cash donations, new coats, and blankets will also be accepted.



NOVEMBER MEETINGS & EVENTS:

- **11/01** Citizens Advisory Committee Meeting, MCAG office, 8:30 am
- **11/02** Highway 59 & Billy Wright landfills open until 3:00 pm
- **11/10 & 11/11** FREE YARTS service to Yosemite, visit <u>varts.com</u> for more information
- **11/11** All MCAG offices closed in observance of Veterans Day
- **11/13** Technical Review Board meeting, 12:00 pm, City of Dos Palos
- 11/15 DBE Workshop, 10:00 am 1:00 pm, Sam Pipes Room, Merced City Hall
- **11/16** Highway 59 & Billy Wright landfills open until 3:00 pm
- **11/21** Governing Board meeting, Dos Palos Council Chamber, 3:00 pm
- **11/28-11/29** MCAG offices closed in observance of Thanksgiving
- **11/30** Highway 59 & Billy Wright landfills open until 3:00 pm
- **11/30** Operation Stuff the Bus Toy Drive, Barnes & Nobles, 10:00 am - 4:00 pm

For more information about these events, or if your City or community has public events you would like published in our newsletter, contact Eva Garibay at: <u>eva.garibay@mcagov.org</u>



HONORING ALL WHO SERVED





The Merced County Regional Waste Authority Highway 59 and Billy Wright landfills are open every Saturday from 8:00 am to Noon. In addition, both landfill locations have extended hours until 3:00 pm during the first Saturday of the month and on any Saturday following a closed holiday. For more information please visit: www.mcrwma.org

Highway 59 LandFill 7040 N Highway 59 Merced, CA 95348 Phone: 209-723-4481

Monday - Friday: 7:00 am - 3:30 pm Saturday: 8:00 am - Noon **November 2, 2019** (*1st Saturday*): 8:00 am - 3:30 pm BILLY WRIGHT LANDFILL 17173 S Billy Wright Road Los Banos, CA 95348 Phone: 209-826-1163

Monday - Friday: 8:00 am - 3:30 pm Saturday: 8:00 am - Noon **November 2, 2019** (1st Saturday): 8:00 am - 3:30 pm

STAY CONNECTED WITH US!

To receive text and/or email notifications from MCAG related to public meetings, traffic alerts, RFP releases, job opportunities, and more, visit <u>www.mcagov.org</u> and click on the "Notify Me" icon. You can also follow

us on Twitter, Facebook, Instagram, LinkedIn and YouTube!





NOVEMBER 2019—UPDATE

Measure V, Merced County's ½ cent transportation sales tax, was passed by Merced County voters with 71% approval in November 2016. In an effort to keep the community informed about this transformative measure, MCAG will feature monthly updates in this newsletter. You can also visit <u>www.mcagov.org/measureV</u> for the latest!

Over the past year, local jurisdictions have made steady progress on Measure V projects around the County. Recently, the City of Dos Palos completed a \$101,797 downtown project. The project included the reconstruction of the northeast sidewalks in, and around, Center Avenue and Blossom Street and was done to enhance the walkability of the City's downtown. The City is set to break ground on additional projects in the near future.

HAVE YOU SPOTTED MEASURE V AT WORK IN MERCED COUNTY?

Snap a picture and send it to measurev@mcagov.org or tag us on Facebook, Instagram and Twitter

> @mcag_merced or use the hashtag

#MeasureV_mcag



Before: Blossom Street, Dos Palos



After: Blossom Street, Dos Palos

CONTACT: Mary-Michal Rawling, MPA, Public Affairs Manager (209) 723-3153 x 119 or <u>mary-michal.rawling@mcagov.org</u>

CIPAGE | 19

DBE WORKSHOP

Disadvantaged Business Enterprise





BUS

MERCED CIVIC CENTER SAM PIPES ROOM 678 W. 18th Street Merced, CA 95340

FRIDAY

LEARN ABOUT

- Doing business with Federal and State Agencies
- Small Business Certification
- Becoming a Disadvantaged Business Enterprise (DBE)
- Setting up your Cal eProcure account tips and tricks!
- Products and services that Caltrans purchases
- One-on-one DBE assistance by request!



NOVEMBER 15th 10:00 am - 1:00 pm

* Lunch will be provided

FREE REGISTRATION

You can register at the MCAG office: 369 W. 18th Street Merced, CA 95340

WORKSHOP CONTACT

∽ rochelle.garcia@mcagov.org

📞 (209) 723-3153 x 153

CLEAGE OF online at www.mcagov.org/DBE

Saturday, November 30, 2019

Stuff "THE BUS" Operation Holiday Toy Drive

Barnes & Noble Merced W. Olive Avenue and Austin Ave. 10:00 a.m. - 4:00 p.m.

Help us make a difference in the lives of Merced County's Foster Children/Teens and At-Risk Youth!



We accept new, unwrapped toys, cash, checks and gift cards.