

**CITY OF MERCED
2014-2015 ADOPTED BUDGET**

TAB 11

PUBLIC WORKS OPERATIONS

Public Works Department

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PUBLIC WORKS DEPARTMENT

“CUSTOMER SERVICE WITH QUALITY CARE”

DESCRIPTION

Through a continuing process of employee involvement, the Public Works Department has adopted the following mission and value statements as a foundation for all of the Department's activities.

OUR VISION

To be known as an exceptional organization providing a wide variety of essential services to the communities of Merced and one another with the highest level of integrity, selflessness, professionalism, and efficiency.

MISSION

In order to accomplish our vision we are committed to ...

- Provide exceptional customer service through a unified team of dedicated, professional and selfless employees.
- Enhance our quality workforce through training, development and advancement opportunities.
- Provide a safe and healthy working, living and growing environment for all.
- Build collaborative partnerships with those we serve.

PUBLIC WORKS ADMINISTRATION

PUBLIC WORKS - ADMINISTRATION

FUND NO. 029

ACCOUNT NO. 1102

DESCRIPTION

The Public Works Administration Division provides administrative support to the Fleet, Facilities, Solid Waste, Streets, Parks, Trees, Water, Storm Drains, Sewer, Water Quality Control and the Wastewater Treatment Divisions, while providing responsive quality service to the general public.

MISSION

Provide and maintain excellent customer service through strategic planning, budgeting, administrative management, and service support for the Public Works Department. Ensure employee health and safety is maintained, while providing quality customer service to both internal and external customers.

GOALS

- Establish a culture and reputation of superior customer service for both internal and external customers.
- Continue to promote and conduct trainings for a safe working environment for Public Works employees.
- Promote Geographical Information Systems (GIS) technology to enhance internal and external customer service needs.
- Pursue "Green" opportunities and improve cost efficiency to ensure customers receive the highest level of energy efficient environmental friendly service at the lowest cost when compared to other agencies, both public and private.

OBJECTIVES

1. Enhance customer relations.

PERFORMANCE MEASUREMENTS/INDICATORS

Continue the use of mass media in publicizing various Public Works programs, highlighting major programs at least once per year.

Continue to upgrade the Public Works web pages quarterly; providing up-to-date information regarding operations, services, and activities.

ADMINISTRATION

- Send 15 customer survey's per month to measure Public Works customer service effectiveness. Customers will be chosen to represent different areas of service provided and all city representatives.
2. Aggressively promote safety in the work place.
- Conduct general and OSHA required safety training programs for new hires and annually for all Public Works personnel, including annual refresher course of the Injury and Illness Prevention Program.
- Monitor and review both vehicle and personnel accidents with Safety Committee and Risk Control Committee monthly to identify causes and implement loss prevention methods.
- Hold "All-Hands" safety training meetings once per month.
- Promote workplace safety through coordination with the Risk Management Authority by hosting and/or attending risk management training events. Host one RMA event per year.
3. Collaborate with Engineering to identify areas where Public Works Standards need revision.
- Review standards which apply to Public Works twice per year, and coordinate needed revisions with Engineering Department.

4. Provide appropriate training opportunities consistent with the needs of the Administration staff.

Average 16 hours training per employee annually.

Maintain Standard Operating Procedures Manual to aid in training Administrative staff. Revise and add procedures as needed.

5. Collaborate with Engineering Department to develop and implement a citywide GIS program.

Work with the Water Division to obtain and map GPS coordinates for 25% of water valves, to include all pertinent information about the valves for each type of property coordinates obtained.

Work with Wastewater Collection Division to obtain and map coordinates for 25% of collection system manholes, including pertinent information.

2014/2015 Budget Highlights

Continue to incorporate technology-driven cost accounting, customer service and management systems to decrease costs, identify weaknesses to improve service, and meet customer demands. Budget constraints on the Department's general fund operations will continue to cause increased contact from affected customers with the Administration Division.

Public Works Oper. Admin

ACCOUNT NO. 1102

E X P E N S E S	Actual 2011-12	Actual 2012-13	Final Budget 2013-14	Dept.Head Request 2014-15	City Mgr. Recom. 2014-15	Council Approval 2014-15
Personnel Expenses	1,197,241	1,384,497	1,432,334	1,496,768	1,496,767	1,496,767
Supplies and Services	320,119	327,534	379,768	402,090	392,078	390,557
Debt Service	0	0	0	0	0	0
Acquisitions	0	0	0	0	0	0
Capital Improvements	0	0	0	0	0	0
* Undefined *	0	3,072	3,182	3,297	3,297	3,297
TOTAL	1,517,360	1,715,103	1,815,284	1,902,155	1,892,142	1,890,621

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F I N A N C I N G S O U R C E S	Actual 2011-12	Actual 2012-13	Final Budget 2013-14	Estimated 2014-15
PERS-EE Share 2.5% @ 55	34,613	68,189	79,526	82,745
PERS-EE Share 2% @ 62	0	0	0	2,681
Investment Earnings	1,601	1,952	1,500	1,500
Unclassified	1,587	379-	0	0
Sale of Equipment	0	0	100	0
Adm Reimb-General Fund	32,779	34,098	26,970	33,302
Adm Reimb-Maint. District	7,751	7,960	8,095	8,242
Adm Reimb-Street Trees	18,756	21,370	16,598	0
Adm Reimb-Street Maint.	43,438	42,268	35,617	44,236
Adm Reimb-Wastewater Sys	202,041	224,930	181,690	229,327
Adm Reimb-Water System	146,184	162,529	138,863	187,938
Adm Reimb-Refuse System	191,708	213,962	181,834	231,443
Adm Reimb-Fleet Managemnt	59,543	63,972	54,280	65,234
Interdept DSR-General Fnd	26,166	60,314	53,397	54,464
Interdept DSR-Maint Dist	30,498	33,698	31,408	36,515
Interdept DSR-Street Tree	24,504	39,874	43,195	0
Interdept DSR-Streets	47,530	65,067	55,726	57,031
Interdept DSR-CFD's	0	560	616	822
Interdept DSR-Wastewater	206,184	150,408	174,068	177,459
Interdept DSR-Water Sys	209,408	167,794	180,913	185,993
Interdept DSR-Refuse	319,286	327,118	315,359	352,977
Interdept DSR-Fleet	10,342	42,187	36,828	32,667
Interdept DSR-Facilities	12,701	21,748	20,772	21,055
Other Revenues	109,260-	34,516-	177,929	84,990
TOTAL	1,517,360	1,715,103	1,815,284	1,890,621

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P E R S O N N E L

Number of Positions

Classification	Funded In Budget 2013-14	Dept.Head Request 2014-15	City Mgr. Recom. 2014-15	Council Approval
Dir. of Pub. Works Operations	1.90	1.90	1.90	1.90
Safety Specialist/Trainee	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	1.00
Secretary I/II	3.50	3.60	3.60	3.60
GIS Coordinator	1.00	1.00	1.00	1.00
Systems Technician I/II/III	1.00	1.00	1.00	1.00

P E R S O N N E L

Number of Positions

Classification	Funded In Budget 2013-14	Dept. Head Request 2014-15	City Mgr. Recom. 2014-15	Council Approval
Acctg. Technician	1.00	1.00	1.00	1.00
Accountant I/II	1.00	1.00	1.00	1.00
Account Clerk I/II/III	3.00	3.00	3.00	3.00
TOTAL	14.40	14.50	14.50	14.50

BUDGET DETAIL EXPENSES

029-1102	Public Works Oper. Admin						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
531.01-00	Regular Salaries	751,453	857,454	871,184	881,504	881,504	881,504
531.03-00	Extra Help	0	5,487	12,489	0	0	0
531.04-01	Regular Overtime	6,372	6,080	8,467	8,594	8,594	8,594
531.10-02	Unused Sick Leave	1,288	2,703	2,838	2,881	2,881	2,881
531.10-05	Retirement PERS Classic	150,661	180,011	190,232	198,251	198,251	198,251
531.10-06	Social Security-OASDI	45,825	52,676	53,307	57,394	57,393	57,393
531.10-07	Social Security-Medicare	10,992	12,749	12,863	13,589	13,589	13,589
531.10-10	Retirement-PERS New Membr	0	0	0	7,129	7,129	7,129
531.10-12	Workers Compensation	7,352	2,788	3,343	11,573	11,573	11,573
531.10-20	Earned Benefit	10,433	28,322	15,393	72,504	72,504	72,504
531.10-21	Bilingual Pay Program	1,204	1,203	1,200	600	600	600
531.10-23	Uniform Cleaning	83	44	217	217	217	217
531.10-27	PTS Plan FICA Alternative	0	71	162	0	0	0
531.10-33	Core Allowance	192,750	216,238	236,092	218,201	218,201	218,201
531.10-35	Post Employment Benefits	18,828	18,671	24,547	24,331	24,331	24,331
Personnel Services		1,197,241	1,384,497	1,432,334	1,496,768	1,496,767	1,496,767
532.11-00	Utilities	15,506	13,787	16,120	16,120	16,120	16,120
532.12-00	Telephone	5,101	3,725	5,541	4,617	4,617	4,617
532.13-00	Postage	818	690	729	729	729	729
532.15-00	Office Supplies	20,811	20,599	38,782	39,939	40,931	39,410
532.17-00	Professional Services	120	17,026	16,470	16,470	16,470	16,470
532.18-00	Travel and Meetings	2,807	6,347	5,482	5,482	5,482	5,482
532.20-00	Training Expense	1,324	2,235	6,625	6,625	6,625	6,625
532.21-00	Rents/Leases	2,372	2,338	3,680	3,680	3,680	3,680
532.23-00	Vehicle Operations/Maint	9,993	10,551	6,955	10,251	9,360	9,360
532.24-00	Memberships, Subscription	27,633	8,409	13,889	15,981	15,981	15,981
532.25-00	Maintenance Matls & Svcs	3,242	5,323	25,532	14,222	14,222	14,222
532.28-00	Safety Supplies	3,850	7,295	8,800	8,800	8,800	8,800
532.30-01	Dept Share of Insurance	29,542	21,300	16,237	19,039	16,212	16,212
532.32-00	Vehicle Replacement Fee	13,908	14,521	15,240	16,317	16,317	16,317
532.35-84	Retro Fee Expense	0	250	0	0	0	0
532.38-00	Support Services	115,635	123,595	114,746	127,510	122,129	122,129
532.45-00	Facilities Maint Charge	26,567	30,497	42,428	43,948	41,268	41,268
532.46-00	Computer Replacement Chrg	33,489	31,552	36,194	46,757	46,757	46,757
Supplies and Services		312,718	320,040	373,450	396,487	385,700	384,179
534.91-01	Adm Exp-City Manager	0	0	17	0	0	0
534.91-03	Adm Exp-City Clerk	0	0	0	33	33	33
Administrative		0	0	17	33	33	33
535.92-17	Interdept DSC-Develop Svc	7,363	7,456	6,301	5,570	6,345	6,345
535.92-72	Interdept DSC-Supprt Sr	38	38	0	0	0	0
Interdepartmental		7,401	7,494	6,301	5,570	6,345	6,345
968.93-71	Trsf-Facilities Main(671)	0	3,072	3,182	3,297	3,297	3,297
Other		0	3,072	3,182	3,297	3,297	3,297
**	Public Works Oper. Admin	1,517,360	1,715,103	1,815,284	1,902,155	1,892,142	1,890,621

PUBLIC WORKS OPERATIONS – ADMINISTRATION

- 12-00 Office & cellular phones, telephone listing, and two-way radio circuits
- 18-00 Geographical Information System & OSHA Training, as well as Public Works Officers Institute
- 24-00 California Water Environment Association, CAL-OSHA Reporter, and American Public Works Association membership
- 28-00 Department Recognition Safety Awards, video rentals, Public Works Safety Awareness Week, and CPR cards and First Aid supplies.

FOOTNOTE: A portion of administrative costs are recovered through Direct Service Charges to divisions, with remaining general administration expenses spread based on number of employees and operating budget.

STREETS AND STREETLIGHTS

STREET AND STREETLIGHT MAINTENANCE

FUND NO. 022

ACCOUNT NO. 1104

DESCRIPTION

The Street and Streetlight Maintenance Division performs all necessary maintenance and repairs to all city infrastructure located within the City's public right-of-ways, to include city streets, sidewalks, curb and gutters, street lights, traffic signals, signs, and pavement markings.

MISSION

Perform all maintenance with a high level of professionalism and quality, ensuring the City's infrastructure is maintained in a safe and reliable manner.

GOALS

- ◇ Ensure our street and sidewalk work orders are inspected, repaired or preventive maintenance is performed in accordance with best management practices.
- ◇ Continue to implement new procedures, private contracts and technologies to enhance the efficiency and productivity of the division that will provide the highest level of customer service and minimize costs.
- ◇ Continue management of the annual leaf collection program.

OBJECTIVES

1. Continue ongoing Street Maintenance Program to maintain street integrity through an aggressive inspection and replacement program.

PERFORMANCE MEASUREMENTS/INDICATORS

Replace 50,000-sq. ft. of asphalt, utilizing city forces and private contractors at strategic locations by June 2015. Contingent on availability of funding.

Fill potholes within 24 hours after reported customer complaints.
Aggressively inspect streets weekly for potholes on major roads.

Work closely with the Engineering department on capital projects to ensure all aspects of projects are covered prior to construction.

STREET AND STREETLIGHT MAINTENANCE

- | | |
|--|--|
| 2. Continue Sidewalk Maintenance Program to remove tripping hazards, using city forces and private contractors. Install ADA ramps as prioritized through inspection and Engineering's ADA ramp project list. | <p>Shave/Saw cut 300 trip hazards by June 2015.</p> <p>Replace temporary patches, due to utility cuts in sidewalks, with permanent concrete repairs within 30-days of work performed by the Utilities Division.</p> <p>Work with the Engineering Department on the identifying and installation of ADA ramps at strategic locations with emphasis on schools, hospitals, and businesses with curbs restricting ADA access.</p> |
| 3. Continue Traffic Signal and Streetlight Maintenance Program. | <p>Continue 2 hour maximum response to reported traffic signal problems and 48-hour maximum response time to reported streetlight outages. Tracking accomplished through current work order system.</p> <p>Continue to research technological improvements to determine how they may benefit the city's traffic signal and streetlight maintenance program.</p> |

STREET AND STREETLIGHT MAINTENANCE

4. Continue Street Signs and Traffic Pavement Markings Maintenance Program with focus on meeting MUTCD regulatory retro-reflectivity standards by 2018.

Complete annual repainting of all STOP's, center-line, bike lane, and fog line striping by June 2015.

Conduct annual sign survey to identify necessary repairs or replacements in Area 3 (Downtown, Cooper Ave to Yosemite, 13th to 22nd St.) City is divided into 6 areas, completion of project 2018.

Coordinate with Traffic Committee and Engineering Department to ensure completion of all street sign ordinance changes and requests within one week of allowed installation date.

2014-2015 BUDGET HIGHLIGHTS

There are no significant changes in program direction, expenditures or revenues contingent upon fiscal stability.

Street/Light Maintenance

ACCOUNT NO. 1104

E X P E N S E S	Actual 2011-12	Actual 2012-13	Final Budget 2013-14	Dept.Head Request 2014-15	City Mgr. Recom. 2014-15	Council Approval 2014-15
Personnel Expenses	880,946	850,253	893,929	957,226	957,226	957,226
Supplies and Services	1,587,091	1,241,831	1,350,869	1,448,123	1,200,490	1,200,441
Debt Service	0	0	0	0	0	0
Acquisitions	0	0	0	0	0	0
Capital Improvements	0	0	0	0	0	0
* Undefined *	0	272,068	581,850	406,270	406,270	406,270
TOTAL	2,468,037	2,364,152	2,826,648	2,811,619	2,563,986	2,563,937

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F I N A N C I N G S O U R C E S	Actual 2011-12	Actual 2012-13	Final Budget 2013-14	Estimated 2014-15
Utility-Cut Costs Recvory	44,611	109,268	78,000	150,000
PERS-EE Share 2.5% @ 55	23,840	29,716	31,348	34,329
PERS-EE Share 2% @ 60	0	1,649	3,323	2,820
PERS-EE Share 2% @ 62	0	151	3,435	3,305
Investment Earnings	0	4	0	0
Rent & Maintenance	0	11,780	18,900	18,900
Unclassified	209,225	64,675	100	100
Damage Claims	0	237	0	0
Sale of Equipment	616	0	0	0
Interdept DSR-Maint Dist	2,433	3,016	2,571	2,504
Interdept DSR-Refuse	210,814	179,648	139,446	100,774
Trsf-Local Transport(007)	10,397	0	0	0
Trsf-2105 Gas Tax Fu(009)	391,164	350,745	378,613	401,522
Trsf-2106 Gas Tax Fu(010)	194,435	192,613	255,758	360,858
Trsf-2107 Gas Tax Fu(011)	565,095	537,717	563,722	478,052
Trsf-Proposition 1B (064)	1,944	2,669	0	0
Trsf-2103 Gas Tax Fu(065)	905,385	833,561	1,344,709	846,695
Trsf-Emp Benefit Fun(669)	10,790	0	0	0
Other Revenues	102,712-	46,703	6,723	164,078
TOTAL	2,468,037	2,364,152	2,826,648	2,563,937

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P E R S O N N E L Number of Positions

Classification	Funded In Budget 2013-14	Dept.Head Request 2014-15	City Mgr. Recom. 2014-15	Council Approval
P.W. Manager - Tax Service	.20	.20	.20	.20
Public Works Spvr. - Streets	.80	.80	.80	.80
Maintenance Worker I/II/III	5.00	5.00	5.00	5.00
Traffic Signal/Ltg Tech	2.00	2.00	2.00	2.00
TOTAL	8.00	8.00	8.00	8.00

BUDGET DETAIL EXPENSES

022-1104	Street/Light Maintenance						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
531.01-00	Regular Salaries	430,563	386,087	420,205	425,542	425,542	425,542
531.03-00	Extra Help	0	15,949	0	36,426	36,426	36,426
531.04-01	Regular Overtime	60,209	57,053	66,963	65,187	65,187	65,187
531.04-04	Call Back Time Worked	4,182	5,887	6,649	6,345	6,345	6,345
531.10-02	Unused Sick Leave	891	1,128	2,375	2,411	2,411	2,411
531.10-05	Retirement PERS Classic	85,330	75,778	74,140	80,482	80,482	80,482
531.10-06	Social Security-OASDI	31,469	29,358	32,340	34,111	34,111	34,111
531.10-07	Social Security-Medicare	7,360	7,101	7,563	8,505	8,505	8,505
531.10-08	State Unemployment	10,790	0	0	18,453	18,453	18,453
531.10-09	Retirement-PERS Lateral	0	3,784	7,964	9,333	9,333	9,333
531.10-10	Retirement-PERS New Membr	0	369	8,641	8,682	8,682	8,682
531.10-12	Workers Compensation	52,462	84,166	60,465	61,518	61,518	61,518
531.10-17	Stand By Pay	28,292	29,152	29,328	29,768	29,768	29,768
531.10-20	Earned Benefit	3,162	5,067	4,566	29,916	29,916	29,916
531.10-21	Bilingual Pay Program	1,204	1,203	1,200	1,200	1,200	1,200
531.10-23	Uniform Cleaning	2,054	1,478	1,508	1,508	1,508	1,508
531.10-27	PTS Plan FICA Alternative	0	210	0	473	473	473
531.10-33	Core Allowance	106,494	92,616	113,811	96,078	96,078	96,078
531.10-35	Post Employment Benefits	56,484	53,867	56,211	41,288	41,288	41,288
Personnel Services		880,946	850,253	893,929	957,226	957,226	957,226
532.11-00	Utilities	544,686	372,550	350,991	361,520	361,520	361,520
532.12-00	Telephone	3,367	3,286	3,181	3,181	3,181	3,181
532.13-00	Postage	99	92	725	400	400	400
532.17-00	Professional Services	73,299	91,169	123,841	127,556	118,556	118,556
532.18-00	Travel and Meetings	3,053	2,610	5,803	5,803	5,803	5,803
532.20-00	Training Expense	2,714	2,113	4,150	4,150	4,150	4,150
532.21-00	Rents/Leases	239	804	1,945	1,945	800	800
532.23-00	Vehicle Operations/Maint	124,132	121,637	109,133	153,702	140,346	140,346
532.24-00	Memberships, Subscription	4,367	1,929	1,387	1,366	1,366	1,366
532.25-00	Maintenance Matls & Svcs	333,122	176,184	332,438	342,411	106,325	103,468
532.26-00	Other Equipment O & M	2,306	2,742	3,687	3,798	3,798	3,798
532.27-00	Small Tools	2,704	2,083	2,832	2,917	2,917	2,917
532.28-00	Safety Supplies	2,511	3,627	3,719	3,719	3,719	3,719
532.30-01	Dept Share of Insurance	51,522	37,219	26,965	31,302	23,126	23,126
532.38-00	Support Services	52,356	46,202	37,976	41,481	38,558	38,558
532.45-00	Facilities Maint Charge	2,789	2,865	3,577	6,107	8,899	8,899
Supplies and Services		1,203,266	867,112	1,012,350	1,091,358	823,464	820,607
534.91-01	Adm Exp-City Manager	22,523	16,477	20,806	6,800	10,523	10,523
534.91-02	Adm Exp-City Attorney	52	1,773	6,557	3,944	3,158	3,158
534.91-03	Adm Exp-City Clerk	0	0	0	18,079	15,142	17,950
534.91-09	Adm Exp-Finance	84,507	64,893	50,247	50,370	48,017	48,017
534.91-10	Adm Exp-Purchasing	9,742	8,173	6,917	6,200	6,129	6,129
534.91-11	Adm Exp-Public Works	43,438	42,268	35,617	44,735	44,236	44,236
534.91-16	Adm Exp-City Council	10,952	6,421	4,785	5,767	4,720	4,720
Administrative		171,214	140,005	124,929	135,895	131,925	134,733
535.92-17	Interdept DSC-Develop Svc	164,667	169,305	157,634	163,609	187,840	187,840
535.92-29	Interdept DSC-Pub Works	47,530	65,067	55,726	57,031	57,031	57,031
535.92-72	Interdept DSC-Supprt Sr	414	342	230	230	230	230
Interdepartmental		212,611	234,714	213,590	220,870	245,101	245,101
948.93-50	Trsf-Streets/Signals(450)	0	0	300,000	114,295	114,295	114,295
Other		0	0	300,000	114,295	114,295	114,295

BUDGET DETAIL EXPENSES

022-1104	Street/Light Maintenance						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
968.93-71	Trsf-Facilities Main(671)	0	272,068	281,850	291,975	291,975	291,975
Other		0	272,068	281,850	291,975	291,975	291,975
**	Street/Light Maintenance	2,468,037	2,364,152	2,826,648	2,811,619	2,563,986	2,563,937

STREET AND STREETLIGHT MAINTENANCE

- 11-00 Includes electrical services for streetlights/traffic signals, and share of Corporation Yard utilities
- 17-00 DMV drivers' license upgrades and renewals. Cal Trans traffic signal controller maintenance, State Controllers Report, hazardous material disposal, contract landscape maintenance for street center-medians, and "G" Street undercrossing
- 21-00 Rental of compact asphalt roller and air gas torches, security alarm service at traffic/signal light warehouse, and shared copier machine maintenance
- 24-00 Underground Service Alert (USA), International Municipal Signal Association (IMSA), and Traffic Signal Association
- 26-00 Replacement of concrete grinder blades, and miscellaneous tools

MEASURE "C" FUND-PUBLIC WORKS

FUND NO. 061

ACCOUNT NO. 1126

PROGRAM

Measure C Fund accounts for one-half cent new transactions and use taxes effective April 1, 2006. The Measure was approved by area voters. Account Number 1126 is used for the public works related expenditures from the revenues.

[illegible]

BUDGET DETAIL EXPENSES

061-1126 Measure "C"- Public Works

ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
532.25-00	Maintenance Matls & Svcs	0	0	0	0	223,675	223,675
532.38-00	Support Services	59	58	0	30	77	77
	Supplies and Services	59	58	0	30	223,752	223,752
534.91-01	Adm Exp-City Manager	743	640	739	606	969	969
534.91-02	Adm Exp-City Attorney	2	69	233	351	291	291
534.91-03	Adm Exp-City Clerk	0	0	0	1,611	1,395	2,287
534.91-09	Adm Exp-Finance	2,787	2,522	1,784	4,488	4,423	4,423
534.91-10	Adm Exp-Purchasing	321	318	246	552	565	565
534.91-16	Adm Exp-City Council	361	250	170	514	435	435
	Administrative	4,214	3,799	3,172	8,122	8,078	8,970
637.65-00	Capital Imp. Projects	0	0	475,000	475,000	0	0
	Capital Outlay	0	0	475,000	475,000	0	0
**	Measure "C"- Public Works	4,273	3,857	478,172	483,152	231,830	232,722

**STREETS AND SIGNALS
CAPITAL IMPROVEMENT PROJECT FUND
FUND NO. 450
ACCOUNT NO. 1104**

PROGRAM

Funds received from State and Federal services are held in separate fund accounts until projects are awarded, necessitating their expenditure. Project funds are then transferred to the Streets and Signals CIP Fund for project tracking and expenditure.

The revenues are accounted for in separate fund accounts to meet the subventing agencies' auditing and accounting requirements.

Street/Light CIP

ACCOUNT NO. 1104

E X P E N S E S	Actual 2011-12	Actual 2012-13	Final Budget 2013-14	Dept.Head Request 2014-15	City Mgr. Recom. 2014-15	Council Approval 2014-15
Personnel Expenses	0	0	0	0	0	0
Supplies and Services	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0
Acquisitions	0	0	0	0	0	0
Capital Improvements	11,281,725	4,147,553	6,677,874	6,696,693	6,508,772	6,412,157
* Undefined *	266,041	42,667	62,584	22,545	22,545	22,545
TOTAL	11,547,766	4,190,220	6,740,458	6,719,238	6,531,317	6,434,702
XX						
F I N A N C I N G S O U R C E S	Actual 2011-12	Actual 2012-13	Final Budget 2013-14	Estimated 2014-15		
Other Federal Grants	4,532,937	0	0	0		
Congstn Mgmt Air Qlt-CMAQ	60,993	107,764	0	189,867		
Other State Grants	2,085,027	896,214	891,027	200,189		
Investment Earnings	162	13,374	3,700	10,900		
Unclassified	771	15,009	15,000	0		
Other Revenue-Developers	1,008,568	13,406	0	0		
Trsf-Street Maint/Lt(022)	0	0	300,000	114,295		
Trsf-STP Fund (025)	1,718,029	715,662	2,615,968	3,421,076		
Trsf-Facilities-Road(044)	2,773,637	898,813	1,764,632	1,631,521		
Trsf-Facilities-Traf(045)	1,372	0	0	0		
Trsf-Facilities Road(054)	0	0	0	256,656		
Trsf-Facilities Traf(055)	95	0	0	0		
Trsf-Proposition 1B (064)	300,708	0	0	0		
Trsf-City HousingCIP(471)	231,333	213,597	38,682	4,436		
Trsf-Water System Fu(557)	215,319	0	0	0		
Trsf-PFEDA #2 HousiC(911)	46,835	0	0	0		
Trsf-PFEDA GatewaysC(912)	37,468	359,495	0	0		
Other Revenues	1,465,488-	956,886	1,111,449	605,762		
TOTAL	11,547,766	4,190,220	6,740,458	6,434,702		
XX						

BUDGET DETAIL EXPENSES

450-1104	Street/Light CIP						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
637.65-00	Capital Imp. Projects	11,281,725	4,147,553	6,677,874	6,696,693	6,508,772	6,412,157
	Capital Outlay	11,281,725	4,147,553	6,677,874	6,696,693	6,508,772	6,412,157
908.93-25	Trsf-STP Fund (025)	266,041	42,667	9,257	22,545	22,545	22,545
908.93-44	Trsf-Facilities Road(044)	0	0	53,327	0	0	0
Other		266,041	42,667	62,584	22,545	22,545	22,545
**	Street/Light CIP	11,547,766	4,190,220	6,740,458	6,719,238	6,531,317	6,434,702

PARKS MAINTENANCE

PARKS MAINTENANCE
FUND NO. 001 & 158
ACCOUNT NO. 1120 & 1137

DESCRIPTION

The Parks division is responsible for the landscape maintenance of approximately 342 acres of municipal parks, landscaped areas, traffic medians, athletic fields, and open land areas, while maintaining approximately 19 miles of associated bikeways.

MISSION

Parks Maintenance mission is to enrich the quality of life for the Merced communities. This will be achieved by providing exceptional parks and diverse recreational experiences for all patrons, building community image and sense of place, while preserving and protecting our City's natural resources.

GOALS

- ◇ Continue providing support to the Parks and Community Services Department and to the public for recreational needs. Maintain the health and condition of all public landscape areas throughout the City.
- ◇ Maintain a comprehensive herbicide and pesticide application program to sustain the health and condition of landscape areas, parks, and urban forest, while enhancing the usefulness of public facilities and open space.
- ◇ Collaborate with UC Merced and Community Service groups on beautification projects throughout the communities.
- ◇ Promote health and encourage exercise among residents and visitors by maintaining and upgrading the bicycle and footpath system throughout the City.
- ◇ Assist Street Division in the management of the annual leaf collection program.
- ◇ Ensure maintenance districts and community facilities are maintained by private landscape contractor(s) as specified by the contract.

OBJECTIVES

PERFORMANCE MEASUREMENTS/INDICATORS

- | | |
|---|---|
| 1. Upgrade or replace parks playground equipment identified in the playground audit, in accordance with Assembly Bill 1055. | Continue monthly playground inspections to ensure all playground sites are in compliance. Schedule parks in need of fibar or additional fibar insuring the safety of the users. |
| 2. In collaboration with Merced Garden Club, continue Rose-Garden upgrades and pruning. | Replace rose bushes as needed of the 200 rose bushes in the Rose Garden annually. |
| 3. Vegetation and fire reduction management within the city utility right-of-ways. | Apply herbicide applications annually as needed or in response to a customer service request. |
| 4. Ensure maintenance district landscape areas are maintained by private landscape contractor(s) as specified by contract language. | Inspect maintenance district and CFD landscaping monthly. Document findings in monthly reports to contractor and Department Head, as well as ensuring deficiencies are corrected when identified. |

2014/2015 Budget Highlights

We anticipate a faster response to repairs on irrigation with the addition of two (2) irrigation specialists.

[illegible][illegible]

Number of Positions

11-27

BUDGET DETAIL EXPENSES

001-1120 Parks Maintenance							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
531.01-00	Regular Salaries	319,537	273,009	311,267	315,937	315,937	315,937
531.04-01	Regular Overtime	9,512	14,609	15,869	16,107	16,107	16,107
531.04-04	Call Back Time Worked	1,584	1,921	1,680	2,756	1,800	1,800
531.10-05	Retirement PERS Classic	62,302	52,081	67,971	73,797	73,797	73,797
531.10-06	Social Security-OASDI	19,539	16,376	20,247	20,653	20,392	20,392
531.10-07	Social Security-Medicare	4,569	3,830	4,735	4,830	4,769	4,769
531.10-08	State Unemployment	25,162	16,329	0	0	0	0
531.10-12	Workers Compensation	109,813	61,386	63,756	119,225	119,225	119,225
531.10-17	Stand By Pay	3,635	3,120	2,415	2,451	2,451	2,451
531.10-20	Earned Benefit	1,889	2,400	5,172	5,250	2,000	2,000
531.10-21	Bilingual Pay Program	300	241	240	240	240	240
531.10-23	Uniform Cleaning	1,600	1,505	1,500	1,500	1,500	1,500
531.10-33	Core Allowance	103,173	92,403	101,149	94,493	94,493	94,493
531.10-35	Post Employment Benefits	85,269	84,690	89,151	86,251	86,251	86,251
Personnel Services		747,884	623,900	685,152	743,490	738,962	738,962
532.11-00	Utilities	349,086	331,850	304,813	313,957	313,957	313,957
532.12-00	Telephone	938	583	904	931	931	931
532.17-00	Professional Services	192,325	178,769	191,016	194,542	194,542	194,542
532.18-00	Travel and Meetings	12	1,496	584	602	602	602
532.19-00	Mileage	0	0	51	0	0	0
532.20-00	Training Expense	102	715	500	515	515	515
532.21-00	Rents/Leases	1,393	1,129	2,251	2,251	800	800
532.23-00	Vehicle Operations/Maint	96,895	103,350	60,004	57,469	52,475	52,475
532.24-00	Memberships, Subscription	965	745	1,300	3,846	3,846	3,846
532.25-00	Maintenance Matls & Svcs	37,468	43,338	42,255	43,522	43,522	43,522
532.26-00	Other Equipment O & M	0	1,575	1,957	2,016	1,100	1,100
532.27-00	Small Tools	2,157	2,953	3,020	3,110	2,600	2,600
532.28-00	Safety Supplies	2,398	1,909	1,800	1,854	1,854	1,854
532.29-00	Other Materials Supplies	18,173	18,049	21,700	22,351	22,351	22,351
532.30-01	Dept Share of Insurance	22,590	15,462	11,255	14,091	11,614	11,614
532.38-00	Support Services	38,704	36,989	28,201	31,009	28,503	28,503
532.45-00	Facilities Maint Charge	138,655	146,214	130,118	151,468	141,715	141,715
Supplies and Services		901,861	885,126	801,729	843,534	820,927	820,927
534.91-11	Adm Exp-Public Works	32,779	34,098	26,970	33,677	33,302	33,302
Administrative		32,779	34,098	26,970	33,677	33,302	33,302
535.92-01	Interdept DSC-General Fnd	1,434	1,084	1,121	1,128	1,128	1,128
535.92-17	Interdept DSC-Develop Svc	13,754	12,335	2,358	0	0	0
535.92-29	Interdept DSC-Pub Works	26,166	35,070	28,135	28,734	28,734	28,734
535.92-53	Interdept DSC-Wastewater	402	405	0	0	0	0
535.92-72	Interdept DSC-Supprt Sr	226	152	77	77	77	77
Interdepartmental		41,982	49,046	31,691	29,939	29,939	29,939
**	Parks Maintenance	1,724,506	1,592,170	1,545,542	1,650,640	1,623,130	1,623,130

COMMUNITY FACILITIES DISTRICT
FUND NOS. 150, 155, 156, 157, 158 & 164-194
ACCOUNT NOS. 0911, 1164, 1024, 1137, & 1166

PROGRAM

In January 2004, the City Council adopted Resolution No. 2004-3, establishing Community Facilities District (CFD) 2003-2 (Services) and authorized levy of a Special Tax.

Fund 150 is used to account for the cost of annexing developments into the CFD, and Fund 155 is used to account for the costs to administer the districts. Funding comes from developers upon request to annex.

Funds 156, 157, 158 and 164-194 are used to account for certain authorized public services, including fire and police protection, parks maintenance, and landscape, storm drain, and flood control, that are likely to benefit the property. Funding comes from the annual special tax apportioned among the lots or parcels within the district.

Staffing details directly associated with Funds 156, 157 and 158 are displayed with Fire, Police and Parks Maintenance--the primary funding sources for those departments.

CFD-PW-Parks Maintenance

ACCOUNT NO. 1137

E X P E N S E S	Actual 2011-12	Actual 2012-13	Final Budget 2013-14	Dept.Head Request 2014-15	City Mgr. Recom. 2014-15	Council Approval 2014-15
Personnel Expenses	36,020	86,775	55,052	55,426	55,426	55,426
Supplies and Services	43,078	82,914	93,620	93,208	92,164	92,153
Debt Service	0	0	0	0	0	0
Acquisitions	0	0	0	0	0	0
Capital Improvements	0	0	0	0	0	0
* Undefined *	0	3,530	3,657	3,789	3,789	3,789
TOTAL	79,098	173,219	152,329	152,423	151,379	151,368

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FINANCING SOURCES	Actual 2011-12	Actual 2012-13	Final Budget 2013-14	Estimated 2014-15
PERS-EE Share 2.5% @ 55	1,249	4,484	3,020	3,233
CFD-Bellevue Ranch East	13,375	13,819	14,053	14,263
CFD-Compass Pointe	9,138	9,442	9,678	9,824
CFD-Sandcastle	5,378	5,586	5,603	5,748
CFD-Bright Development	2,528	2,612	2,667	2,707
CFD-Merced Renaissance	1,506	1,556	1,588	1,612
CFD-Big Valley	170	176	180	182
CFD-Bellevue Ranch West	5,799	5,992	6,113	6,204
CFD-University Park	2,938	3,035	3,116	3,163
CFD-Tuscany	2,654	2,714	2,727	2,708
CFD-Provence	5,976	6,175	6,293	6,387
CFD-Alfarata Ranch	341	353	360	365
CFD-Franco	3,619	3,739	3,835	3,893
CFD-Cottages	1,400	1,447	1,468	1,490
CFD-Hartley Crossing	255	264	270	274
CFD-Crossing@River Oaks	342	353	360	335
CFD-Mohammed Apts	421	435	441	447
CFD-Sunnyview Apts	2,986	3,084	3,137	3,182
CFD-University Park II	1,454	1,503	1,528	1,551
CFD-Moraga	1,072	1,150	1,049	1,156
CFD-Mission Ranch	142	147	150	152
CFD-Cypress Terrace East	450	465	479	487
CFD-Meadows	371	413	390	425
CFD-Meadows #2-Area 28	285	324	330	365
CFD-Paseo-Area 29	170	176	180	182
Interdept DSR-Maint Dist	0	0	1,195	1,138
Interdept DSR-Refuse	2,418	2,529	2,804	8,855
Trsf-CFD-Bellevue E (164)	0	18,286	21,666	9,325
Trsf-CFD-Compass P (165)	0	44,631	28,873	28,400
Trsf-CFD-Sandcastle (166)	0	37,654	25,975	22,770
Trsf-CFD Services De(770)	114	88	90	61
Other Revenues	12,547	587	2,711	10,484
TOTAL	79,098	173,219	152,329	151,368

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P E R S O N N E L

Number of Positions

Classification	Funded In Budget 2013-14	Dept.Head Request 2014-15	City Mgr. Recom. 2014-15	Council Approval
Park Worker I/II	.50	.50	.50	.50

CFD-PW-Parks Maintenance

ACCOUNT NO. 1137

P E R S O N N E L

Number of Positions

Classification	Funded In Budget 2013-14	Dept. Head Request 2014-15	City Mgr. Recom. 2014-15	Council Approval
PWM - Tax Services	.05	.05	.05	.05
PWS - Parks/Trees	.10	.10	.10	.10
TOTAL	.65	.65	.65	.65

BUDGET DETAIL EXPENSES

158-1137	CFD-PW-Parks Maintenance						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
531.01-00	Regular Salaries	22,452	55,807	32,747	33,239	33,239	33,239
531.04-01	Regular Overtime	830	0	357	362	362	362
531.04-04	Call Back Time Worked	0	0	420	426	426	426
531.10-05	Retirement PERS Classic	4,503	11,615	7,155	7,768	7,768	7,768
531.10-06	Social Security-OASDI	1,383	3,362	2,063	2,100	2,100	2,100
531.10-07	Social Security-Medicare	324	786	483	491	491	491
531.10-12	Workers Compensation	989	943	1,646	1,860	1,860	1,860
531.10-17	Stand By Pay	0	0	603	612	612	612
531.10-20	Earned Benefit	0	421	431	438	438	438
531.10-21	Bilingual Pay Program	1	60	60	60	60	60
531.10-23	Uniform Cleaning	148	105	215	215	215	215
531.10-33	Core Allowance	5,390	13,676	8,872	7,855	7,855	7,855
Personnel Services		36,020	86,775	55,052	55,426	55,426	55,426
532.11-00	Utilities	31,455	52,822	50,845	52,370	52,370	52,370
532.17-00	Professional Services	0	18,595	21,919	22,326	22,326	22,326
532.23-00	Vehicle Operations/Maint	3,847	4,084	2,563	1,146	1,046	1,046
532.30-01	Dept Share of Insurance	1,147	748	720	1,244	1,090	1,090
532.32-00	Vehicle Replacement Fee	1,785	1,785	1,785	1,785	1,785	1,785
532.34-00	Contingency Reserve	0	0	10,119	8,185	7,587	7,576
532.38-00	Support Services	2,134	1,919	2,749	2,897	2,705	2,705
Supplies and Services		40,368	79,953	90,700	89,953	88,909	88,898
535.92-01	Interdept DSC-General Fnd	2,710	2,961	2,920	3,255	3,255	3,255
Interdepartmental		2,710	2,961	2,920	3,255	3,255	3,255
968.93-71	Trsf-Facilities Main(671)	0	3,530	3,657	3,789	3,789	3,789
Other		0	3,530	3,657	3,789	3,789	3,789
**	CFD-PW-Parks Maintenance	79,098	173,219	152,329	152,423	151,379	151,368

PARKS MAINTENANCE

- 11-00 Includes electrical, sewer, water, and refuse services at all parks facilities, with the exception of identified parks located within Community Facilities Districts, and share of Corporation Yard utilities
- 17-00 Reimbursement of services performed by CDF Mt. Bullion crew and Merced Irrigation District maintenance standby fees
- 21-00 Rental of specialized tools and equipment for construction and repair, and copier machine maintenance agreement
- 24-00 Membership in California Parks and Recreation Society, structural pest control training, and reference materials
- 25-00 Graffiti abatement materials, turf maintenance program, plant materials, landfill fees, sprinkler system parts, weed control, systemic injections, and insect/rodent control
- 26-00 Maintenance of mowers, edgers, blowers, and calibration of equipment
- 28-00 Includes specialized clothing and equipment for pesticide application, first aid kits, rubber boots, rain gear, safety glasses, and ear protection
- 29-00 Irrigation maintenance-Rose Garden at Applegate park, playground equipment replacement parts, and fiber for playground surface areas

WATER

RESTRICTED WATER SYSTEM

FUND NO. 556

ACCOUNT NO. 1118

PROGRAM

The Restricted Water System Fund is used to finance all growth-related system improvements funded through water facility charges.

[illegible]

BUDGET DETAIL EXPENSES

556-1118 Restricted Water System							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
532.17-00	Professional Services	0	33,877	0	0	0	0
	Supplies and Services	0	33,877	0	0	0	0
633.64-00	Depreciation Expense	391,810	461,811	0	0	0	0
	Property	391,810	461,811	0	0	0	0
637.65-00	Capital Imp. Projects	535,195	15,843	25,755,626	25,974,455	25,501,866	25,501,866
	Capital Outlay	535,195	15,843	25,755,626	25,974,455	25,501,866	25,501,866
706.72-01	Interest Bond Payment	1,930	985	0	0	0	0
	Debt Services	1,930	985	0	0	0	0
**	Restricted Water System	928,935	512,516	25,755,626	25,974,455	25,501,866	25,501,866

RESTRICTED WATER MAINS

FUND NO. 566

ACCOUNT NO. 1118

PROGRAM

The Restricted Water Mains Fund is used for collection of over sizing components of Water Facility Charges. Refunds are made to the original contributor at such time additional development occurs.

[illegible]

BUDGET DETAIL EXPENSES

566-1118	Restricted Water Mains						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
535.92-01	Interdept DSC-General Fnd	2,470	0	0	0	0	0
535.92-67	Interdept DSC-Liability	500	0	0	0	0	0
	Interdepartmental	2,970	0	0	0	0	0
633.64-00	Depreciation Expense	103,756	70,780	0	0	0	0
	Property	103,756	70,780	0	0	0	0
637.65-00	Capital Imp. Projects	121,957	0	4,765,260	4,282,288	4,076,832	4,076,832
	Capital Outlay	121,957	0	4,765,260	4,282,288	4,076,832	4,076,832
**	Restricted Water Mains	228,683	70,780	4,765,260	4,282,288	4,076,832	4,076,832

DESCRIPTION

The Water System Division is responsible for the maintenance and operation of The City's water supply. The system consists of 17 active well sites, 22 deep-well pumps, and approximately 500 miles of distribution pipeline. The last well to be built, Well 19, was completed in 2012. Well No. 6 was taken out of service in 2013 and the next well to be built, Well 20, is in design and scheduled for completion in 2016. The division also maintains all fire hydrants, water meters, valves, fluoridation and chlorination injection systems, pump motors, electrical systems, SCADA and two-300,000, one- 400,000, and one-500,000 gallon above ground water storage tanks, while supplying approximately eight billion gallons of water to our customers annually.

MISSION

Provide the City of Merced with a continuous supply of clean and safe drinking water, while promoting water and energy conservation.

GOALS

- ◇ Inspect, maintain and repair wells, pumps, tanks, distribution lines, control systems and security features to ensure compliance with the City's comprehensive water system maintenance program.
- ◇ Monitor the drinking water system through a comprehensive sampling, testing and reporting program to meet Federal, State, and Local regulatory requirements for contaminant levels and disinfection byproduct requirements.
- ◇ Inspect water meters; repair, replace, or calibrate as needed. Install water meter boxes and idler arms for eventual conversion of flat rate services to metered services.
- ◇ Replace approximately 2,500 low-flow, dry-barrel fire hydrants as they become obsolete with high-flow, wet-barrel hydrants. Continue maintenance program for fire hydrants.
- ◇ Inspect and install water services backflow devices to protect residents, the water supply, and the water system.
- ◇ Explore the feasibility of implementing new procedures and technologies to enhance the efficiency and productivity of the division, while providing the highest level of customer service and water system security.

- ◇ Promote and enforce water and energy conservation measures through conservation projects, public education, notifications, and water metering advantages.
- ◇ Collaborate with other water supply agencies to manage regional water resources and advance climate action planning for sustainability through the Merced Area Groundwater Pool Interests (MAGPI) and Integrated Regional Water Management Plan (IRWMP).
- ◇ Continue annual testing of the cathodic protection for the above ground tanks to ensure prevention of corrosion. Cleaning tanks on an annual basis to ensure water quality.
- ◇ Annual testing of all production water meters.

Objectives

Performance Measurement Indicators

1. Backflow testing	Require installation of 20 backflows per year according to the level of risk; Test backflows annually throughout the City.
2. Source water protection	Install security cameras at 4 well sites that have fiber optic availability by 2016. Continuously monitor alarms on tanks and well sites through SCADA.
3. Service Replacements and meter box installations	Continue replacement program to upgrade 300 water services per year with meter boxes and idler arms; 750 water services remain to be completed by 2018 in preparation for installation of meters by 2025.
4. Meter reading system	Convert 90 Orion transponder units per Year. This will allow the meters to be fixed base network capable by 2019.
5. Safety and Training	Continue in house safety and training program to ensure personnel have the proper safety training thru weekly tailgate meetings and monthly all-hand meetings.

[illegible][illegible]11-43

BUDGET DETAIL EXPENSES

557-1106	Water System						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
516.62-00	Stores Inventory Adjust	1,014	2,235-	0	0	0	0
Other		1,014	2,235-	0	0	0	0
531.01-00	Regular Salaries	1,608,172	1,582,625	1,638,513	1,692,328	1,692,328	1,692,328
531.03-00	Extra Help	0	0	9,910	10,059	10,059	10,059
531.04-01	Regular Overtime	46,422	43,918	40,000	40,600	40,600	40,600
531.04-04	Call Back Time Worked	5,183	3,295	5,090	5,166	5,166	5,166
531.10-02	Unused Sick Leave	2,534	1,525	3,298	3,348	3,348	3,348
531.10-05	Retirement PERS Classic	323,355	315,129	350,803	347,762	347,762	347,762
531.10-06	Social Security-OASDI	102,682	96,373	104,793	109,008	109,008	109,008
531.10-07	Social Security-Medicare	24,014	22,539	24,651	25,639	25,639	25,639
531.10-08	State Unemployment	0	11,848	0	0	0	0
531.10-10	Retirement-PERS New Membr	0	0	7,021	44,847	44,847	44,847
531.10-12	Workers Compensation	53,748	56,794	99,000	135,796	135,796	135,796
531.10-17	Stand By Pay	46,103	46,164	54,468	55,285	55,285	55,285
531.10-20	Earned Benefit	15,501	8,962	13,490	13,692	13,692	13,692
531.10-23	Uniform Cleaning	5,156	4,183	5,340	5,340	5,340	5,340
531.10-26	Call Back - Non Worked	0	0	75	76	76	76
531.10-27	PTS Plan FICA Alternative	0	0	129	131	131	131
531.10-33	Core Allowance	393,954	421,464	472,228	468,294	468,294	468,294
531.10-35	Post Employment Benefits	37,656	36,339	25,611	25,418	25,418	25,418
Personnel Services		2,664,480	2,651,158	2,854,420	2,982,789	2,982,789	2,982,789
532.11-00	Utilities	1,308,163	1,517,021	1,485,131	1,485,131	1,485,131	1,485,131
532.12-00	Telephone	10,487	10,122	8,882	8,882	8,882	8,882
532.13-00	Postage	29,330	37,705	50,036	52,281	52,281	52,281
532.14-00	Advertising	40,815	22,574	15,000	15,000	15,000	15,000
532.16-00	Printing	21,880	38,716	30,510	30,605	30,605	30,605
532.17-00	Professional Services	338,357	382,824	661,509	804,299	600,000	600,000
532.18-00	Travel and Meetings	2,111	4,202	7,900	7,900	7,900	7,900
532.19-00	Mileage	1,352	1,664	1,000	1,000	1,000	1,000
532.20-00	Training Expense	15,434	13,380	10,400	10,400	10,400	10,400
532.21-00	Rents/Leases	3,525	2,213	3,588	3,588	3,588	3,588
532.23-00	Vehicle Operations/Maint	224,771	237,994	278,602	294,777	269,163	269,163
532.24-00	Memberships, Subscription	22,767	11,597	14,553	15,468	15,468	15,468
532.25-00	Maintenance Matls & Svcs	510,859	566,561	698,693	698,693	630,000	630,000
532.26-00	Other Equipment O & M	4,354	5,584	11,870	11,870	8,000	8,000
532.27-00	Small Tools	2,761	2,285	4,214	4,214	2,300	2,300
532.28-00	Safety Supplies	11,121	11,377	10,771	11,591	11,591	11,591
532.29-00	Other Materials Supplies	77,102	141,032	296,000	296,000	296,000	296,000
532.30-01	Dept Share of Insurance	124,139	88,919	65,957	69,292	56,169	56,169
532.32-00	Vehicle Replacement Fee	212,487	224,168	221,080	210,018	210,018	210,018
532.35-84	Retro Fee Expense	0	150	0	0	0	0
532.38-00	Support Services	24,067	201,750	169,949	186,082	173,803	173,803
532.45-00	Facilities Maint Charge	16,731	15,949	34,643	30,738	46,143	46,143
532.46-00	Computer Replacement Chrg	19,042	22,262	27,219	23,043	23,043	23,043
Supplies and Services		3,021,655	3,560,049	4,107,507	4,270,872	3,956,485	3,956,485
533.43-00	Machinery/Equipment	187,411	171,346	395,250	895,250	895,250	895,250
Property		187,411	171,346	395,250	895,250	895,250	895,250
534.91-01	Adm Exp-City Manager	61,987	54,270	92,419	35,071	54,697	54,697
534.91-02	Adm Exp-City Attorney	142	5,840	29,053	20,343	16,412	16,412
534.91-03	Adm Exp-City Clerk	0	0	0	93,383	78,846	96,168

BUDGET DETAIL EXPENSES

557-1106	Water System						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
534.91-09	Adm Exp-Finance	232,582	213,740	222,621	259,773	249,575	249,575
534.91-10	Adm Exp-Purchasing	26,812	26,920	30,646	31,977	31,858	31,858
534.91-11	Adm Exp-Public Works	146,184	162,529	138,863	177,879	175,894	175,894
534.91-16	Adm Exp-City Council	30,142	21,150	21,199	29,742	24,532	24,532
Administrative		497,849	484,449	534,801	648,168	631,814	649,136
535.92-01	Interdept DSC-General Fnd	455,057	608,133	620,496	650,655	650,655	650,655
535.92-17	Interdept DSC-Develop Svc	399,838	457,781	477,743	445,341	519,059	519,059
535.92-29	Interdept DSC-Pub Works	209,408	161,184	180,913	175,584	175,584	175,584
535.92-67	Interdept DSC-Liability	61,723	114,477	75,093	45,000	0	0
535.92-72	Interdept DSC-Supprt Sr	941	950	69,549	63,434	63,434	63,434
Interdepartmental		1,126,967	1,342,525	1,423,794	1,380,014	1,408,732	1,408,732
633.64-00	Depreciation Expense	1,261,719	1,217,652	0	0	0	0
Property		1,261,719	1,217,652	0	0	0	0
637.65-00	Capital Imp. Projects	1,600,497	170,452	6,776,551	6,585,036	6,481,036	6,481,036
Capital Outlay		1,600,497	170,452	6,776,551	6,585,036	6,481,036	6,481,036
706.71-01	Principal-Bond Payment	0	0	355,000	365,000	365,000	365,000
706.72-01	Interest Bond Payment	575,419	162,151	175,463	164,663	164,663	164,663
706.73-01	Agent Fees-Bond Payment	2,965	928	4,000	4,000	4,000	4,000
Debt Services		578,384	163,079	534,463	533,663	533,663	533,663
908.93-01	Trsf-General Fund (001)	0	0	0	2,017	2,017	2,017
Other		0	0	0	2,017	2,017	2,017
918.93-20	Trsf-Downtown Maint (120)	37	37	37	37	37	37
918.93-43	Trsf-Davenport Ranch(143)	0	1,463	1,506	1,582	1,582	1,582
Other		37	1,500	1,543	1,619	1,619	1,619
948.93-48	Trsf-Airport Indust (448)	0	4,848	0	0	0	0
948.93-50	Trsf-Streets/Signals(450)	215,319	0	0	0	0	0
948.93-63	Trsf-PCE CleanUp Cip(463)	250,000	250,000	250,000	250,000	250,000	250,000
Other		465,319	254,848	250,000	250,000	250,000	250,000
**	Water System	11,405,332	10,014,823	16,878,329	17,549,428	17,143,405	17,160,727

WATER SYSTEM

- 11-00 Electrical service at water well sites and share of Corporation Yard utilities
- 12-00 Includes cellular telephones and computer circuit lines
- 14-00 Water Conservation advertising, and publishing mandated Water Quality Notification.
- 16-00 Public notification of water quality violations, share of utility billings, water conservation citations, and translation services
- 17-00 Share of annual financial audit, license physicals; state fees, telemetry service agreement, contract testing, and State Department of Health Services ELAP certification
- 21-00 Copier machine maintenance agreement
- 24-00 Underground Service Alert membership (USA), Mid-Valley Water Association, certifications/accreditations, and Northern California Backflow Association
- 25-00 Maintenance supplies such as PVC pipe, paint, fuses, grease, fire hydrant supplies, couplings, stops (meter, corporation and curb), displacement meters, meter boxes, chlorination supplies, excavation and backfill materials, and parts for automated meter equipment.
- 26-00 Replacement of tools, gas powered saws, and motor bearings
- 29-00 Miscellaneous laboratory supplies for various water tests in accordance with State Department of Health Services

STORM DRAINS
FUND NO. 557
ACCOUNT NO. 1114

DESCRIPTION

The Wastewater Collection Department operates and maintains the City's storm drainage collection system. The storm drainage collection system consists of 112 miles of underground storm drain lines, underground storage pipes, and 141 acres of detention ponds. The Storm Drain Collection crew vacuums 2,448 storm drain catch basins per year, maintains 58 storm drain pump stations, and associated basins, storm inlets, and discharge lines. The system is designed to reduce flooding in the community.

MISSION

To protect storm drain infrastructures through maintenance and repair, as required by federal and state laws through City Ordinance, Municipal Separate Storm Sewer Systems (MS4) and the National Pollutant Discharge Elimination System (NPDES).

GOALS

- ◇ Comprehensive storm drain inspection, repair, and the preventative maintenance program are maintained in accordance with NPDES and MS4 storm water program objectives.
- ◇ Continue to explore the feasibility of implementing new procedures and technologies to enhance the efficiency and productivity of the division that will provide the highest level of customer service.
- ◇ Continue storm drain main line CCTV inspection program to identify deteriorating conditions. Inspect a minimum of 14 miles of storm drain mains, laterals, and culverts using closed-circuit video and hydro-flush television equipment.

OBJECTIVES

1. Hydro-flush and clean storm drain system as identified by the inspection program.

***PERFORMANCE
MEASUREMENTS/INDICATORS***

Hydro-flush City's 40 miles of city mains biennially and 21 enhanced areas as needed. Grit, debris, and root buildup will be kept to a minimum resulting in maximum flow capacities to be maintained at all times.

Storm Drains

OBJECTIVES	PERFORMANCE MEASUREMENT/INDICATORS
2. Clean all storm drain catch basins.	Clean and assess 2,448 storm drain catch basins annually. Clean and assess 21 storm drain catch basins enhanced areas (leaves/debris) to prepare for major storm events; thereby, reducing back-up and flooding throughout the city.
3. Ensure weed control is maintained around all storm drain sites, including retention basins, drainage ditches, roads, and pump sites.	Herbicide applied as needed (3" maximum growth); thereby, mitigating weed growth. Excessive growth is removed before becoming a fire hazard and inhibiting free flow of storm water.
4. Maintain storm water system pumps and valves in an appropriate state of readiness.	Implement and monitor preventative maintenance and operation of 114 storm pumps and valves; thereby, alleviating pump and valve malfunctions.
5. Implement control program for West Nile virus.	<p>33 storm ponds shall be pumped down immediately following a storm event, not allowing for any standing water to settle into storm pond basins. Standing water and/or debris is removed from storm drain catch basins and bubble-ups. Potential breeding sites are removed, which in turn will control the outbreak of West Nile Virus.</p> <p>Coordinate mosquito control and West Nile Virus efforts with Merced Mosquito Abatement District. Mosquito Abatement District shall implement their annual altosid and vecto-lex monthly pellet applications from May through October. Applications are scheduled to avoid overlap with the City's 19 storm drain catch basin cleaning areas.</p>

Storm Drains

OBJECTIVES

PERFORMANCE MEASUREMENTS/INDICATORS

- | | |
|---|---|
| 6. Support City Engineer in the implementation of Storm Water Management Program (SWMP) to meet Phase 2 NPDES permit requirements. | Track program success through the use of performance indicators such as: public education and outreach; public involvement; Illicit Discharge Detection and Elimination (IDDE); construction site runoff control; post-construction run off control; and pollution prevention/good housekeeping contained within the SWMP. |
| 7. Ensure new storm drain line construction meets City design standards and provide a benchmark for future line condition comparison. | Video all new storm drain line construction. All new construction is video inspected and evaluated for compliance with city standards immediately after completion of the project. All inspection logs are recorded and a video log printout is submitted to Engineering/Inspection Services. Inspections will be performed within one week of notification from Inspection Services. |
| 8. Identify Capital Improvement Projects necessary to upgrade the City's aging storm drain infrastructure. | Continue routine pipe assessment, including video and visual inspection observations and documentation to catalog the storm drain infrastructure and prioritize areas needing improvements. Observations will include offset joints, cracks, chips, deterioration, and overall condition. |

Storm Drains

OBJECTIVES

PERFORMANCE MEASUREMENT/INDICATORS

9. Service for Community Facility Districts (CFD).

Service for CFD's that are not fully developed or funded continues to be a challenge. Storm drain basin weed control and storm drainage cleaning will not be as frequent in these areas. Pumps will be maintained on schedule. Only excessive growth will be removed as needed to reduce fire hazard and allow free flow of storm water. Herbicide applied before excessive weed growth occurs, and storm drainage cleaning done while rotating through the city's designated areas one through nineteen.

10. Maintain 18 miles of creek banks: Bear Creek, Black Rascal Creek, Fahrens Creek, and Cottonwood Creek.

Excessive growth and debris to be removed to permit free flow of storm water. Maintenance program to be coordinated with Merced County Public Works. Labor to be coordinated with California Department of Forestry personnel, who provide vegetation management assistance. North bank and south bank of Bear Creek are maintained on alternate years, primarily from November to February. Black Rascal, Fahrens Creek, and Cottonwood Creek are maintained on an as available basis.

OBJECTIVES

PERFORMANCE MEASUREMENTS/INDICATORS

11. Assist the Streets Division with leaf pick-up when needed on an as-available basis.

Ensure free flow of storm water at City's storm drain catch basins within the City's four leaf collection areas. One or two employees will provide assistance on a daily basis when needed / as available throughout the leaf collection season from November through January. Employees shall be extra vigilant to ensure that leaves and/or debris will not be allowed to accumulate at storm drain catch basins, which would result in storm water backing up.

2014-2015 BUDGET HIGHLIGHTS

The Storm Drain division will continue to focus on prioritizing critical maintenance for storm drainage facilities, to implement the Storm Water Management Plan and MS4 National Pollutant Discharge Elimination System (NPDES) Phase II, and pursue supplemental funding.

The NPDES and Municipal Separate Storm Sewer Systems (MS4) permits and requirements will have a significant impact on expenditures.

Storm Drains

ACCOUNT NO. 1114

E X P E N S E S	Actual 2011-12	Actual 2012-13	Final Budget 2013-14	Dept.Head Request 2014-15	City Mgr. Recom. 2014-15	Council Approval 2014-15
Personnel Expenses	0	0	0	113,328	113,328	113,328
Supplies and Services	0	0	0	739,538	711,539	712,043
Debt Service	0	0	0	0	0	0
Acquisitions	0	0	0	72,000	72,000	72,000
Capital Improvements	0	0	0	688,230	638,230	638,230
TOTAL	0	0	0	1,613,096	1,535,097	1,535,601
XX						

F I N A N C I N G S O U R C E S	Actual 2011-12	Actual 2012-13	Final Budget 2013-14	Estimated 2014-15
PERS-EE Share 2.5% @ 55	0	0	0	2,868
PERS-EE Share 2% @ 62	0	0	0	2,317
Unclassified	0	0	0	500
Other Revenues	0	0	0	1,529,916
TOTAL	0	0	0	1,535,601

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P E R S O N N E L	Number of Positions			
Classification	Funded In Budget 2013-14	Dept.Head Request 2014-15	City Mgr. Recom. 2014-15	Council Approval
PWM - Wastewater		.05	.05	.05
P.W. Supervisor-Sewer/Str Drn		.25	.25	.25
Sewer Collection Sys Worker I		1.00	1.00	1.00
TOTAL		1.30	1.30	1.30

BUDGET DETAIL EXPENSES

557-1114	Storm Drains						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
531.01-00	Regular Salaries	0	0	0	58,948	58,948	58,948
531.04-01	Regular Overtime	0	0	0	3,578	3,578	3,578
531.04-04	Call Back Time Worked	0	0	0	1,431	1,431	1,431
531.10-02	Unused Sick Leave	0	0	0	237	237	237
531.10-05	Retirement PERS Classic	0	0	0	5,125	5,125	5,125
531.10-06	Social Security-OASDI	0	0	0	4,140	4,140	4,140
531.10-07	Social Security-Medicare	0	0	0	968	968	968
531.10-10	Retirement-PERS New Membr	0	0	0	8,083	8,083	8,083
531.10-12	Workers Compensation	0	0	0	3,654	3,654	3,654
531.10-17	Stand By Pay	0	0	0	1,654	1,654	1,654
531.10-20	Earned Benefit	0	0	0	1,591	1,591	1,591
531.10-33	Core Allowance	0	0	0	23,919	23,919	23,919
Personnel Services		0	0	0	113,328	113,328	113,328
532.11-00	Utilities	0	0	0	36,192	36,192	36,192
532.12-00	Telephone	0	0	0	1,085	800	800
532.14-00	Advertising	0	0	0	10,000	10,000	10,000
532.17-00	Professional Services	0	0	0	289,680	289,680	289,680
532.18-00	Travel and Meetings	0	0	0	1,944	600	600
532.19-00	Mileage	0	0	0	100	100	100
532.20-00	Training Expense	0	0	0	2,500	2,500	2,500
532.21-00	Rents/Leases	0	0	0	6,080	3,080	3,080
532.23-00	Vehicle Operations/Maint	0	0	0	32,045	29,261	29,261
532.25-00	Maintenance Matls & Svcs	0	0	0	108,300	90,000	90,000
532.26-00	Other Equipment O & M	0	0	0	5,300	5,300	5,300
532.28-00	Safety Supplies	0	0	0	2,850	2,530	2,530
532.30-01	Dept Share of Insurance	0	0	0	13,983	12,676	12,676
532.32-00	Vehicle Replacement Fee	0	0	0	32,195	32,195	32,195
532.38-00	Support Services	0	0	0	13,677	13,112	13,112
532.45-00	Facilities Maint Charge	0	0	0	0	908	908
Supplies and Services		0	0	0	555,931	528,934	528,934
533.43-00	Machinery/Equipment	0	0	0	72,000	72,000	72,000
Property		0	0	0	72,000	72,000	72,000
534.91-01	Adm Exp-City Manager	0	0	0	1,583	2,442	2,442
534.91-02	Adm Exp-City Attorney	0	0	0	918	733	733
534.91-03	Adm Exp-City Clerk	0	0	0	4,208	3,514	4,018
534.91-09	Adm Exp-Finance	0	0	0	11,724	11,145	11,145
534.91-10	Adm Exp-Purchasing	0	0	0	1,443	1,423	1,423
534.91-11	Adm Exp-Public Works	0	0	0	12,180	12,044	12,044
534.91-16	Adm Exp-City Council	0	0	0	1,342	1,095	1,095
Administrative		0	0	0	33,398	32,396	32,900
535.92-29	Interdept DSC-Pub Works	0	0	0	10,409	10,409	10,409
535.92-53	Interdept DSC-Wastewater	0	0	0	139,800	139,800	139,800
Interdepartmental		0	0	0	150,209	150,209	150,209
637.65-00	Capital Imp. Projects	0	0	0	688,230	638,230	638,230
Capital Outlay		0	0	0	688,230	638,230	638,230
**	Storm Drains	0	0	0	1,613,096	1,535,097	1,535,601

STORM DRAINS

- 11-00 Electrical service charges for storm drain pumps
- 12-00 Includes high water/power failure alarm lines (other than maintenance districts) and base radio
- 14-00 Public education via radio and TV commercials.
- 17-00 MID stream clearing and lateral maintenance, mandated metals testing, oil/grease sampling, NPDES permit, and master storm drain agreement with Merced Irrigation District, CDF crews for creek vegetation cleanup, multi-smart monitoring of storm drain pumps, service/notification of G Street Undercrossing, and SJVAPCD permit for air pollution fees.
- 20-00 CEU continuing training.
- 21-00 High water/power failure alarm circuits (outside maintenance districts) (ProTech Security).
- 25-00 Breakers, conduit, contactors and points, fuses, sandbags, hardware, connectors and other parts and supplies, pump repair, and landfill charges.
- 26-00 Monthly monitoring of various storm pump stations, tool repairs and replacement.

FOOTNOTE: Costs are recovered through Refuse Enterprise revenue and direct service charges to maintenance district funds.

PCE CLEAN UP WATER CIPs

FUND NO. 463

ACCOUNT NO. 1154

PROGRAM

Accounts for capital projects related to PCE remediation.

PCE CIP

ACCOUNT NO. 1154

E X P E N S E S	Actual 2011-12	Actual 2012-13	Final Budget 2013-14	Dept.Head Request 2014-15	City Mgr. Recom. 2014-15	Council Approval 2014-15
Personnel Expenses	0	0	0	0	0	0
Supplies and Services	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0
Acquisitions	0	0	0	0	0	0
Capital Improvements	176,433	221,675	664,307	697,372	697,372	697,372
TOTAL	176,433	221,675	664,307	697,372	697,372	697,372
XX						
F I N A N C I N G S O U R C E S	Actual 2011-12	Actual 2012-13	Final Budget 2013-14	Estimated 2014-15		
Other Revenues	176,433	221,675	664,307	697,372		
TOTAL	176,433	221,675	664,307	697,372		
XX						

BUDGET DETAIL EXPENSES

463-1154	PCE CIP						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
637.65-00	Capital Imp. Projects	176,433	221,675	664,307	697,372	697,372	697,372
	Capital Outlay	176,433	221,675	664,307	697,372	697,372	697,372
**	PCE CIP	176,433	221,675	664,307	697,372	697,372	697,372

MTBE Settlement
FUND NO. 464
ACCOUNT NO. 1153

PROGRAM

Accounts for costs and capital projects related to MTBE remediation.

[illegible]

BUDGET DETAIL EXPENSES

464-1153	MTBE - CIP						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
532.17-00	Professional Services	0	665,254	0	0	0	0
	Supplies and Services	0	665,254	0	0	0	0
535.92-01	Interdept DSC-General Fnd	0	0	19,419	0	0	0
535.92-67	Interdept DSC-Liability	0	0	15,000	0	0	0
	Interdepartmental	0	0	34,419	0	0	0
637.65-00	Capital Imp. Projects	0	0	1,502,326	1,527,972	1,527,972	1,527,972
	Capital Outlay	0	0	1,502,326	1,527,972	1,527,972	1,527,972
**	MTBE - CIP	0	665,254	1,536,745	1,527,972	1,527,972	1,527,972

SEWER AND WASTEWATER

WASTEWATER/SEWER SYSTEM

FUND NO. 553

ACCOUNT NO. 1107

DESCRIPTION

The Wastewater/Sewer Collection System Division is dedicated to protecting public health and the environment through the cost effective operation and maintenance of the Wastewater Collection System infrastructure consisting of over 253 miles of pipe ranging from 6 to 48 inches. The Wastewater Collection Division conveys wastewater from homes, businesses, institutions, and industry to the City of Merced Wastewater Treatment Facility.

MISSION

To provide a high quality and dependable wastewater collection service to ensure the health, safety, and economic vitality of our community.

GOALS

- ◇ Ensure completion of our annual comprehensive sewer line inspection, repair, and preventive maintenance program elements.
- ◇ Continue to explore the feasibility of implementing new procedures and technologies to enhance the efficiency and productivity of the division that will provide the highest level of customer service.
- ◇ Comply with the Sewer System Management Plan (SSMP) to reduce back-ups and have zero reportable overflows, as required by the State of California.
- ◇ Continue development of team members' skills in their respective areas of expertise.
- ◇ Meet all four aforementioned goals while remaining within the budget.

OBJECTIVES

PERFORMANCE MEASUREMENTS/INDICATORS

1. Continue Sewer Main Inspection Program to identify deteriorating conditions.

Closed-circuit video and hydro-flush television inspections of 30 miles of mains annual.

WASTEWATER/SEWER SYSTEM

OBJECTIVES

PERFORMANCE MEASUREMENTS/INDICATORS

- | | |
|--|---|
| 2. Ensure new sewer and storm drain line construction meets City design standards and provide a benchmark for future line condition comparison. | Video all new sewer and storm drain line construction. All new construction is video inspected and evaluated for compliance with the city standards immediately after completion of the project. All inspection logs are recorded and a video log printout is submitted to Engineering/Inspection Services. Inspections will be performed within one week of notification from Inspection Services. |
| 3. Continue to protect the environment and general public against sewage backups/overflows. | City to implement the state mandated Sewer System Management Plan (SSMP). Continue training in rapid response program with 24-hour response availability, as per the Spill Response Program.
In-house training to be conducted twice a year. Once a year, half of the crew will be sent to an outside vendor for training. |
| 4. Support Sewer System Management Plan (SSMP) implementation to meet General Waste Discharge Requirements (GWDR). | Implement and monitor appropriate SSMP maintenance and operation program and reporting procedures. Reportable sanitary sewer overflows (SSOs) reported on a monthly basis. Strive to keep reportable SSO's to zero. |
| 5. Continue sewer line flushing to include tree root cutting and grease removal; flush all restaurant trunk lines on a regular scheduled comprehensive maintenance rotation. | Hydro-flush 253 miles of city mains biennially. Hydro-flush 39 sewer enhanced areas (restaurants/apartment complexes) monthly. Grease and root buildup will be kept to a minimum resulting in maximum capacities to be maintained at all times. |

OBJECTIVES

PERFORMANCE MEASUREMENTS/INDICATORS

- | | |
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| 6. Identify Capital Improvement Projects necessary to upgrade the City's aging sewer infrastructure. | Continue routine pipe main assessment including video and visual inspection. Observations and documentation to catalog the sewer infrastructure and prioritize areas needing improvement. Observations would include offset joints, cracks, chips, deterioration, and overall condition. |
| 7. Reline Hwy 59 sewer main south of Cooper Ave. | Reline 3,355 feet of sewer main. Project to be completed by November 2014. |
| 8. Reline North Merced sewer main creek crossings. | Reline 200 feet of sewer main crossings at Black Rascal Creek and 425 feet of sewer main crossings at Bear Creek. Both projects to be completed by November 2014. |

2014-2015 BUDGET HIGHLIGHTS

Rates approved in FY 2010 are expected to provide a stable funding source through FY 2015.

Sewer System Management Plan (SSMP) to be adopted by Council will require more stringent legal authority, design provisions, operations and maintenance practices, and over flow response and spill reporting procedures.

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BUDGET DETAIL EXPENSES

553-1107	Wastewater/Sewers						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
531.01-00	Regular Salaries	571,038	571,597	578,642	653,295	653,295	653,295
531.03-00	Extra Help	0	32,904	45,798	10,059	10,059	10,059
531.04-01	Regular Overtime	32,576	39,329	38,377	43,619	39,000	39,000
531.04-04	Call Back Time Worked	96	1,244	1,782	9,226	3,000	3,000
531.10-05	Retirement PERS Classic	114,406	117,179	126,430	126,088	126,088	126,088
531.10-06	Social Security-OASDI	37,283	37,598	39,056	44,519	43,736	43,736
531.10-07	Social Security-Medicare	8,718	9,270	9,798	10,558	10,374	10,374
531.10-08	State Unemployment	33,390	12,074	0	0	0	0
531.10-10	Retirement-PERS New Membr	0	0	0	24,816	24,816	24,816
531.10-12	Workers Compensation	32,682	20,375	42,201	50,042	50,042	50,042
531.10-17	Stand By Pay	18,706	20,532	25,655	26,040	26,040	26,040
531.10-20	Earned Benefit	3,941	3,122	5,700	5,786	4,000	4,000
531.10-21	Bilingual Pay Program	0	519	1,800	1,800	1,800	1,800
531.10-23	Uniform Cleaning	2,445	1,875	3,008	3,008	3,008	3,008
531.10-27	PTS Plan FICA Alternative	0	428	595	131	131	131
531.10-33	Core Allowance	176,891	179,787	199,301	228,056	228,056	228,056
531.10-35	Post Employment Benefits	44,283	42,213	43,815	33,088	33,088	33,088
Personnel Services		1,076,455	1,090,046	1,161,958	1,270,131	1,256,533	1,256,533
532.11-00	Utilities	6,447	7,108	6,075	8,219	9,659	9,659
532.12-00	Telephone	2,588	2,742	2,865	3,785	3,785	3,785
532.13-00	Postage	29,746	31,029	41,400	69,200	69,200	69,200
532.14-00	Advertising	333	4,800	5,000	5,000	5,000	5,000
532.16-00	Printing	1,850	3,391	5,175	35,470	35,470	35,470
532.17-00	Professional Services	12,063	128,364	111,219	185,970	185,120	185,120
532.18-00	Travel and Meetings	803	3,537	2,776	4,320	3,200	3,200
532.19-00	Mileage	6	26	100	100	100	100
532.20-00	Training Expense	3,605	6,526	7,915	6,135	6,135	6,135
532.23-00	Vehicle Operations/Maint	106,037	112,149	133,030	156,099	142,535	142,535
532.24-00	Memberships, Subscription	6,292	2,744	5,915	6,540	6,540	6,540
532.25-00	Maintenance Matls & Svcs	65,921	72,855	70,956	72,396	72,396	72,396
532.26-00	Other Equipment O & M	5,828	10,953	7,600	6,200	6,200	6,200
532.27-00	Small Tools	2,665	5,174	0	0	0	0
532.28-00	Safety Supplies	9,248	10,727	7,330	8,560	8,560	8,560
532.30-01	Dept Share of Insurance	391,072	295,633	151,128	145,793	102,623	102,623
532.32-00	Vehicle Replacement Fee	96,757	118,620	117,013	132,897	132,897	132,897
532.34-00	Contingency Reserve	0	0	10,000	10,000	10,000	10,000
532.38-00	Support Services	99,001	93,008	77,539	89,051	84,448	84,448
532.45-00	Facilities Maint Charge	19,520	11,458	24,170	28,602	32,195	32,195
532.46-00	Computer Replacement Chrg	1,584	3,564	3,564	2,845	2,845	2,845
Supplies and Services		861,366	924,408	790,770	977,182	918,908	918,908
533.43-00	Machinery/Equipment	0	6,284	99,000	127,000	127,000	127,000
Property		0	6,284	99,000	127,000	127,000	127,000
534.91-01	Adm Exp-City Manager	24,353	38,254	36,811	14,409	22,642	22,642
534.91-02	Adm Exp-City Attorney	56	4,117	11,526	8,358	6,794	6,794
534.91-03	Adm Exp-City Clerk	0	0	0	38,451	32,723	44,590
534.91-09	Adm Exp-Finance	91,374	150,662	88,323	106,727	103,311	103,311
534.91-10	Adm Exp-Purchasing	10,534	18,976	12,159	13,138	13,187	13,187
534.91-11	Adm Exp-Public Works	61,186	62,159	49,197	68,455	67,691	67,691
534.91-16	Adm Exp-City Council	11,842	14,908	8,411	12,219	10,155	10,155
Administrative		199,345	289,076	206,427	261,757	256,503	268,370

553-1107 Wastewater/Sewers							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
535.92-01	Interdept DSC-General Fnd	284,343	189,517	122,693	147,886	147,886	147,886
535.92-17	Interdept DSC-Develop Svc	358,087	404,376	421,775	395,853	466,478	466,478
535.92-29	Interdept DSC-Pub Works	44,190	40,648	44,566	45,426	45,426	45,426
535.92-67	Interdept DSC-Liability	541,250	71,250	25,000	25,000	0	0
535.92-72	Interdept DSC-Supprt Sr	376	418	345	345	345	345
Interdepartmental		1,228,246	706,209	614,379	614,510	660,135	660,135
633.64-00	Depreciation Expense	601,308	551,163	0	0	0	0
Property		601,308	551,163	0	0	0	0
637.65-00	Capital Imp. Projects	693,851	164,401	1,234,763	1,259,561	1,259,561	1,259,561
Capital Outlay		693,851	164,401	1,234,763	1,259,561	1,259,561	1,259,561
706.71-01	Principal-Bond Payment	0	0	2,286,506	2,321,320	2,321,320	2,321,320
706.72-01	Interest Bond Payment	271,451	991,280	775,241	739,999	739,999	739,999
706.73-01	Agent Fees-Bond Payment	4,624	2,225	8,800	8,800	8,800	8,800
Debt Services		276,075	993,505	3,070,547	3,070,119	3,070,119	3,070,119
908.93-01	Trsf-General Fund (001)	100,060	0	0	0	0	0
Other		100,060	0	0	0	0	0
948.93-50	Trsf-Streets/Signals(450)	22,342	0	0	0	0	0
Other		22,342	0	0	0	0	0
968.93-74	Trsf-Fleet Replaceme(674)	150,000	0	0	0	0	0
Other		150,000	0	0	0	0	0
**	Wastewater/Sewers	5,209,048	4,725,092	7,177,844	7,580,260	7,548,759	7,560,626

WASTEWATER/SEWER SYSTEM

- 11-00 Share of corp yard electrical usage, water usage, natural gas usage, and refuse service.
- 12-00 Includes office and cellular telephones.
- 13-00 Includes a portion of utility billings postage.
- 14-00 Public education via radio and TV commercials.
- 16-00 Printing of vehicle safety checklists, utility billings, and public information materials.
- 17-00 Department of Motor Vehicles drivers' license physicals, hepatitis shots, GIS infrastructure maintenance, utility billing mailing service, monthly service for pump stations, share portion of IVR system, share portion of Innoprise conversion, CDF crew for vegetation cleanup, and Sewer System Management Plan.
- 20-00 Sewer System Management Plan training, trenching, shoring, and excavation training, and crane and rigging training.
- 24-00 CWEA memberships, share of underground utility locating service (USA), and certification renewals and testing fees.
- 25-00 Batteries, grease, oil, cement powder, landfill disposal charges, concrete, fill and plaster sand, and other street repair materials as required when streets are trenched for sewer-main repairs
- 26-00 Repair and replacement on tools, calibration gas, POSM support, Verizon mobility card-wireless capability, and pole cam backup battery.
- 28-00 Safety boots, rain gear, PPE, tyvek suits, barricades, safety jackets.
- 43-00 Purchase a 1-ton truck for heavy hauling of materials.

WASTEWATER TREATMENT FACILITY

FUND NO. 553

ACCOUNT NO. 1108

DESCRIPTION

The Wastewater Treatment Facility (WWTF) provides 27,133 domestic connections and 1,066 industrial/commercial connections within the city's sphere of influence. These connections are pumped through 21 sewer lift stations that are operated and maintained by WWTF staff.

MISSION

Provide and maintain the highest level of water quality achievable using newly expanded facilities with qualified, educated staff. Operate in a safe, professional environment within Federal and State requirements.

GOALS

- Operate and maintain the WWTF and remote sewer lift stations in a reliable, safe, efficient, and cost effective manner.
- Promote employee skills development using new treatment technologies, vendor resources, and industry organizations to expand learning opportunities.
- Maintain compliance with the National Pollutant Discharge Elimination System (NPDES) permit and Waste Discharge Requirements (WDR).
- Develop strategies to reduce power costs and natural gas usage like was done with the methane boiler; support recycle and reuse opportunities within the WWTF.
- Provide employee training to ensure high level of staff competence and maintain proper certifications.

OBJECTIVES

PERFORMANCE MEASUREMENT/INDICATORS

- | | |
|---|--|
| 1. Execute process control benchmarks to maintain compliance. | Monitor laboratory data and electronic trending daily to efficiently control process parameters. |
| Update SCADA for process and monitoring control | Install new hardware and software by October 2014. |

Wastewater Treatment Facility

OBJECTIVES	PERFORMANCE MEASUREMENT/INDICATORS
Provide program control of preventative equipment failure	Populate computerized maintenance management system (CMMS) with equipment maintenance tracking information by December 2014.
2. Staff enrichment	Provide resources for training and education to support mandated requirements of NPDES by May 2015.
3. Maintain NPDES requirements	Work with Regional Board to implement new operating permit by 2015: <ul style="list-style-type: none">• Operate solids handling facilities to eliminate the potential for groundwater degradation.• Reduce nitrogen loading to groundwater in former drying beds within the next 5 years.
4. Develop and support reduce, recycled, and reuse efforts	<p>Provide recycled water for land application irrigation and the wildlife management area to support habitat during drought conditions.</p> <p>Seek opportunities to recover and reuse ammonia generated from centrate waste by December 2014.</p>

2014/2015 Budget Highlights

Construct new laboratory for better process control. Incorporate new equipment and technologies from phase IV and V to optimize efficiency, and consistent permit compliance. Provide a professional environment to share information and support training to encourage career growth and internal promotion.

Wastewater Treatmnt Plant

ACCOUNT NO. 1108

E X P E N S E S	Actual 2011-12	Actual 2012-13	Final Budget 2013-14	Dept.Head Request 2014-15	City Mgr. Recom. 2014-15	Council Approval 2014-15
Personnel Expenses	2,031,864	2,159,384	2,556,937	2,609,585	2,593,125	2,593,125
Supplies and Services	2,897,091	3,029,503	4,531,474	4,752,440	4,484,881	4,493,392
Debt Service	0	0	0	0	0	0
Acquisitions	1,098	24,270	100,000	0	0	0
Capital Improvements	1,225,409	865,045	8,634,854	10,098,421	10,101,865	10,101,858
TOTAL	6,155,462	6,078,202	15,823,265	17,460,446	17,179,871	17,188,375

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F I N A N C I N G S O U R C E S	Actual 2011-12	Actual 2012-13	Final Budget 2013-14	Estimated 2014-15
Septic Haulers	64,342	66,686	66,100	66,100
PERS-EE Share 2.5% @ 55	64,316	105,501	125,632	131,161
PERS-EE Share 2% @ 62	0	0	11,964	16,775
Unclassified	11,637	13,943	2,350	2,350
Sale of Equipment	679	934	100	1,500
Interdept DSR-Refuse	0	0	0	1,871
Other Revenues	6,014,488	5,891,138	15,617,119	16,968,618
TOTAL	6,155,462	6,078,202	15,823,265	17,188,375

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P E R S O N N E L	Number of Positions			
Classification	Funded In Budget 2013-14	Dept.Head Request 2014-15	City Mgr. Recom. 2014-15	Council Approval
P.W. Manager - Wastewater	.75	.75	.75	.75
WWTP Operations Supervisor	2.00	2.00	2.00	2.00
WWTP Operator I/II/III	10.00	10.00	10.00	10.00
PWS Lab/Envir. Ctl.	.15	.60	.60	.60
Senior Lab Technician	1.00	1.00	1.00	1.00
Laboratory Tech. I/II/III	1.00	1.00	1.00	1.00
Maintenance Electrician	1.00	1.00	1.00	1.00
WWTP Maintenance Spvr.	1.00	1.00	1.00	1.00
WWTP Mechanic I/II	4.00	4.00	4.00	4.00
Instrument Electric Tech.	1.00	1.00	1.00	1.00
Maintenance Worker I/II	1.50	1.50	1.50	1.50
Engineer Tech I/II/III/IV	1.00	1.00	1.00	1.00
TOTAL	24.40	24.85	24.85	24.85

BUDGET DETAIL EXPENSES

553-1108 Wastewater Treatmnt Plant							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
531.01-00	Regular Salaries	1,184,540	1,281,717	1,502,144	1,540,651	1,540,651	1,540,651
531.03-00	Extra Help	48,466	16,772	17,994	0	0	0
531.04-01	Regular Overtime	15,093	10,583	18,081	18,352	12,500	12,500
531.04-04	Call Back Time Worked	2,448	3,433	6,436	6,436	5,000	5,000
531.10-01	Holiday Pay	3,863	4,857	6,010	11,101	6,158	6,158
531.10-05	Retirement PERS Classic	238,915	268,281	297,362	315,394	314,230	314,230
531.10-06	Social Security-OASDI	78,287	83,444	97,591	100,340	99,454	99,454
531.10-07	Social Security-Medicare	19,030	19,759	23,085	23,466	23,259	23,259
531.10-08	State Unemployment	5,153	25,986	0	0	0	0
531.10-10	Retirement-PERS New Membr	0	0	30,055	44,612	44,612	44,612
531.10-12	Workers Compensation	39,700	43,239	73,423	79,591	79,591	79,591
531.10-17	Stand By Pay	60,120	57,456	57,075	57,931	57,075	57,075
531.10-20	Earned Benefit	30,435	21,547	19,302	19,592	19,592	19,592
531.10-23	Uniform Cleaning	4,558	3,771	4,612	4,612	4,612	4,612
531.10-26	Call Back - Non Worked	0	0	1,100	1,116	0	0
531.10-27	PTS Plan FICA Alternative	646	218	234	0	0	0
531.10-33	Core Allowance	266,285	286,994	375,194	362,151	362,151	362,151
531.10-35	Post Employment Benefits	34,325	31,327	27,239	24,240	24,240	24,240
Personnel Services		2,031,864	2,159,384	2,556,937	2,609,585	2,593,125	2,593,125
532.11-00	Utilities	766,712	828,391	1,287,620	1,239,944	1,239,944	1,239,944
532.12-00	Telephone	11,598	12,553	16,150	16,702	16,702	16,702
532.13-00	Postage	2,414	3,855	2,565	2,790	2,790	2,790
532.14-00	Advertising	16,201	25,297	25,500	25,000	25,000	25,000
532.16-00	Printing	1	1	181	181	100	100
532.17-00	Professional Services	327,877	328,362	716,086	774,105	719,105	719,105
532.18-00	Travel and Meetings	2,725	3,950	25,560	25,560	15,000	15,000
532.19-00	Mileage	1,240	736	2,521	2,521	1,000	1,000
532.20-00	Training Expense	8,365	7,118	21,910	21,120	15,000	15,000
532.21-00	Rents/Leases	17,181	12,742	17,577	17,647	17,647	17,647
532.23-00	Vehicle Operations/Maint	60,181	63,840	57,021	44,657	40,777	40,777
532.24-00	Memberships, Subscription	43,752	24,923	29,750	29,447	29,447	29,447
532.25-00	Maintenance Matls & Svcs	127,207	212,314	387,374	440,374	350,000	350,000
532.26-00	Other Equipment O & M	325,712	306,555	425,250	423,750	400,000	400,000
532.27-00	Small Tools	895	895	0	0	0	0
532.28-00	Safety Supplies	7,140	5,914	8,750	8,750	8,750	8,750
532.29-00	Other Materials Supplies	226,970	212,971	456,321	525,565	475,000	475,000
532.30-01	Dept Share of Insurance	90,283	67,642	52,585	80,543	69,226	69,226
532.32-00	Vehicle Replacement Fee	40,454	55,861	53,364	93,536	93,536	93,536
532.34-00	Contingency Reserve	0	0	60,000	60,000	60,000	60,000
532.35-84	Retro Fee Expense	0	300	0	400	400	400
532.38-00	Support Services	170,146	188,449	154,356	163,470	152,753	152,753
532.45-00	Facilities Maint Charge	30,390	36,296	59,996	52,630	61,228	61,228
532.46-00	Computer Replacement Chrg	15,255	21,276	20,019	16,716	16,716	16,716
Supplies and Services		2,292,699	2,420,241	3,880,456	4,065,408	3,810,121	3,810,121
533.43-00	Machinery/Equipment	1,098	24,270	100,000	0	0	0
Property		1,098	24,270	100,000	0	0	0
534.91-01	Adm Exp-City Manager	63,837	36,733	60,489	22,121	34,298	34,298
534.91-02	Adm Exp-City Attorney	147	3,953	19,064	12,831	10,292	10,292
534.91-03	Adm Exp-City Clerk	0	0	0	58,809	49,351	57,862
534.91-09	Adm Exp-Finance	239,523	144,672	146,084	163,846	156,499	156,499
534.91-10	Adm Exp-Purchasing	27,612	18,221	20,110	20,169	19,977	19,977
534.91-11	Adm Exp-Public Works	118,531	137,387	111,174	137,665	136,128	136,128

BUDGET DETAIL EXPENSES

553-1108	Wastewater Treatmnt Plant							
ACCT. NO.	ACCOUNT DESCRIPTION		ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
534.91-16	Adm Exp-City Council		31,041	14,315	13,911	18,759	15,383	15,383
Administrative			480,691	355,281	370,832	434,200	421,928	430,439
535.92-01	Interdept DSC-General Fnd		20,175	183,213	164,658	140,559	140,559	140,559
535.92-29	Interdept DSC-Pub Works		103,300	70,502	67,286	68,311	68,311	68,311
535.92-72	Interdept DSC-Supprt Sr		226	266	48,242	43,962	43,962	43,962
Interdepartmental			123,701	253,981	280,186	252,832	252,832	252,832
633.64-00	Depreciation Expense		278,236	283,722	0	0	0	0
Property			278,236	283,722	0	0	0	0
637.65-00	Capital Imp. Projects		947,173	581,323	8,634,854	10,098,421	10,101,865	10,101,858
Capital Outlay			947,173	581,323	8,634,854	10,098,421	10,101,865	10,101,858
**	Wastewater Treatmnt Plant		6,155,462	6,078,202	15,823,265	17,460,446	17,179,871	17,188,375

WASTEWATER TREATMENT PLANT

- 11-00 Includes electrical service for the WWTP buildings, lift stations, and sewer lift pumps
- 12-00 Includes office telephones, cellular phones, radio circuit, telemetry modem, low/high water alarm lines for sewer lift stations, and rental of AT&T telephone poles for fiber optic cable.
- 14-00 Public education via radio and TV commercials.
- 16-00 Printing of state reports, record charts, laminated signs, labels, business cards, and mandated public information materials.
- 17-00 Analysis & toxicity reduction evaluations, annual calibration of lab scales, annual NPDES permit, Bloss Ranch County taxes, concrete & asphalt grinding, contract lab services, such as bioassay testing, sludge analysis, oil & grease sampling, soil analysis, etc., crane inspection, digester cleaning, disposals chemical oxygen demand residue, ELAP certification & accreditation, emergency generator maintenance, electronic infrared thermo inspections, electronic systems maintenance, grounds maintenance, HVAC maintenance, lab DI water service agreement, maintenance mechanical support, MID stand-by fees, multi-smart SCADA monitoring fees, parts washer cleaner, permits (EPA waste generation, Merced County Hazmat & Health Permit To Operate, SJVAPCD air pollution fees), SCADA licensing, programming, and service maintenance, scraping & hauling biosolids, SWRCB Waste Discharge fees and Dewatering fees, and tank inspections.
- 20-00 Tech training for PLC & Pump maintenance, CWEA training and conferences
- 21-00 Alarm service for lift stations, WWTP facilities, and crane rental
- 24-00 Water Environment Federation; CWEA operator, lab and mechanical technical certificate renewals; Central Valley Clean Water Association membership, California Association of Sanitation Agencies membership, agricultural permit renewal, lab and WWTF reference books, and pesticide applicator certificate

WASTEWATER TREATMENT PLANT (continued)

- 25-00 Painting and plumbing supplies for treatment plant, pesticide, landfill disposal charges, weed killer, UV lamps, sleeves, and ballasts, solids handling equipment repair, sump pump replacement, and materials such as metal & pvc pipes, racks, oil, surge suppressors, etc.
- 26-00 Lift station equipment, repairing, calibrating, & replacing instruments, diesel fuel, rebuilding of moyo pumps, plant supplies such as drive belts, air filters, nuts & bolts, etc., and share of copier maintenance.
- 28-00 Safety jackets, safety boots, rain gear, PPE.
- 29-00 Miscellaneous laboratory supplies & chemicals.
- 34-00 Contingency reserve for emergency operations.

Water Quality Control
FUND NO. 553
ACCOUNT NO. 1109

DESCRIPTION

The Water Quality Control Division provides the programs necessary to adequately monitor and protect the quality of our community's water resources and environment, including both public drinking water, aquifer protection, and water discharged to the sanitary sewer or storm drain systems.

MISSION

To protect and safeguard human health and the environment, with a focus to coordinate and implement water and environmental pollution control programs as required by federal and state laws through City Ordinance to ensure compliance by both the City of Merced and those dischargers regulated by the City.

GOALS

- Control the quality of industrial pretreatment discharges to the wastewater collection and treatment systems through inspections, monitoring, and permitting.
- Ensure compliance with all applicable state and federal water quality discharge requirements for the Wastewater Treatment Plant and Septic Haulers by coordinating regulatory sampling and testing.
- Implement the Municipal Separate Storm Sewer System (MS4) phase II program through interdepartmental training, collaboration with Merced County, City of Atwater, and UC Merced, and community participation through storm water education.
- Monitor and evaluate drinking water quality by coordinating regulatory sampling and testing, ensuring City compliance with all applicable state and federal regulations governing drinking water quality and municipal well construction and destruction.
- Continue to implement the Fats, Oils and Grease (F.O.G.) Program to reduce associated Sanitary Sewer overflows among Food Service Establishments (FSEs).
- Provide public education and outreach of Pollution Prevention for Wastewater, Stormwater, pharmaceutical take back, and the F.O.G. Program.

OBJECTIVES

1. Coordinate Wastewater Treatment Plant toxicity compliance efforts.
2. Continue implementation of the Fats, Oil and Grease (F.O.G.) Program to appreciably reduce sewer line clogging and the number of Sanitary Sewer Overflows (SSO's) resulting from it.
3. Oversee sampling of City drinking water for California Code of Regulations (CCR) Title 22 including: Methyl-tert-Butyl-Ether (MtBE), Stage 2 Disinfection Byproduct (ST2DBR), Unregulated Contaminant Monitoring Rule 3 (UCMR3) and Perchloroethylene (PCE).
4. Support City Engineer in the implementation of Phase II Storm Water Management Program (SWMP) as required to meet the National Pollutant Discharge Elimination System (NPDES) requirements approved in 2013.
5. Support Sewer System Management Program (SSMP) implementation to meet General Waste Discharge Requirements (WDR).

PERFORMANCE MEASUREMENTS/INDICATORS

Deliver monthly, quarterly and annual reports on time to meet requirements of the Regional Water Quality Control Board Permit.

Inform all existing Industries and Businesses of the F.O.G program and continue permitting in 2014 and 2015.

Sample, review, report, and file results as required by the California Department of Public Health (CDPH). Sampling and reporting frequency based on vulnerability of water supply source and as required by CDPH. Evaluate and report results on time to meet CDPH requirements and due dates.

Assure proper SWMP measurement, monitoring, documentation, and reporting procedures comply with the Phase II NPDES requirements and per the State's five year implementation schedule.

Assure proper SSMP measurement, monitoring, documentation, and notification procedures comply with the WDR's and are implemented by State mandated due dates.

Code and Federal
Regulations 40CFR403.

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|--|---|
| 6. Continue groundwater monitoring program, which generates data utilized in Merced Groundwater Management Plan. Program includes the Wastewater Treatment Plant sludge beds, land application, and wildlife areas. | Continue quarterly sampling and reporting to the California Integrated Water Quality System (CIWQS), of groundwater source and monitoring. |
| 7. Determine the level of regulated chemical and/or biological contaminants in the City's drinking water system for reporting on the annual Consumer Confidence Report (CCR). | Obtain samples from specific drinking water sources and verify the level of contaminants by lab analyses, review and compile data, and report on schedule. |
| 8. Annually review fees for services to assure adequate and accurate cost recovery. | Submit monthly updates and an annual report on review findings. |
| 9. Operate Environmental Protection Agency (EPA) approved Industrial Pretreatment (IPT) Program by monitoring, sampling, reporting, and permitting industrial dischargers. Provide inspection and enforcement of Municipal | Review annual EPA Pretreatment Program Compliance and report any changes or corrections to the program. Complete weekly, monthly, quarterly, semi-annual and annual IPT reports to EPA, State, and Regional Boards on schedule. Ensure industry compliance to code and regulations. |

2014-2015 BUDGET HIGHLIGHTS

The Industrial Pretreatment Program will be sustained by current rates and is expected to permit new Septic Haulers and industries that operate within City limits.

The National Pollutants Discharge Elimination System (NPDES) new permit requirements will significantly impact future budgets as well as increase sampling and monitoring.

The Fats, Oils and Grease (F.O.G.) Program implementation will significantly impact personnel and budget, due to an increase of monitoring and inspection.

Water Quality Control personnel will experience increased workload as a result of the Storm Water Management Program Development, the 2013 adoption of the new Municipal Separate Storm Sewer System (MS4) Phase II, the implementation of the Fats, Oils, and Grease (F.O.G.) Program, public outreach and education increase in IPT inspections and enforcement with new industries, and the Unregulated Contaminate Monitoring Rule 3 (UCMR3) Sampling and Reporting event beginning in 2014.

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BUDGET DETAIL EXPENSES

553-1109	Environmental Control						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
531.01-00	Regular Salaries	152,873	166,954	196,925	211,309	211,309	211,309
531.03-00	Extra Help	11,383	18,305	0	6,394	6,394	6,394
531.04-01	Regular Overtime	1,756	3,482	2,879	2,922	2,922	2,922
531.10-01	Holiday Pay	0	0	219	222	222	222
531.10-05	Retirement PERS Classic	29,862	34,386	37,741	40,772	40,772	40,772
531.10-06	Social Security-OASDI	8,969	10,265	12,327	13,071	13,071	13,071
531.10-07	Social Security-Medicare	2,263	2,666	2,883	3,149	3,150	3,150
531.10-10	Retirement-PERS New Membr	0	0	4,914	8,018	8,018	8,018
531.10-12	Workers Compensation	2,588	1,810	6,014	2,985	2,985	2,985
531.10-20	Earned Benefit	8	0	1,316	1,336	1,336	1,336
531.10-23	Uniform Cleaning	524	176	787	787	787	787
531.10-27	PTS Plan FICA Alternative	148	238	0	83	83	83
531.10-32	Cash Back-Biweekly Allow	0	726	1,398	0	0	0
531.10-33	Core Allowance	49,968	41,201	49,771	59,923	59,923	59,923
531.10-35	Post Employment Benefits	15,497	15,162	13,692	11,157	11,157	11,157
Personnel Services		275,839	295,371	330,866	362,128	362,129	362,129
532.11-00	Utilities	5,221	5,080	4,248	7,464	7,464	7,464
532.12-00	Telephone	884	866	2,984	2,984	2,984	2,984
532.13-00	Postage	340	398	584	596	596	596
532.14-00	Advertising	0	0	3,675	3,675	500	500
532.16-00	Printing	1,418	555	2,240	2,240	800	800
532.17-00	Professional Services	21,395	4,863	65,726	65,726	24,000	24,000
532.18-00	Travel and Meetings	2,138	2,834	6,888	6,642	6,642	6,642
532.20-00	Training Expense	2,062	3,663	5,060	5,060	5,060	5,060
532.21-00	Rents/Leases	209	108	964	2,500	2,500	2,500
532.23-00	Vehicle Operations/Maint	5,500	5,832	6,291	7,425	6,780	6,780
532.24-00	Memberships, Subscription	4,539	3,475	5,844	6,167	3,600	3,600
532.26-00	Other Equipment O & M	220	1,272	3,425	3,425	2,000	2,000
532.27-00	Small Tools	0	10	300	600	200	200
532.28-00	Safety Supplies	781	832	2,184	2,184	2,184	2,184
532.29-00	Other Materials Supplies	6,347	9,763	16,595	14,675	7,500	7,500
532.30-01	Dept Share of Insurance	10,584	7,162	5,326	6,090	4,933	4,933
532.32-00	Vehicle Replacement Fee	11,824	11,824	13,319	7,119	7,119	7,119
532.35-84	Retro Fee Expense	0	100	0	150	150	150
532.38-00	Support Services	19,939	19,052	16,942	18,603	16,794	16,794
532.45-00	Facilities Maint Charge	15,585	11,553	17,108	16,479	15,843	15,843
532.46-00	Computer Replacement Chrg	457	457	457	366	366	366
Supplies and Services		109,443	89,699	180,160	180,170	118,015	118,015
534.91-01	Adm Exp-City Manager	4,046	3,357	5,327	2,017	3,108	3,108
534.91-02	Adm Exp-City Attorney	9	361	1,679	1,170	933	933
534.91-03	Adm Exp-City Clerk	0	0	0	5,362	4,472	6,039
534.91-09	Adm Exp-Finance	15,180	13,223	12,865	14,940	14,182	14,182
534.91-10	Adm Exp-Purchasing	1,750	1,665	1,771	1,839	1,810	1,810
534.91-11	Adm Exp-Public Works	14,409	14,981	12,824	15,997	15,818	15,818
534.91-16	Adm Exp-City Council	1,967	1,308	1,225	1,711	1,394	1,394
Administrative		37,361	34,895	35,691	43,036	41,717	43,284
535.92-01	Interdept DSC-General Fnd	0	5,000	5,000	0	0	0
535.92-29	Interdept DSC-Pub Works	54,139	45,868	54,459	55,875	55,875	55,875
Interdepartmental		54,139	50,868	59,459	55,875	55,875	55,875
633.64-00	Depreciation Expense	3,276	3,042	0	0	0	0
Property		3,276	3,042	0	0	0	0
**	Environmental Control	480,058	473,875	606,176	641,209	577,736	579,303

ENVIRONMENTAL CONTROL

- 14-00 Annual public notification notices for significant violators, public education via radio and TV commercials.
- 16-00 Public education brochures, evidence security tape, and labels.
- 17-00 NPDES pretreatment fee, compliance and sludge sampling, UCMR 3 testing, and EC rate study.
- 20-00 CWEA schooling and on-going training required to maintain certifications
- 24-00 CWEA certification renewals, testing fees, and various memberships.
CDHS certification renewals, testing fees, and various memberships.
Various reference
- 26-00 Maintenance of Grundfos controller, operation and maintenance parts and accessories for field analyzers, and operation and maintenance repair and replacement for samplers.
- 27-00 Miscellaneous field supplies.
- 28-00 Safety jackets, safety boots, PPE, traffic cones, hairnets.
- 29-00 Miscellaneous laboratory supplies, CO2 tank refills, ISCO Sampler repairs and replacement parts, pH meter.

DESCRIPTION

The 580 acre Land Application site provides on-site disposal of biosolids. The sale of crops grown from biosolids disposal offsets most operating costs of the land application operation.

MISSION

The Land Application program employs an environmentally acceptable means of recycling biosolids as a soil fertilizer. This disposes of biosolids in an economical and ecologically friendly manner.

GOALS

- Ensure wastewater treatment plant biosolids are properly disposed of in accordance with all applicable federal and state requirements.
- Identify crops that are compatible with biosolids application that will produce the highest yield of tonnage and profitability to offset operating costs.
- Irrigate 580 acres in the Land Application Area (LAA) and 115 acres of additional WWTF property using treated recycled domestic wastewater. Develop systems for year round crop production that will successfully reduce the nitrogen levels in the soil produced from biosolids application.
- Perform weed abatement activities throughout the year in the LAA and assist other City departments with weed control.
- Maintain accurate records and procedures to monitor and report biosolids loadings. Track nitrogen uptake rates by sampling and testing nitrogen content within the soil and plant tissue.
- Perform soil and groundwater rehabilitation on the former biosolids disposal area.

LAND APPLICATION

OBJECTIVES	PERFORMANCE MEASUREMENTS/INDICATORS
1. Recoup the cost of operating the land application program.	Produce fodder crops that meet or exceed budget expenditures for fiscal year 2014/2015.
2. Dispose of biosolids to maintain federal and state mandates.	Verify through plant and soil sampling through the months of April 2015 to October 2015. Utilize biosolids for fertilization needs twice per year.
3. Develop and support reduce, recycle, and reuse efforts.	Use recycled water to irrigate the 695 acres of farmland and provide water to Wildlife Management Area.
4. Maintain the wildlife mitigation area and improve habitat for native wildlife species.	Initiate invasive weed eradication, expand wetland's pond A boundaries, reduce vegetation overgrowth, and carry out a plan for water fowl habitat with State Fish and Game.

2014-2015 BUDGET HIGHLIGHTS

Offset operational and biosolids disposal costs through the sale of fodder crops.

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Number of Positions

Classification	Funded In Budget 2013-14	Dept.Head Request 2014-15	City Mgr. Recom. 2014-15	Council Approval
P.W. Manager - Wastewater	.05	.05	.05	.05
Land Appl Pgm Lead Worker	1.00	1.00	1.00	1.00
Maintenance Worker I/II	.50	.50	.50	.50
TOTAL	1.55	1.55	1.55	1.55

BUDGET DETAIL EXPENSES

553-1115	Land Application						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
531.01-00	Regular Salaries	84,609	85,175	86,806	88,363	88,363	88,363
531.04-01	Regular Overtime	336	33	2,201	1,015	400	400
531.10-01	Holiday Pay	0	0	221	224	0	0
531.10-05	Retirement PERS Classic	16,999	17,749	19,032	20,721	20,674	20,674
531.10-06	Social Security-OASDI	5,073	5,103	5,367	5,390	5,338	5,338
531.10-07	Social Security-Medicare	1,186	1,193	1,255	1,261	1,248	1,248
531.10-12	Workers Compensation	8,446	7,156	9,090	9,870	9,870	9,870
531.10-20	Earned Benefit	4	0	290	294	294	294
531.10-23	Uniform Cleaning	462	374	428	428	428	428
531.10-33	Core Allowance	14,882	15,591	16,269	15,591	15,591	15,591
531.10-35	Post Employment Benefits	5,540	5,843	6,121	0	0	0
Personnel Services		137,537	138,217	147,080	143,157	142,206	142,206
532.11-00	Utilities	21,504	28,623	35,200	44,400	44,400	44,400
532.12-00	Telephone	263	320	849	1,089	500	500
532.17-00	Professional Services	62,135	51,569	107,704	85,327	79,327	79,327
532.21-00	Rents/Leases	1,157	0	2,180	180	180	180
532.23-00	Vehicle Operations/Maint	32,312	34,270	80,577	57,346	52,363	52,363
532.25-00	Maintenance Matls & Svcs	35,476	2,245	17,526	12,046	12,046	12,046
532.26-00	Other Equipment O & M	0	237	72	0	0	0
532.27-00	Small Tools	30	77	0	0	0	0
532.28-00	Safety Supplies	88	0	0	0	0	0
532.29-00	Other Materials Supplies	61,709	134,030	155,826	142,026	142,026	142,026
532.30-01	Dept Share of Insurance	4,731	3,208	2,656	2,933	2,330	2,330
532.32-00	Vehicle Replacement Fee	33,832	47,785	43,916	51,828	51,828	51,828
532.38-00	Support Services	19,766	16,248	13,452	13,259	12,596	12,596
532.45-00	Facilities Maint Charge	229	217	235	228	702	702
Supplies and Services		273,232	318,829	460,193	410,662	398,298	398,298
533.43-00	Machinery/Equipment	35,638	42,157	0	0	0	0
Property		35,638	42,157	0	0	0	0
534.91-01	Adm Exp-City Manager	1,962	1,935	3,523	1,095	1,690	1,690
534.91-02	Adm Exp-City Attorney	5	208	1,110	635	507	507
534.91-03	Adm Exp-City Clerk	0	0	0	2,910	2,432	2,846
534.91-09	Adm Exp-Finance	7,362	7,619	8,507	8,108	7,713	7,713
534.91-10	Adm Exp-Purchasing	849	960	1,171	998	985	985
534.91-11	Adm Exp-Public Works	7,915	10,403	8,495	9,799	9,690	9,690
534.91-16	Adm Exp-City Council	954	754	810	928	758	758
Administrative		19,047	21,879	23,616	24,473	23,775	24,189
535.92-29	Interdept DSC-Pub Works	4,555	0	7,757	7,847	7,847	7,847
535.92-72	Interdept DSC-Supprt Sr	38	38	38	38	38	38
Interdepartmental		4,593	38	7,795	7,885	7,885	7,885
633.64-00	Depreciation Expense	4,055	14,319	0	0	0	0
Property		4,055	14,319	0	0	0	0
**	Land Application	474,102	535,439	638,684	586,177	572,164	572,578

LAND APPLICATION SYSTEM

- 11-00 Includes electrical service for wetlands ponds and recirculation pumps.
- 12-00 Includes high water power failure alarm line for pump station, sewer lift station, and share of office telephone service.
- 17-00 Aerial spraying, biosolids spreading, CDF crews for vegetation cleanup, contract laboratory service, such as groundwater samples, soil/water analyses, plant tissue analysis, etc., County permit fee (Ashby UST), GPS field leveling, permits (SJVAPCD air pollution fees), pest control advisor and applicator, seed spreading, SWRCB Waste Discharge fees.
- 21-00 High water power failure alarm service and irrigation pipe rental.
- 24-00 CWEA Annual membership.
- 25-00 Base rock, drip oil, painting supplies, miscellaneous parts, pump station oil, disc blades, hydraulic hoses, and fence repairs.
- 26-00 Annual rebuilding of lift station pumps, miscellaneous pump and motor parts, and maintenance of mobile radios.
- 28-00 Safety jackets, safety boots, PPE, rain gear.
- 29-00 Seed, various weed killers, herbicides, and fertilizer, and soil amendments.

**WASTEWATER TREATMENT LINES COMPONENT
IMPROVEMENT FUND
FUND NO. 550
ACCOUNT NO. 1156**

PROGRAM

The Wastewater Treatment Lines Component Fund is used to collect fees from new growth. Funds will be used in the future to expand lines, pumps, and force mains required due to growth. Fees to support the system for new growth were adjusted in FY 2010.

E X P E N S E S	Actual 2011-12	Actual 2012-13	Final Budget 2013-14	Dept.Head Request 2014-15	City Mgr. Recom. 2014-15	Council Approval 2014-15
Personnel Expenses	0	0	0	0	0	0
Supplies and Services	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0
Acquisitions	0	0	0	0	0	0
Capital Improvements	63,862	1,939,270	1,614,987	1,988,477	1,988,477	1,988,477
TOTAL	63,862	1,939,270	1,614,987	1,988,477	1,988,477	1,988,477
XX						
F I N A N C I N G S O U R C E S	Actual 2011-12	Actual 2012-13	Final Budget 2013-14	Estimated 2014-15		
Sewer Facility Fee	101,080	26,074	130,420	193,845		
Con. NthBCrk O/S NMS Dist	55,926	210	0	0		
Sewer Fac Fee So of BCrk	8,153	38,904	7,276	36,220		
Investment Earnings	30,182	25,539	26,200	13,700		
Other Revenues	131,479-	1,848,543	1,451,091	1,744,712		
TOTAL	63,862	1,939,270	1,614,987	1,988,477		
XX						

BUDGET DETAIL EXPENSES

550-1156	WWT Lines Component Dept						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
617.66-00	Developer Credit	0	721,122	0	0	0	0
	Capital Outlay	0	721,122	0	0	0	0
633.64-00	Depreciation Expense	10,001	18,687	0	0	0	0
	Property	10,001	18,687	0	0	0	0
637.65-00	Capital Imp. Projects	53,861	1,199,461	1,614,987	1,988,477	1,988,477	1,988,477
	Capital Outlay	53,861	1,199,461	1,614,987	1,988,477	1,988,477	1,988,477
**	WWT Lines Component Dept	63,862	1,939,270	1,614,987	1,988,477	1,988,477	1,988,477

UNIVERSITY CAPITAL CHARGE

FUND NO. 344

ACCOUNT NO. 1136

PROGRAM

University Capital charges are paid by UC Merced to amortize the loan from the Infrastructure Bank for installation of water and sewer lines to the campus.

University Capital Charge

ACCOUNT NO. 1136

E X P E N S E S	Actual 2011-12	Actual 2012-13	Final Budget 2013-14	Dept.Head Request 2014-15	City Mgr. Recom. 2014-15	Council Approval 2014-15
Personnel Expenses	0	0	0	0	0	0
Supplies and Services	0	0	0	0	0	0
Debt Service	261,173	255,242	426,482	445,012	445,012	445,012
Acquisitions	0	0	0	0	0	0
Capital Improvements	0	0	0	0	0	0
TOTAL	261,173	255,242	426,482	445,012	445,012	445,012
XX						
F I N A N C I N G S O U R C E S	Actual 2011-12	Actual 2012-13	Final Budget 2013-14	Estimated 2014-15		
Sewer Facility Fee	261,054	255,241	448,182	441,242		
Investment Earnings	119	26	100	0		
Other Revenues	0	25-	21,800-	3,770		
TOTAL	261,173	255,242	426,482	445,012		
XX						

BUDGET DETAIL EXPENSES

344-1136	University Capital Charge						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
706.71-01	Principal-Bond Payment	0	0	175,000	200,000	200,000	200,000
706.72-01	Interest Bond Payment	238,216	232,735	229,500	223,555	223,555	223,555
706.73-01	Agent Fees-Bond Payment	22,957	22,507	21,982	21,457	21,457	21,457
Debt Services		261,173	255,242	426,482	445,012	445,012	445,012
**	University Capital Charge	261,173	255,242	426,482	445,012	445,012	445,012

**WASTEWATER TREATMENT PLANT COMPONENT
IMPROVEMENT FUND
FUND NO. 551
ACCOUNT NO. 1157**

PROGRAM

The Wastewater Treatment Plant Component Fund is used to collect fees from new growth. Funds will be used in the future to expand the capacity of the Wastewater Treatment Plant that will be required due to growth. Fees to support expansion of the plant, as a result of new growth, were adjusted in FY 2010.

[illegible]

BUDGET DETAIL EXPENSES

551-1157 WWT Plant Component							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
633.64-00	Depreciation Expense	768,653	2,667,916	0	0	0	0
	Property	768,653	2,667,916	0	0	0	0
637.65-00	Capital Imp. Projects	20,675,241	9,357,187	4,350,124	5,349,625	5,349,625	5,349,625
	Capital Outlay	20,675,241	9,357,187	4,350,124	5,349,625	5,349,625	5,349,625
**	WWT Plant Component	21,443,894	12,025,103	4,350,124	5,349,625	5,349,625	5,349,625

WASTEWATER REVOLVING FUND
FUND NO. 552
ACCOUNT NO. 1110

PROGRAM

The Wastewater Revolving Fund was established for the purpose of providing financing for owners of single-family residences to connect property to the sewer line. Loans will be made available to owners based upon income limits established by the U.S. Department of Housing and will be repaid over ten annual installments plus interest at a rate equal to the average rate earned on the City's investments.

Wastewater Revolving Fund

ACCOUNT NO. 1110

E X P E N S E S	Actual 2011-12	Actual 2012-13	Final Budget 2013-14	Dept. Head Request 2014-15	City Mgr. Recom. 2014-15	Council Approval 2014-15
Personnel Expenses	0	0	0	0	0	0
Supplies and Services	0	0	115,179	4,612	4,612	4,612
Debt Service	0	0	0	0	0	0
Acquisitions	0	0	0	0	0	0
Capital Improvements	0	0	0	0	0	0
TOTAL	0	0	115,179	4,612	4,612	4,612

XX

F I N A N C I N G S O U R C E S	Actual 2011-12	Actual 2012-13	Final Budget 2013-14	Estimated 2014-15
Interest on Loans	22	2	0	0
Investment Earnings	1,064	1,068	900	700
Repayment on Loan	403	2,224	0	0
Other Revenues	1,489-	3,294-	114,279	3,912
TOTAL	0	0	115,179	4,612

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BUDGET DETAIL EXPENSES

552-1110	Wastewater Revolving Fund						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
532.29-00	Other Materials Supplies	0	0	115,179	4,612	4,612	4,612
	Supplies and Services	0	0	115,179	4,612	4,612	4,612
**	Wastewater Revolving Fund	0	0	115,179	4,612	4,612	4,612

FUND NO. 552
ACCOUNT NO. 1110

WASTEWATER REVOLVING FUND

29-00 Loans for connection of properties to sewer lines

REFUSE

REFUSE COLLECTION
FUND NO. 558
ACCOUNT NO. 1112

DESCRIPTION

The Refuse Division is responsible for all solid waste collection within City limits. This includes scheduled and unscheduled service for residential, commercial, and industrial customers, as well as special programs such as Alley Cleanup, Spring Cleanup, and Tire Removal.

MISSION

To provide the citizens of Merced excellent solid waste services, that protect public health, preserve quality of life, and enhance the City's general appearance.

Goals

- Provide regular collection of residential, industrial, and commercial solid waste in the most efficient and cost-effective manner.
- Complete preparations for 2015 Spring Cleanup program by February 2015 and make changes, if appropriate, based on tonnage and costs of the 2014 program.
- Continue to monitor and adjust service routes for appropriate size and service levels, as well as improve productivity.

OBJECTIVES

***PERFORMANCE
MEASUREMENTS/INDICATORS***

- | | |
|---|--|
| 1. Continue to monitor and adjust right-sizing of service routes to accommodate growth, as well as improve productivity. | All routes will be continually audited for appropriate size during fiscal year. Adjustments made when needed to maintain correct route size. |
| 2. Complete preparations for 2015 Spring Cleanup program by February 2015 and make changes, if appropriate, based on tonnage and costs of the 2014 program. | Report to City Council on experience of 2014 program no later than June 1, 2015. To include diversion of recyclable waste tonnage. |

2014-2015 BUDGET HIGHLIGHTS

Rates approved, through the Public Hearing process, in FY 2008 have provided a stable source of revenue to all divisions within Fund 558 through December 2013. A new rate study occurred in fiscal year 13/14 that provides revenue for the next 5 years.

Landfill tonnage rates are scheduled to increase by approximately \$2 per ton during this fiscal year; therefore, annual budgeted tonnage expenses have increased from the prior fiscal year.

Staff is actively searching for ways to reduce internal costs, however, unfunded mandates to the Landfill, to the City and to businesses continue to negatively impact rates.

[illegible][illegible]

P E R S O N N E L		Number of Positions		
Classification	Funded In Budget 2013-14	Dept.Head Request 2014-15	City Mgr. Recom. 2014-15	Council Approval
PW Spvr. - Solid Waste	.65	.65	.65	.65
Lead Refuse Equip. Operator	.65	.65	.65	.65
Refuse Equip. Operator/Trainee	22.00	22.00	22.00	22.00
Container Maintenance Worker	1.00	1.00	1.00	1.00
General Services Mgr	.40	.40	.40	.40
Recycling Coordinator	.10	.10	.10	.10
TOTAL	24.80	24.80	24.80	24.80

BUDGET DETAIL EXPENSES

558-1112	Refuse Collections						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
531.01-00	Regular Salaries	1,281,457	1,228,261	1,352,196	1,364,303	1,364,147	1,364,147
531.03-00	Extra Help	0	16,373	9,910	60,177	60,177	60,177
531.04-01	Regular Overtime	190,222	192,005	208,068	211,189	211,189	211,189
531.04-04	Call Back Time Worked	40	0	500	508	200	200
531.10-01	Holiday Pay	15,522	10,930	16,646	16,896	10,000	10,000
531.10-05	Retirement PERS Classic	257,563	256,011	287,821	302,222	300,561	300,561
531.10-06	Social Security-OASDI	89,195	86,542	95,108	96,439	95,983	95,983
531.10-07	Social Security-Medicare	20,860	20,470	22,387	23,427	23,321	23,321
531.10-08	State Unemployment	0	0	0	14,872	14,872	14,872
531.10-10	Retirement-PERS New Membr	0	1,806	10,286	19,169	19,169	19,169
531.10-12	Workers Compensation	90,994	74,578	96,578	115,183	115,183	115,183
531.10-17	Stand By Pay	202	0	0	0	0	0
531.10-20	Earned Benefit	10,950	20,315	9,908	11,313	11,313	11,313
531.10-21	Bilingual Pay Program	0	0	0	60	60	60
531.10-23	Uniform Cleaning	4,889	3,694	5,347	5,347	5,347	5,347
531.10-27	PTS Plan FICA Alternative	0	207	129	782	782	782
531.10-33	Core Allowance	328,258	339,890	397,206	380,785	380,785	380,785
531.10-35	Post Employment Benefits	59,814	59,709	62,331	59,603	59,603	59,603
Personnel Services		2,349,966	2,310,791	2,574,421	2,682,275	2,672,692	2,672,692
532.11-00	Utilities	16,643	17,954	17,297	19,297	19,297	19,297
532.12-00	Telephone	3,673	3,596	4,572	4,572	4,572	4,572
532.13-00	Postage	31,081	33,885	57,030	59,255	59,255	59,255
532.14-00	Advertising	333	0	0	0	0	0
532.16-00	Printing	10,256	12,054	18,119	18,070	13,000	13,000
532.17-00	Professional Services	7,219	92,105	60,768	68,737	68,737	68,737
532.18-00	Travel and Meetings	160	1,053	2,380	4,000	4,000	4,000
532.19-00	Mileage	8	0	100	100	100	100
532.20-00	Training Expense	0	533	650	1,300	750	750
532.21-00	Rents/Leases	7,200	7,200	6,750	6,750	6,750	6,750
532.23-00	Vehicle Operations/Maint	864,310	915,359	1,110,191	1,206,227	1,101,413	1,101,413
532.24-00	Memberships, Subscription	2,596	1,492	14,501	14,472	14,472	14,472
532.25-00	Maintenance Matls & Svcs	2,130,784	2,223,521	2,603,335	2,462,600	2,462,600	2,462,600
532.26-00	Other Equipment O & M	25,500	22,370	29,300	25,000	25,000	25,000
532.27-00	Small Tools	129	264	500	500	500	500
532.28-00	Safety Supplies	5,163	5,881	7,185	7,185	7,185	7,185
532.30-01	Dept Share of Insurance	98,844	68,995	48,400	55,503	43,215	43,215
532.32-00	Vehicle Replacement Fee	506,079	499,819	531,217	538,293	538,293	538,293
532.38-00	Support Services	194,241	180,316	151,284	158,122	148,557	148,557
532.45-00	Facilities Maint Charge	11,154	13,085	32,132	28,323	33,091	33,091
532.46-00	Computer Replacement Chrg	3,235	3,559	3,559	3,002	3,002	3,002
Supplies and Services		3,918,608	4,103,041	4,699,270	4,681,308	4,553,789	4,553,789
533.43-00	Machinery/Equipment	0	25,998	18,000	0	0	0
Property		0	25,998	18,000	0	0	0
534.91-01	Adm Exp-City Manager	39,379	33,290	51,201	17,213	26,875	26,875
534.91-02	Adm Exp-City Attorney	90	3,583	16,062	9,984	8,064	8,064
534.91-03	Adm Exp-City Clerk	0	0	0	45,905	38,813	46,884
534.91-09	Adm Exp-Finance	147,754	131,112	123,076	127,494	122,626	122,626
534.91-10	Adm Exp-Purchasing	17,033	16,513	16,943	15,694	15,653	15,653
534.91-11	Adm Exp-Public Works	130,364	141,481	120,789	147,775	146,126	146,126
534.91-16	Adm Exp-City Council	19,148	12,973	11,720	14,597	12,053	12,053
Administrative		353,768	338,952	339,791	378,662	370,210	378,281

BUDGET DETAIL EXPENSES

558-1112 Refuse Collections		ACTUAL	ACTUAL	FINAL	DEPT. HEAD	CITY MGR.	COUNCIL
ACCT. NO.	ACCOUNT DESCRIPTION	2011-12	2012-13	BUDGET	REQUEST	RECOM.	APPROVAL
				2013-14	2014-15	2014-15	2014-15
535.92-01	Interdept DSC-General Fnd	147,565	240,058	239,574	244,399	244,399	244,399
535.92-17	Interdept DSC-Develop Svc	41,667	41,418	42,794	43,198	45,206	45,206
535.92-19	Interdept DSC-Maint Dists	2,863	0	0	0	0	0
535.92-21	Interdept DSC-Street Tree	11,996	9,450	7,704	0	0	0
535.92-22	Interdept DSC-Streets	23,021	19,928	15,501	11,057	11,057	11,057
535.92-29	Interdept DSC-Pub Works	211,594	210,430	203,737	206,464	206,464	206,464
535.92-48	Interdept DSC-CFD Parks	2,418	2,529	0	2,673	2,673	2,673
535.92-53	Interdept DSC-Wastewater	16,385	18,814	24,062	29,466	29,466	29,466
535.92-57	Interdept DSC-Water Sys	37,285	43,456	41,281	46,605	46,605	46,605
535.92-58	Interdept DSC-Refuse	10,004	8,495	17,788	39,275	39,275	39,275
535.92-70	Interdept DSC-Fleet	40,434	54,091	47,864	52,119	52,119	52,119
535.92-71	Interdept DSR-Facilities	0	0	1,205	0	0	0
535.92-72	Interdept DSC-Supprt Sr	1,092	1,178	21,690	19,855	19,855	19,855
Interdepartmental		546,324	649,847	663,200	695,111	697,119	697,119
633.64-00	Depreciation Expense	40,593	22,436	0	0	0	0
Property		40,593	22,436	0	0	0	0
637.65-00	Capital Imp. Projects	0	107,591	1,114,972	1,369,519	704,519	704,519
Capital Outlay		0	107,591	1,114,972	1,369,519	704,519	704,519
908.93-21	Trsf-Street/Subd Tre(021)	634,162	835,053	662,337	0	0	0
Other		634,162	835,053	662,337	0	0	0
958.93-57	Trsf-Water System Fu(557)	0	0	0	0	638,230	638,230
Other		0	0	0	0	638,230	638,230
**	Refuse Collections	7,843,421	8,393,709	10,071,991	9,806,875	9,636,559	9,644,630

REFUSE COLLECTION

- 12-00 Includes share of cost for alarm circuit line to Police Department, cellular telephones, and long distance office phones
- 13-00 Mailing of Utility bills, spring cleanup flyers, and mailing of informational customer magnets.
- 16-00 Printing of service request forms, utility bills, and promotional materials
- 17-00 Department of Motor Vehicles license renewals/upgrades/physicals, and utility billing handling
- 25-00 Landfill disposal charge and container maintenance
- 26-00 Remote two-way radio repairs, vehicle tracking system, and electronic pre-trip inspection system

GREEN WASTE COLLECTION

FUND NO. 558

ACCOUNT NO. 1133

DESCRIPTION

The Green Waste Division is responsible for all green waste collection within City limits. This includes scheduled and unscheduled service for residential customers, as well as Christmas Tree Removal (citizens are asked to place trees in curbside green container).

MISSION

Provide the citizens of Merced excellent green waste collection service, which provides the raw material to create a beneficial, valuable material in compost, while maintaining compliance with applicable state and local source reduction requirements.

Goals

- Provide regular collection of residential green waste in the most efficient and cost-effective manner.
- Monitor quality of green waste being delivered to County Landfill compost program to ensure quality of end product.
- Monitor green waste routes for appropriate size and service and determine if productivity can be improved.

OBJECTIVES

PERFORMANCE MEASUREMENTS/INDICATORS

- | | |
|---|---|
| 1. Monitor green waste routes to ensure the ability to accommodate growth and determine if productivity can be improved. | All routes will be continually audited for appropriate size during fiscal year. Adjustments made when needed to maintain correct route size. |
| 2. Monitor contamination percentage of green waste being delivered to County Landfill compost program to ensure quality of end product. | Monthly review of contamination rate based on landfill records. Recycling Coordinator to visit 10% of customers with contaminated containers per month, as reported by drivers. Reduce current contamination rate by 20%. Provide monthly report to Council |

2014-2015 BUDGET HIGHLIGHTS

Rates approved, through the Public Hearing process, in FY 2008 have provided a stable source of revenue to all divisions within Fund 558 through December 2013. A new rate study occurred in fiscal year 13/14 that provides revenue for the next 5 years.

Staff is actively searching for ways to reduce internal costs but unfunded mandates to the Landfill, to the City and to businesses continue to negatively impact rates.

Green Waste Collection

ACCOUNT NO. 1133

E X P E N S E S	Actual 2011-12	Actual 2012-13	Final Budget 2013-14	Dept.Head Request 2014-15	City Mgr. Recom. 2014-15	Council Approval 2014-15
Personnel Expenses	257,466	272,683	299,063	319,364	314,371	314,371
Supplies and Services	451,205	462,376	547,946	536,635	464,095	465,686
Debt Service	0	0	0	0	0	0
Acquisitions	0	0	0	0	0	0
Capital Improvements	0	0	0	0	0	0
TOTAL	708,671	735,059	847,009	855,999	778,466	780,057

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F I N A N C I N G S O U R C E S	Actual 2011-12	Actual 2012-13	Final Budget 2013-14	Estimated 2014-15
Green Waste Collection	972,681	998,278	1,013,300	1,026,000
PERS-EE Share 2.5% @ 55	8,603	12,705	14,469	16,924
PERS-EE Share 2% @ 62	0	362	1,074	0
Interdept DSR-Refuse	0	0	6,777	7,042
Other Revenues	272,613-	276,286-	188,611-	269,909-
TOTAL	708,671	735,059	847,009	780,057

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P E R S O N N E L	Number of Positions			
Classification	Funded In Budget 2013-14	Dept.Head Request 2014-15	City Mgr. Recom. 2014-15	Council Approval
P.W. Spvr. - Solid Waste	.15	.15	.15	.15
Lead Refuse Eqt. Oper.	.15	.15	.15	.15
Refuse Equip. Operator/Trainee	2.50	2.50	2.50	2.50
General Services Mgr	.10	.10	.10	.10
Recycling Coordinator	.30	.30	.30	.30
TOTAL	3.20	3.20	3.20	3.20

BUDGET DETAIL EXPENSES

558-1133	Green Waste Collection						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
531.01-00	Regular Salaries	154,713	159,341	168,344	172,023	172,023	172,023
531.04-01	Regular Overtime	14,387	16,161	21,319	21,639	17,000	17,000
531.04-04	Call Back Time Worked	9	0	0	0	0	0
531.10-01	Holiday Pay	2,114	1,654	2,400	2,436	2,436	2,436
531.10-05	Retirement PERS Classic	31,074	32,245	34,326	40,715	40,715	40,715
531.10-06	Social Security-OASDI	10,449	10,837	11,796	12,029	11,742	11,742
531.10-07	Social Security-Medicare	2,444	2,535	2,759	2,813	2,746	2,746
531.10-10	Retirement-PERS New Membr	0	865	2,701	0	0	0
531.10-12	Workers Compensation	5,667	9,131	8,146	22,084	22,084	22,084
531.10-17	Stand By Pay	13	0	0	0	0	0
531.10-20	Earned Benefit	1,019	1,004	1,487	1,509	1,509	1,509
531.10-21	Bilingual Pay Program	0	0	0	180	180	180
531.10-23	Uniform Cleaning	495	323	557	557	557	557
531.10-33	Core Allowance	35,082	38,587	45,228	43,379	43,379	43,379
Personnel Services		257,466	272,683	299,063	319,364	314,371	314,371
532.14-00	Advertising	6,631	1,599	25,000	31,000	25,000	25,000
532.17-00	Professional Services	50	17,550	208	208	208	208
532.23-00	Vehicle Operations/Maint	185,259	196,037	196,166	171,499	156,597	156,597
532.24-00	Memberships, Subscription	0	0	1,500	1,500	1,500	1,500
532.25-00	Maintenance Matls & Svcs	73,415	74,600	152,314	158,314	110,000	110,000
532.26-00	Other Equipment O & M	1,079	1,149	2,880	2,300	2,300	2,300
532.30-01	Dept Share of Insurance	11,273	6,594	5,065	5,664	4,549	4,549
532.32-00	Vehicle Replacement Fee	74,801	74,801	74,801	70,527	70,527	70,527
532.38-00	Support Services	7,696	17,922	14,708	15,600	13,796	13,796
532.45-00	Facilities Maint Charge	0	0	1,057	1,026	1,557	1,557
Supplies and Services		360,204	390,252	473,699	457,638	386,034	386,034
534.91-01	Adm Exp-City Manager	5,511	3,891	7,040	2,373	3,728	3,728
534.91-02	Adm Exp-City Attorney	13	419	2,219	1,376	1,119	1,119
534.91-03	Adm Exp-City Clerk	0	0	0	6,309	5,364	6,955
534.91-09	Adm Exp-Finance	20,677	15,324	17,001	17,576	17,009	17,009
534.91-10	Adm Exp-Purchasing	2,384	1,930	2,340	2,164	2,171	2,171
534.91-11	Adm Exp-Public Works	14,203	16,606	13,888	16,903	16,714	16,714
534.91-16	Adm Exp-City Council	2,680	1,516	1,619	2,012	1,672	1,672
Administrative		45,468	39,686	44,107	48,713	47,777	49,368
535.92-29	Interdept DSC-Pub Works	45,533	32,438	30,140	30,284	30,284	30,284
Interdepartmental		45,533	32,438	30,140	30,284	30,284	30,284
**	Green Waste Collection	708,671	735,059	847,009	855,999	778,466	780,057

FUND NO. 558
ACCOUNT NO. 1133

GREEN WASTE COLLECTION

14-00 Television and radio advertising

25-00 Landfill disposal charges

DESCRIPTION

The Recycling Division is responsible for collection of all recyclable material within City limits. This includes scheduled and unscheduled service for residential and some commercial customers.

MISSION

To provide the citizens of Merced excellent recycling services, which help meet State mandates, preserve quality of life, enhance the city's general appearance, while maintaining compliance with applicable source reduction and commercial recycling requirements.

Goals

- Provide regular collection of residential and commercial businesses, co-mingled, and single stream recyclables in the most efficient and cost-effective manner.
- Continue implementation of our commercial recycling program that meets the requirements of California Assembly Bill AB341, Commercial Recycling Mandate.

OBJECTIVES

PERFORMANCE MEASUREMENTS/INDICATORS

- | | |
|--|---|
| 1. Continue to monitor and adjust right-sizing of service routes to accommodate growth, as well as improve productivity. | All routes will be continually audited for appropriate size during fiscal year. Adjustments made when needed to maintain correct route size. |
| 2. Track diversion of material from the landfill, as mandated by the State of California. | Track tonnage of recyclables collected and contamination percentage. Recycling Coordinator to visit 10% of customers with contaminated containers per month, as reported by drivers. Reduce contamination percentage by 20%. Provide monthly report to Council. |
| 3. Provide education/outreach in regards to recycling and the Commercial Recycling Mandate AB341. | By making contact with the community through public events, meetings, presentations, and individual home/business visits we will fulfill our education/outreach requirements and increase recycling efforts. |

2014-2015 BUDGET HIGHLIGHTS

Rates approved, through the Public Hearing process, in FY 2008 will provide a stable source of revenue to all divisions within Fund 558 through December 2013. A new rate study occurred in fiscal year 13/14 that provides revenue for the next 5 years.

The development of a new commercial recycling outreach and education program along with new commercial recycling container rates should ultimately encourage commercial recycling efforts and lower costs for some businesses.

Staff is actively searching for ways to reduce internal costs but unfunded mandates to the Landfill, to the City and to businesses continue to negatively impact rates.

[illegible][illegible]

PERSONNEL

Number of Positions

Classification	Funded In Budget 2013-14	Dept.Head Request 2014-15	City Mgr. Recom. 2014-15	Council Approval
P.W. Spvr. - Solid Waste	.20	.20	.20	.20
Lead Refuse Eqt. Oper.	.20	.20	.20	.20
Refuse Equip. Operator/Trainee	2.50	2.50	2.50	2.50
General Services Mgr	.35	.35	.35	.35
Recycling Coordinator	.60	.60	.60	.60
TOTAL	3.85	3.85	3.85	3.85

BUDGET DETAIL EXPENSES

558-1135 Recycling Program							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
531.01-00	Regular Salaries	147,838	187,013	206,706	214,678	214,678	214,678
531.04-01	Regular Overtime	22,806	31,066	47,061	47,767	30,000	30,000
531.04-04	Call Back Time Worked	9	0	692	0	0	0
531.10-01	Holiday Pay	1,380	1,258	2,400	2,436	1,260	1,260
531.10-05	Retirement PERS Classic	29,688	37,067	39,780	50,698	50,452	50,452
531.10-06	Social Security-OASDI	10,423	13,400	15,721	16,188	15,014	15,014
531.10-07	Social Security-Medicare	2,438	3,134	3,677	3,786	3,511	3,511
531.10-10	Retirement-PERS New Membr	0	1,729	5,403	0	0	0
531.10-12	Workers Compensation	6,183	12,820	9,832	11,102	11,102	11,102
531.10-17	Stand By Pay	13	0	0	0	0	0
531.10-20	Earned Benefit	1,781	2,729	2,609	2,648	2,648	2,648
531.10-21	Bilingual Pay Program	602	602	600	960	960	960
531.10-23	Uniform Cleaning	346	220	850	529	529	529
531.10-33	Core Allowance	45,649	55,899	68,826	66,042	66,042	66,042
531.10-35	Post Employment Benefits	15,497	13,346	6,856	6,752	6,752	6,752
Personnel Services		284,653	360,283	411,013	423,586	402,948	402,948
532.13-00	Postage	0	0	0	4,000	4,000	4,000
532.14-00	Advertising	11,867	12,845	36,000	46,500	46,500	46,500
532.17-00	Professional Services	100	0	208	208	208	208
532.18-00	Travel and Meetings	0	0	1,620	2,193	2,193	2,193
532.20-00	Training Expense	0	0	2,900	3,900	3,000	3,000
532.23-00	Vehicle Operations/Maint	215,441	228,386	191,109	172,008	157,062	157,062
532.25-00	Maintenance Matls & Svcs	49,728	69,871	117,398	122,398	100,000	100,000
532.26-00	Other Equipment O & M	1,079	854	2,880	2,300	800	800
532.28-00	Safety Supplies	0	0	315	695	200	200
532.30-01	Dept Share of Insurance	6,894	7,555	6,157	6,831	5,490	5,490
532.32-00	Vehicle Replacement Fee	101,986	77,298	51,009	82,564	82,564	82,564
532.38-00	Support Services	16,750	22,994	17,558	19,044	16,808	16,808
532.45-00	Facilities Maint Charge	0	0	0	0	1,182	1,182
Supplies and Services		403,845	419,803	427,154	462,641	420,007	420,007
533.43-00	Machinery/Equipment	0	33,240	50,000	50,000	10,000	10,000
Property		0	33,240	50,000	50,000	10,000	10,000
534.91-01	Adm Exp-City Manager	4,547	5,519	8,297	2,920	4,468	4,468
534.91-02	Adm Exp-City Attorney	10	594	2,615	1,693	1,341	1,341
534.91-03	Adm Exp-City Clerk	0	0	0	7,762	6,429	8,171
534.91-09	Adm Exp-Finance	17,059	21,735	20,038	21,625	20,388	20,388
534.91-10	Adm Exp-Purchasing	1,967	2,737	2,758	2,662	2,603	2,603
534.91-11	Adm Exp-Public Works	14,542	20,959	16,604	20,615	20,385	20,385
534.91-16	Adm Exp-City Council	2,211	2,151	1,908	2,476	2,004	2,004
Administrative		40,336	53,695	52,220	59,753	57,618	59,360
535.92-29	Interdept DSC-Pub Works	45,949	72,463	65,243	65,798	65,798	65,798
Interdepartmental		45,949	72,463	65,243	65,798	65,798	65,798
**	Recycling Program	774,783	939,484	1,005,630	1,061,778	956,371	958,113

FUND NO. 558
ACCOUNT NO. 1135

CURBSIDE RECYCLING PROGRAM

14-00 Television and radio advertising

25-00 Collected materials processing charges and container maintenance

STREET SWEEPING
FUND NO. 558
ACCOUNT NO. 1113

DESCRIPTION

The Street Sweeping Division is responsible for the removal of dirt and debris from city streets. This includes the annual leaf pickup program. The program helps the City meet air pollution and storm water pollution requirements.

MISSION

To preserve the quality of life in Merced by providing street sweeping services that meet the Clean Air Act mandates and Phase II NPDES requirements.

GOALS

- ◇ Continue providing a well developed systematic street sweeping schedule in residential (twice per month) and business districts (3 times weekly) in the most cost effective and efficient manner possible.
- ◇ Continue assisting collection of leaves from city streets during the annual leaf collection program.
- ◇ Continue Best Management Practices diverting sediment, trash, debris, and pollutants from the storm drainage system and improving the water quality.

OBJECTIVES

1. Continue to dispose of leaves at disposal sites that will accept leaves at no charge, with all weather disposal capabilities.
2. Seek methods to improve the quality of street sweeping and right-sizing of routes to improve productivity.

***PERFORMANCE
MEASUREMENTS/INDICATORS***

By September 2014, recommit to previously identified sites CP-42 or identify other strategically located sites that will accept leaves at no charge.

Maintain contact with sweeper manufacturers to remain familiar with current technology, as well as machine capability, and arrange for local demonstrations of such machines when appropriate.

3. To significantly divert sediment, trash debris and other pollutants from the storm drainage system and improve storm water quality.

Implement Best Management Practices and measurable goals to improve pollutant removal from streets and gutters. Provide report to City Council on quarterly basis.

2014-2015 BUDGET HIGHLIGHTS

Rates approved, through the Public Hearing process, in FY 2008 will provide a stable source of revenue to all divisions within Fund 558 through December 2013.

Street Sweeping

ACCOUNT NO. 1113

E X P E N S E S	Actual 2011-12	Actual 2012-13	Final Budget 2013-14	Dept.Head Request 2014-15	City Mgr. Recom. 2014-15	Council Approval 2014-15
Personnel Expenses	519,836	523,174	586,416	589,914	589,888	589,888
Supplies and Services	1,001,051	848,006	809,880	779,075	740,341	741,558
Debt Service	0	0	0	0	0	0
Acquisitions	0	0	0	0	0	0
Capital Improvements	37,478	24,986	0	0	500,000	500,000
TOTAL	1,558,365	1,396,166	1,396,296	1,368,989	1,830,229	1,831,446
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F I N A N C I N G S O U R C E S	Actual 2011-12	Actual 2012-13	Final Budget 2013-14	Estimated 2014-15
PERS-EE Share 2.5% @ 55	19,063	23,934	26,796	28,700
Interdept DSR-Maint Dist	4,865	6,032	5,165	5,009
Interdept DSR-Refuse	10,004	8,495	11,011	15,248
Other Revenues	1,524,433	1,357,705	1,353,324	1,782,489
TOTAL	1,558,365	1,396,166	1,396,296	1,831,446

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P E R S O N N E L Number of Positions

Classification	Funded In Budget 2013-14	Dept.Head Request 2014-15	City Mgr. Recom. 2014-15	Council Approval
P.W. Manager - Tax Services	.40	.40	.40	.40
P.W. Spvr. - Streets	.20	.20	.20	.20
Street Sweeper Operator	5.00	5.00	5.00	5.00
TOTAL	5.60	5.60	5.60	5.60

BUDGET DETAIL EXPENSES

558-1113	Street Sweeping						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
531.01-00	Regular Salaries	292,315	291,844	290,726	295,086	295,065	295,065
531.03-00	Extra Help	0	0	35,888	36,426	36,426	36,426
531.04-01	Regular Overtime	23,819	24,911	25,908	28,080	28,080	28,080
531.04-04	Call Back Time Worked	617	995	1,669	1,355	1,355	1,355
531.10-02	Unused Sick Leave	223	282	594	603	603	603
531.10-05	Retirement PERS Classic	58,280	60,782	63,506	68,978	68,974	68,974
531.10-06	Social Security-OASDI	18,980	19,306	19,294	20,075	20,074	20,074
531.10-07	Social Security-Medicare	4,439	4,515	5,033	5,223	5,223	5,223
531.10-08	State Unemployment	0	0	8,996	0	0	0
531.10-12	Workers Compensation	19,215	13,855	19,251	16,027	16,027	16,027
531.10-17	Stand By Pay	951	1,161	1,286	1,305	1,305	1,305
531.10-20	Earned Benefit	1,574	2,235	1,301	7,642	7,642	7,642
531.10-23	Uniform Cleaning	874	882	910	1,053	1,053	1,053
531.10-27	PTS Plan FICA Alternative	0	0	466	473	473	473
531.10-33	Core Allowance	85,261	88,388	96,905	92,933	92,933	92,933
531.10-35	Post Employment Benefits	13,288	14,018	14,683	14,655	14,655	14,655
Personnel Services		519,836	523,174	586,416	589,914	589,888	589,888
532.11-00	Utilities	69,829	86,027	75,687	75,687	75,687	75,687
532.13-00	Postage	7,493	7,652	10,000	10,000	8,200	8,200
532.16-00	Printing	0	0	4,500	4,500	0	0
532.17-00	Professional Services	1,238	270	1,968	1,968	300	300
532.23-00	Vehicle Operations/Maint	247,738	262,314	244,879	288,878	263,776	263,776
532.25-00	Maintenance Mtls & Svcs	0	685	1,000	1,000	500	500
532.26-00	Other Equipment O & M	2,367	1,531	4,800	4,800	4,800	4,800
532.28-00	Safety Supplies	858	737	900	900	900	900
532.30-01	Dept Share of Insurance	17,767	12,150	8,807	9,892	7,960	7,960
532.32-00	Vehicle Replacement Fee	181,100	185,854	180,743	166,065	166,065	166,065
532.38-00	Support Services	166,439	32,343	26,870	28,156	25,874	25,874
532.45-00	Facilities Maint Charge	0	0	1,789	1,737	2,608	2,608
Supplies and Services		694,829	589,563	561,943	593,583	556,670	556,670
534.91-01	Adm Exp-City Manager	7,402	5,991	8,390	2,812	4,343	4,343
534.91-02	Adm Exp-City Attorney	17	645	2,644	1,631	1,303	1,303
534.91-03	Adm Exp-City Clerk	0	0	0	7,475	6,249	7,466
534.91-09	Adm Exp-Finance	27,772	23,594	20,262	20,826	19,816	19,816
534.91-10	Adm Exp-Purchasing	3,202	2,972	2,789	2,564	2,529	2,529
534.91-11	Adm Exp-Public Works	27,874	28,267	23,637	28,393	28,076	28,076
534.91-16	Adm Exp-City Council	3,599	2,335	1,929	2,384	1,948	1,948
Administrative		69,866	63,804	59,651	66,085	64,264	65,481
535.92-01	Interdept DSC-General Fnd	11,214	1,615	13,752	1,121	1,121	1,121
535.92-21	Interdept DSC-Street Tree	0	4,908	12,397	0	0	0
535.92-22	Interdept DSC-Streets	187,793	159,720	123,945	89,717	89,717	89,717
535.92-29	Interdept DSC-Pub Works	0	2,606	6,090	6,245	6,245	6,245
535.92-48	Interdept DSC-CFD Parks	0	0	2,804	6,182	6,182	6,182
535.92-53	Interdept DSC-Wastewater	0	24,895	24,070	13,999	13,999	13,999
535.92-57	Interdept DSC-Water Sys	37,161	0	0	0	0	0
535.92-58	Interdept DSC-Refuse	0	705	5,036	1,951	1,951	1,951
535.92-72	Interdept DSC-Supprt Sr	188	190	192	192	192	192
Interdepartmental		236,356	194,639	188,286	119,407	119,407	119,407
633.64-00	Depreciation Expense	37,478	24,986	0	0	0	0
Property		37,478	24,986	0	0	0	0

BUDGET DETAIL EXPENSES

558-1113	Street Sweeping						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
637.65-00	Capital Imp. Projects	0	0	0	0	500,000	500,000
	Capital Outlay	0	0	0	0	500,000	500,000
**	Street Sweeping	1,558,365	1,396,166	1,396,296	1,368,989	1,830,229	1,831,446

FUND NO. 558
ACCOUNT NO. 1113

STREET SWEEPING

11-00 Share of Corporation Yard refuse containers and roll off container for
street sweeping debris

13-00 Leaf collection notices

16-00 Printing of leaf collection maps and schedules

STREET AND SUBDIVISION TREES
FUND NO. 558
ACCOUNT NO. 1122

DESCRIPTION

The Street Tree Division is responsible for the maintenance of 88,000 Street trees and 15,000 Park trees. The Tree division provides a full range of tree care services throughout the City, including scheduled tree pruning, dead wood, mistletoe, and stump removal, reforestation, hazard elimination, special tree treatments, and corrective measures, as identified by our tree program objectives or by customer requests.

MISSION

To maintain the health and vitality of the urban forest through a comprehensive inspection, maintenance, and reforestation program that is designed to ensure public safety, and provide excellent customer service, while beautifying the City of Merced.

GOALS

- ◇ Continue scheduled area pruning, mistletoe removal, and tree plant/removal programs to properly maintain the City's urban forest.
- ◇ Respond to emergency tree/limb incidents in a timely manner while maintaining the health and condition of our urban forest.
- ◇ Coordinate with developers, PG&E and MID for proper species and placement of street trees throughout the city.
- ◇ Promote participation in Arbor Day event involving more schools and public agencies through education and promotion of a healthy urban forest and maintain the Tree City USA designation.
- ◇ Assist Street division in the management of the annual leaf collection program.

OBJECTIVES

1. Maintain the health and condition of the urban forest while responding to emergency tree/limb incidents in a timely manner.
2. Continue Mistletoe Abatement Program in conjunction with the Area Prune Program.
3. Continue the 8 year Area Prune Program cycle.
4. Promote the benefits of a healthy urban forest, and maintain Tree City USA designation.

PERFORMANCE MEASUREMENTS/INDICATORS

Monitor tree trimming (8 year trimming cycle), mistletoe abatement (annual program), stump removal and reforestation (as needed), and emergency tree/limb removal throughout the City, and provide monthly maintenance reports to the department.

Inspect all trees for health and condition when they are pruned, and immediately correct all tree hazards when found.

When notified of hazards by citizens, make correction within one business day. Ongoing.

Continue aggressive preventive maintenance work on eradicating mistletoe on all city trees, as well as customer service/emergency requests throughout the City. To be completed annually.

Continue area-pruning program of approximately 11,000 trees per year. Areas will be evaluated and modified as appropriate during the fiscal year.

Ensure the annual inspection and pruning cycle of 15,000 park trees is completed within the fiscal year.

Continue participation in Arbor Day event by involving more UC Merced, elementary schools and public agencies.

2014-2015 BUDGET HIGHLIGHTS

There are no anticipated significant changes in program direction, expenditures or revenues contingent upon fiscal stability.

Street & Sub Div. Trees

ACCOUNT NO. 1122

E X P E N S E S	Actual 2011-12	Actual 2012-13	Final Budget 2013-14	Dept.Head Request 2014-15	City Mgr. Recom. 2014-15	Council Approval 2014-15
Personnel Expenses	0	0	0	524,636	524,636	524,636
Supplies and Services	0	0	0	256,385	243,899	245,678
Debt Service	0	0	0	0	0	0
Acquisitions	0	0	0	0	0	0
Capital Improvements	0	0	0	0	0	0
TOTAL	0	0	0	781,021	768,535	770,314

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F I N A N C I N G S O U R C E S	Actual 2011-12	Actual 2012-13	Final Budget 2013-14	Estimated 2014-15
PERS-EE Share 2.5% @ 55	0	0	0	26,649
Interdept DSR-Maint Dist	0	0	0	5,083
Interdept DSR-Refuse	0	0	0	12,187
Other Revenues	0	0	0	726,395
TOTAL	0	0	0	770,314

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P E R S O N N E L Number of Positions

Classification	Funded In Budget 2013-14	Dept.Head Request 2014-15	City Mgr. Recom. 2014-15	Council Approval
PWM - Tax Services		.20	.20	.20
Tree Trimmer		4.00	4.00	4.00
PWS - Parks & Trees		.50	.50	.50
TOTAL		4.70	4.70	4.70

BUDGET DETAIL EXPENSES

558-1122	Street & Sub Div. Trees						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
531.01-00	Regular Salaries	0	0	0	273,177	273,177	273,177
531.04-01	Regular Overtime	0	0	0	21,033	21,033	21,033
531.04-04	Call Back Time Worked	0	0	0	3,769	3,769	3,769
531.10-05	Retirement PERS Classic	0	0	0	63,912	63,912	63,912
531.10-06	Social Security-OASDI	0	0	0	18,463	18,463	18,463
531.10-07	Social Security-Medicare	0	0	0	4,318	4,318	4,318
531.10-12	Workers Compensation	0	0	0	42,962	42,962	42,962
531.10-17	Stand By Pay	0	0	0	4,534	4,534	4,534
531.10-20	Earned Benefit	0	0	0	3,244	3,244	3,244
531.10-21	Bilingual Pay Program	0	0	0	300	300	300
531.10-23	Uniform Cleaning	0	0	0	762	762	762
531.10-33	Core Allowance	0	0	0	82,057	82,057	82,057
531.10-35	Post Employment Benefits	0	0	0	6,105	6,105	6,105
Personnel Services		0	0	0	524,636	524,636	524,636
532.11-00	Utilities	0	0	0	5,617	5,617	5,617
532.12-00	Telephone	0	0	0	708	708	708
532.17-00	Professional Services	0	0	0	890	890	890
532.18-00	Travel and Meetings	0	0	0	1,314	1,314	1,314
532.19-00	Mileage	0	0	0	25	25	25
532.20-00	Training Expense	0	0	0	800	800	800
532.21-00	Rents/Leases	0	0	0	1,310	1,310	1,310
532.23-00	Vehicle Operations/Maint	0	0	0	89,296	81,537	81,537
532.24-00	Memberships, Subscription	0	0	0	670	670	670
532.25-00	Maintenance Matls & Svcs	0	0	0	31,371	31,371	31,371
532.26-00	Other Equipment O & M	0	0	0	1,150	400	400
532.28-00	Safety Supplies	0	0	0	3,660	3,660	3,660
532.30-01	Dept Share of Insurance	0	0	0	7,944	6,437	6,437
532.38-00	Support Services	0	0	0	18,445	16,723	16,723
532.45-00	Facilities Maint Charge	0	0	0	0	231	231
Supplies and Services		0	0	0	163,200	151,693	151,693
534.91-01	Adm Exp-City Manager	0	0	0	2,121	3,323	3,323
534.91-02	Adm Exp-City Attorney	0	0	0	1,230	997	997
534.91-03	Adm Exp-City Clerk	0	0	0	5,640	4,781	6,560
534.91-09	Adm Exp-Finance	0	0	0	15,713	15,160	15,160
534.91-10	Adm Exp-Purchasing	0	0	0	1,934	1,935	1,935
534.91-11	Adm Exp-Public Works	0	0	0	20,370	20,142	20,142
534.91-16	Adm Exp-City Council	0	0	0	1,799	1,490	1,490
Administrative		0	0	0	48,807	47,828	49,607
535.92-29	Interdept DSC-Pub Works	0	0	0	44,186	44,186	44,186
535.92-72	Interdept DSC-Supprt Sr	0	0	0	192	192	192
Interdepartmental		0	0	0	44,378	44,378	44,378
**	Street & Sub Div. Trees	0	0	0	781,021	768,535	770,314

STREET AND SUBDIVISION TREES

- 11-00 Share of cost for green waste roll off container
- 17-00 Department of Motor Vehicle drivers' license renewals/upgrades, and MID standby fees
- 24-00 International Society of Arboriculture, National Arbor Day Society, and Western Chapter Membership
- 25-00 Miscellaneous trees, stakes, ties, cables, and landfill disposal fees
- 27-00 Replacement of saws, pruners, rope, rakes, shovels, and blower

REFUSE CAPITAL EQUIPMENT FUND

FUND NO. 562

ACCOUNT NO. 1116

PROGRAM

The Refuse Capital Equipment Fund is used for the accumulation of refuse charges on new residential (MMC 8.04.235) and new industrial/commercial (MMC 8.04.265) growth for the purchase of refuse containers and equipment to meet the needs generated by new growth which is financed through fees collected from new customers.

Refuse Capital Equipment

ACCOUNT NO. 1116

E X P E N S E S	Actual 2011-12	Actual 2012-13	Final Budget 2013-14	Dept. Head Request 2014-15	City Mgr. Recom. 2014-15	Council Approval 2014-15
Personnel Expenses	0	0	0	0	0	0
Supplies and Services	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0
Acquisitions	0	0	205,571	26,063	26,063	26,063
Capital Improvements	0	0	0	0	0	0
TOTAL	0	0	205,571	26,063	26,063	26,063

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F I N A N C I N G S O U R C E S	Actual 2011-12	Actual 2012-13	Final Budget 2013-14	Estimated 2014-15
Building Permits	15,492	12,091	27,825	49,550
Indust/Commerc Surcharge	22,242	19,912	15,000	15,000
Recycling Container Surch	5,770	3,671	8,059	13,432
Investment Earnings	1,554	1,882	1,500	1,400
Other Revenues	45,058-	37,556-	153,187	53,319-
TOTAL	0	0	205,571	26,063

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BUDGET DETAIL EXPENSES

562-1116 Refuse Capital Equipment							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
533.43-00	Machinery/Equipment	0	0	205,571	26,063	26,063	26,063
	Property	0	0	205,571	26,063	26,063	26,063
**	Refuse Capital Equipment	0	0	205,571	26,063	26,063	26,063

FUND NO. 562
ACCOUNT NO. 1116

REFUSE CAPITAL EQUIPMENT FUND

43-00 Due to the slow down in both residential housing and commercial building markets, current container inventory and equipment levels are sufficient

AIRPORT

AIRPORT
FUND NOS. 561 & 461
ACCOUNT NO. 1303

DESCRIPTION

The Merced Regional Airport is a FAA Part 139 certificated commercial air carrier and general aviation airport. The City maintains the airport's runway, taxiways, terminal building, aircraft parking and hangar areas in accordance with local, State, and Federal safety and security directives to ensure the safe and efficient movement of aircraft and airport customers.

MISSION

The Merced Regional Airport supports the economic and physical development of the City of Merced by providing resources for general aviation, corporate, and scheduled commercial airline services.

GOALS

- Sustain high quality aviation services and facilities by maintaining and operating the Merced Regional Airport in a safe, secure, cost-effective and financially self-sufficient manner.
- Increase the utilization of Airport assets by entering into new leases and agreements to generate operating revenues.

OBJECTIVES

***PERFORMANCE
MEASUREMENTS/INDICATORS***

- | | |
|--|---|
| 1. Enhance airport revenues and reduce operational costs at the Merced Regional Airport. | Sustain and operate the airport without reliance on City General Fund subsidy. |
| 2. Maintain and grow scheduled airline service at Merced Regional Airport. | Airline service continues and expands; EAS program participation continues with no interruption to service. |

3. Maintain safe operation of the Merced Airport.

Achieve “Excellent” results on all annual inspection/performance reports provided by the FAA, National Weather Service, and State of California.

Proactive efforts to achieve no lost time or employee reportable medical injuries, aircraft incursions or accidents.

4. Continuous Improvement of Airport facilities.

Stay on schedule and within budget on all capital improvement items as described in the Merced Airport Master Plan and as updated in the Airport Capital Improvement Plan on an annual basis.

5. Maintain excellent Tenant and City relationships.

Create transparency of airport operations and policies through quarterly newsletters, informational mail-outs as needed, and updates to the Airport website as required within seven days of a change.

2013-2014 BUDGET HIGHLIGHTS

The primary highlights will continue to be Airport sustainability, and specifically this year Terminal renovations. Adding and/or updating facilities and airport operating areas will be accomplished as private, local, City, State, and Federal funding sources allow. However, for Airport Terminal renovations no Federal funding will be committed. Overall, operating expenses will remain similar to last year.

Airport

ACCOUNT NO. 1303

E X P E N S E S	Actual 2011-12	Actual 2012-13	Final Budget 2013-14	Dept.Head Request 2014-15	City Mgr. Recom. 2014-15	Council Approval 2014-15
Personnel Expenses	341,027	299,690	310,351	303,083	300,659	300,659
Supplies and Services	188,831	170,659	195,113	200,080	190,309	192,592
Debt Service	0	0	0	0	0	0
Acquisitions	0	0	0	0	0	0
Capital Improvements	161,197	158,576	0	0	0	0
* Undefined *	0	8,861	9,179	9,509	9,509	9,509
TOTAL	691,055	637,786	514,643	512,672	500,477	502,760

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F I N A N C I N G S O U R C E S	Actual 2011-12	Actual 2012-13	Final Budget 2013-14	Estimated 2014-15
Aircraft Taxes Unsecured	33,879	39,278	39,279	39,000
Federal Funds-AIP Funding	18,081	0	0	0
Utilities Reimbursement	1,225	1,217	1,260	1,450
PERS-EE Share 2.5% @ 55	10,545	14,824	16,574	17,370
Personnel Time ChargedCIP	1,602	983	0	0
Aircraft Tie Downs	1,968	2,319	2,460	3,660
Port. Hangar-Space Rental	18,242	18,339	18,988	19,628
Fuel Flowage Fees	12,702	11,647	12,600	9,900
Landing Fees	23,373	18,862	18,024	12,924
Fixed Base Operations(com	4,557	4,182	4,608	3,456
Investment Earnings	422	768	600	300
Hangar Rentals	95,607	104,297	100,846	71,555
Building Rentals	129,194	126,927	123,595	132,820
Vehicle Rental Commission	38,688	41,304	39,600	44,400
Lease of Ground Areas/La	47,243	72,879	32,822	29,950
Unclassified	7,446	852	4,500	4,500
Trsf-General Fund (001)	63,252	21,400	57,785	48,783
Trsf-CFD-Airport-SR (163)	16,429	13,073	13,630	13,831
Trsf-Airport Ind Par(448)	5,413	0	0	0
Other Revenues	161,187	144,635	27,472	49,233
TOTAL	691,055	637,786	514,643	502,760

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P E R S O N N E L Number of Positions

Classification	Funded In Budget 2013-14	Dept.Head Request 2014-15	City Mgr. Recom. 2014-15	Council Approval
Director PW Operations	.10	.10	.10	.10
Airport Manager	1.00	1.00	1.00	1.00
Airport Operations Technician	1.00	1.00	1.00	1.00
Secretary I/II	.50	.40	.40	.40
TOTAL	2.60	2.50	2.50	2.50

BUDGET DETAIL EXPENSES

561-1303 Airport							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
561.01-00	Regular Salaries	199,550	181,131	179,369	177,763	177,763	177,763
561.03-00	Extra Help	2,686	2,828	6,265	6,359	4,000	4,000
561.04-01	Regular Overtime	49	96	0	0	0	0
561.10-02	Unused Sick Leave	396	0	0	0	0	0
561.10-05	Retirement PERS Classic	41,146	37,733	39,210	41,560	41,560	41,560
561.10-06	Social Security-OASDI	12,446	10,881	10,852	10,767	10,767	10,767
561.10-07	Social Security-Medicare	2,996	2,608	2,639	2,618	2,584	2,584
561.10-12	Workers Compensation	12,544	7,131	9,348	7,534	7,534	7,534
561.10-20	Earned Benefit	1,386	167	913	927	927	927
561.10-24	Vehicle Allowance	1,157	43	0	0	0	0
561.10-27	PTS Plan FICA Alternative	36	37	81	83	52	52
561.10-33	Core Allowance	47,807	39,594	43,314	37,157	37,157	37,157
561.10-35	Post Employment Benefits	18,828	17,527	18,360	18,315	18,315	18,315
Personnel Services		341,027	299,690	310,351	303,083	300,659	300,659
562.11-00	Utilities	41,491	36,640	50,916	44,160	40,000	40,000
562.12-00	Telephone	3,628	3,761	4,512	4,668	4,668	4,668
562.13-00	Postage	118	170	120	1,020	500	500
562.14-00	Advertising	200	5,000	664	5,464	5,464	5,464
562.15-00	Office Supplies	876	1,297	924	924	924	924
562.16-00	Printing	3	59	60	60	60	60
562.17-00	Professional Services	6,986	19,783	19,198	19,198	19,198	19,198
562.18-00	Travel and Meetings	570	2,678	716	4,216	4,216	4,216
562.19-00	Mileage	510	361	721	721	721	721
562.20-00	Training Expense	1,460	2,601	1,000	1,200	1,200	1,200
562.22-00	Office Equipment O & M	220	225	257	257	257	257
562.23-00	Vehicle Operations/Maint	10,114	10,710	7,822	6,776	6,187	6,187
562.24-00	Memberships, Subscription	4,416	2,102	1,556	1,644	1,644	1,644
562.25-00	Maintenance Matls & Svcs	10,980	8,688	9,785	9,785	9,785	9,785
562.26-00	Other Equipment O & M	0	0	432	432	300	300
562.27-00	Small Tools	31	0	51	50	50	50
562.28-00	Safety Supplies	0	0	51	50	0	0
562.29-00	Other Materials Supplies	7,471	8,081	7,870	5,750	5,800	5,800
562.30-01	Dept Share of Insurance	37,096	20,040	15,377	12,542	10,742	10,742
562.34-00	Contingency Reserve	0	0	20,000	20,463	20,000	20,000
562.35-84	Retro Fee Expense	0	50	0	0	0	0
562.38-00	Support Services	22,325	20,334	18,597	20,223	19,201	19,201
562.45-00	Facilities Maint Charge	12,266	11,879	12,525	14,793	13,794	13,794
Supplies And Services		160,761	154,459	173,154	174,396	164,711	164,711
564.91-01	Adm Exp-City Manager	4,948	2,731	5,231	1,916	2,891	2,891
564.91-02	Adm Exp-City Attorney	11	294	1,601	1,111	867	867
564.91-03	Adm Exp-City Clerk	0	0	0	5,094	4,159	6,442
564.91-09	Adm Exp-Finance	18,565	10,756	12,270	14,191	13,190	13,190
564.91-10	Adm Exp-Purchasing	2,140	1,355	1,689	1,747	1,684	1,684
564.91-16	Adm Exp-City Council	2,406	1,064	1,168	1,625	1,297	1,297
Other		28,070	16,200	21,959	25,684	24,088	26,371
565.92-53	Interdept DSC-Wastewater	0	0	0	0	795	795
565.92-70	Interdept DSC-Fleet	0	0	0	0	715	715
Interdepartmental		0	0	0	0	1,510	1,510
633.64-00	Depreciation Expense	161,197	158,576	0	0	0	0
Property		161,197	158,576	0	0	0	0

BUDGET DETAIL EXPENSES

561-1303	Airport						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
968.93-71	Trsf-Facilities Main(671)	0	8,861	9,179	9,509	9,509	9,509
	Other	0	8,861	9,179	9,509	9,509	9,509
**	Airport	691,055	637,786	514,643	512,672	500,477	502,760

Airport

ACCOUNT NO. 1303

E X P E N S E S	Actual 2011-12	Actual 2012-13	Final Budget 2013-14	Dept. Head Request 2014-15	City Mgr. Recom. 2014-15	Council Approval 2014-15
Personnel Expenses	0	0	0	0	0	0
Supplies and Services	121	110	77	84	80	80
Debt Service	19,242	17,025	53,945	53,945	53,945	53,945
Acquisitions	0	0	0	0	0	0
Capital Improvements	0	0	0	0	0	0
TOTAL	19,363	17,135	54,022	54,029	54,025	54,025

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F I N A N C I N G S O U R C E S	Actual 2011-12	Actual 2012-13	Final Budget 2013-14	Estimated 2014-15
Investment Earnings	501	476	400	300
Hangar Rentals	55,681	52,939	51,406	53,725
Other Revenues	36,819-	36,280-	2,216	0
TOTAL	19,363	17,135	54,022	54,025

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BUDGET DETAIL EXPENSES

361-1303	Airport						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
532.38-00	Support Services	2	2	1	1	1	1
	Supplies and Services	2	2	1	1	1	1
534.91-01	Adm Exp-City Manager	21	18	18	6	9	9
534.91-02	Adm Exp-City Attorney	0	2	6	4	3	3
534.91-03	Adm Exp-City Clerk	0	0	0	16	14	14
534.91-09	Adm Exp-Finance	79	72	42	46	43	43
534.91-10	Adm Exp-Purchasing	9	9	6	6	6	6
534.91-16	Adm Exp-City Council	10	7	4	5	4	4
	Administrative	119	108	76	83	79	79
706.71-02	Principal-City Loans	0	0	39,278	41,788	41,788	41,788
706.72-02	Interest-City Loans	19,242	17,025	14,667	12,157	12,157	12,157
	Debt Services	19,242	17,025	53,945	53,945	53,945	53,945
**	Airport	19,363	17,135	54,022	54,029	54,025	54,025

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BUDGET DETAIL EXPENSES

461-1303	Airport						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
633.64-00	Depreciation Expense	242,218	244,581	0	0	0	0
	Property	242,218	244,581	0	0	0	0
667.65-00	Capital Imp. Projects	217,134	140,860	35,673	180,785	125,832	125,832
	Capital Outlay	217,134	140,860	35,673	180,785	125,832	125,832
706.71-02	Principal-City Loans	0	0	33,561	0	0	0
706.72-02	Interest-City Loans	0	0	5,661	0	0	0
	Debt Services	0	0	39,222	0	0	0
**	Airport	459,352	385,441	74,895	180,785	125,832	125,832

AIRPORT

- 14-00 Advertising and marketing of airport services
- 16-00 Special color copy needs for required manuals
- 17-00 Airport maintenance and other professional services
- 18-00 FAA and state agency meetings and travel associated with training in Line
20-00, including meals and mileage reimbursements
- 20-00 Annual Fire training, registrations for airport management seminars and
conferences, and staff training as required
- 22-00 Lease/maintenance of copier
- 24-00 Annual membership fees for Association of California Airports; American
Association of Airport Executives; and California Association of Airport
Executives; Office PC annual software licenses
- 25-00 Airport Improvements and upkeep of airport facilities and property
- 26-00 Maintenance of radios and altimeters
- 29-00 Federal, State and County required certifications and inspections for
various equipment pertaining to the airport

FOOTNOTE:

Fund 561 represents the operating costs of the Airport. Fund 461 reflects capital improvements. Fund 361 is the Airport's debt service.

FLEET

FLEET MANAGEMENT
FUND NO. 670
ACCOUNT NO. 1103

DESCRIPTION

Fleet Services is responsible for the maintenance and repair of all City vehicles and is currently maintaining 530 individual equipment items, of which, 300 are motorized vehicles, assigned to the various departments within the City.

MISSION

Fleet Services is committed to maintaining an exceptional level of operational readiness. We strive to provide the best services possible within our fiscal constraints by providing excellent preventative maintenance as well as expedient repairs to all vehicles and equipment.

GOALS

- Provide safe, reliable vehicles and equipment at a competitive cost with minimum down time.
- Provide appropriate vehicle replacement through an efficient ordering and delivery system, while leveraging grant opportunities to offset purchase costs.
- Maintain a friendly, responsive, customer focused culture within our fleet team.

OBJECTIVES

1. Accomplish all maintenance and repairs, insuring maximum productivity and quality, with prudent use of materials.
2. Provide quality service with minimum adverse impact to customers.

***PERFORMANCE
MEASUREMENTS/INDICATORS***

Continuously monitor past and present expenditure levels taking into account age and size of fleet.

95% of all vehicle inspections to be completed as scheduled. Schedules vary and may be based on miles, hours, or days. All commercial vehicles (refuse, dump trucks, etc.) are required to be inspected every 90 days.

2014-2015 BUDGET HIGHLIGHTS

Fuel

- Fuel prices continue to fluctuate and indicators point toward increasing fuel costs
- Projected funding should be sufficient.

Vehicle Replacement

- Replacement charges for departments funded by discretionary funds have ceased or reduced for the past six budget years.
- Alternate fuel vehicles contributes towards carbon reduction goals.
- With the replacement of 30 police patrol cars, operations and maintenance costs for this group is expected to decrease significantly. Especially since new vehicle warranties now extend to 5 years or 100,000 miles on most parts but also for the first 36,000 miles Chevrolet's warranty includes oil and filter changes; therefore, while the initial purchase cost is slightly higher than a Ford Interceptor, covered warranty savings over the life of the vehicle more than make up for it.

Fleet Cost Reduction Practices

Fleet continues to explore cost reducing measures to include:

- Parts procurement "best value" practices, i.e. best price with longest wear/warranty.
- Fleet management recently completed a cost analysis with Jiffy Lube for oil changes for a new caprice police car and was found to be 28.6% cheaper. Below is the actual cost for 8 quarts of synthetic oil, an oil filter and a 10 point inspection.

Jiffy Lube 8 Qt. Oil & Filter Change \$106.04

City of Merced Fleet Services 8 Qt. Oil & Filter Change \$77.62

Note: The 10 point inspection performed by Jiffy Lube does not meet the minimum inspection criteria for a standard police patrol car.

Long term planning has begun to replace the Fleet maintenance building. Originally constructed in 1959, it has long been too small for the current fleet. Staff routinely works outdoors, in all weather, to perform repairs. In addition, vehicles powered by Compressed Natural Gas cannot be worked on inside the existing facility due to safety requirements. A new facility is estimated to cost approximately 3 Million dollars.

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PERSONNEL	Number of Positions
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Classification	Funded In Budget 2013-14	Dept. Head Request 2014-15	City Mgr. Recom. 2014-15	Council Approval
Mechanic I/II	7.00	7.00	7.00	7.00
Equipment Service Worker	2.00	2.00	2.00	2.00
General Services Mgr	.10	.10	.10	.10
Storekeeper	1.00	1.00	1.00	1.00
Fleet Maint. Supervisor	1.00	1.00	1.00	1.00
TOTAL	11.10	11.10	11.10	11.10

BUDGET DETAIL EXPENSES

670-1103	Fleet Management						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
531.01-00	Regular Salaries	575,512	555,420	582,007	577,811	577,791	577,791
531.03-00	Extra Help	1,965	14,976	0	0	0	0
531.04-01	Regular Overtime	11,159	15,570	20,935	24,169	24,169	24,169
531.04-04	Call Back Time Worked	1,170	326	3,039	1,523	1,523	1,523
531.10-02	Unused Sick Leave	1,754	2,762	1,722	1,748	1,748	1,748
531.10-05	Retirement PERS Classic	114,363	115,290	127,454	115,399	115,395	115,395
531.10-06	Social Security-OASDI	35,753	37,046	38,135	38,248	37,522	37,522
531.10-07	Social Security-Medicare	8,390	8,882	8,919	8,945	8,775	8,775
531.10-08	State Unemployment	0	0	0	9,885	9,885	9,885
531.10-10	Retirement-PERS New Membr	0	570	0	18,584	18,584	18,584
531.10-12	Workers Compensation	36,308	28,189	81,859	67,831	67,831	67,831
531.10-17	Stand By Pay	11,573	9,036	21,371	21,692	10,000	10,000
531.10-20	Earned Benefit	2,246	30,362	2,759	5,948	5,948	5,948
531.10-23	Uniform Cleaning	4,110	3,085	3,850	3,850	3,850	3,850
531.10-27	PTS Plan FICA Alternative	26	195	0	0	0	0
531.10-33	Core Allowance	159,207	160,904	179,499	165,553	165,553	165,553
531.10-35	Post Employment Benefits	35,447	30,043	31,336	37,925	37,925	37,925
Personnel Services		998,983	1,012,656	1,102,885	1,099,111	1,086,499	1,086,499
532.11-00	Utilities	23,475	21,033	24,509	30,373	30,373	30,373
532.12-00	Telephone	1,658	1,878	1,977	928	928	928
532.13-00	Postage	111	298	412	424	424	424
532.17-00	Professional Services	324	147	214	220	214	214
532.18-00	Travel and Meetings	1,537	2,388	3,720	3,831	3,831	3,831
532.19-00	Mileage	640	515	1,030	1,060	500	500
532.20-00	Training Expense	1,430	2,078	5,200	5,506	5,506	5,506
532.21-00	Rents/Leases	5,249	689	600	618	618	618
532.24-00	Memberships, Subscription	10,159	4,306	5,089	6,905	6,905	6,905
532.25-00	Maintenance Matls & Svcs	23,497	23,162	35,568	36,635	35,568	35,568
532.26-00	Other Equipment O & M	326	1,356	2,500	2,575	2,575	2,575
532.28-00	Safety Supplies	2,019	2,361	2,312	2,381	2,312	2,312
532.29-00	Other Materials Supplies	34	0	4,950	5,098	4,950	4,950
532.30-01	Dept Share of Insurance	37,450	25,519	19,472	21,527	17,347	17,347
532.33-00	Vehicle Fuel	1,385,195	1,336,530	1,473,986	1,451,826	1,385,000	1,385,000
532.34-00	Contingency Reserve	0	0	138,186	319,759	50,000	45,459
532.36-00	Vehicle Parts	621,856	673,152	661,500	681,345	681,175	681,175
532.38-00	Support Services	79,694	78,983	65,039	67,611	62,159	62,159
532.45-00	Facilities Maint Charge	6,035	11,894	11,666	13,895	12,966	12,966
Supplies and Services		2,200,689	2,186,289	2,457,930	2,652,517	2,303,351	2,298,810
533.43-00	Machinery/Equipment	0	2,262	0	0	0	0
Property		0	2,262	0	0	0	0
534.91-01	Adm Exp-City Manager	13,263	10,754	18,489	6,383	9,670	9,670
534.91-02	Adm Exp-City Attorney	30	1,157	5,827	3,702	2,902	2,902
534.91-03	Adm Exp-City Clerk	0	0	0	16,968	13,914	18,455
534.91-09	Adm Exp-Finance	49,766	42,356	44,651	47,275	44,123	44,123
534.91-10	Adm Exp-Purchasing	5,737	5,335	6,147	5,819	5,632	5,632
534.91-11	Adm Exp-Public Works	59,543	63,972	54,280	65,970	65,234	65,234
534.91-16	Adm Exp-City Council	6,450	4,191	4,252	5,413	4,337	4,337
Administrative		134,789	127,765	133,646	151,530	145,812	150,353
535.92-29	Interdept DSC-Pub Works	10,342	42,187	36,828	32,667	32,667	32,667

BUDGET DETAIL EXPENSES

670-1103 Fleet Management							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
535.92-72	Interdept DSC-Supprt Sr	263	228	192	192	192	192
	Interdepartmental	10,605	42,415	37,020	32,859	32,859	32,859
633.64-00	Depreciation Expense	36,154	30,185	0	0	0	0
	Property	36,154	30,185	0	0	0	0
968.93-71	Trsf-Facilities Main(671)	0	8,029	8,318	8,617	8,617	8,617
	Other	0	8,029	8,318	8,617	8,617	8,617
**	Fleet Management	3,381,220	3,409,601	3,739,799	3,944,634	3,577,138	3,577,138

FLEET MANAGEMENT

11-00 Share of Corporation Yard utility service

12-00 Includes modem line for gas station computer, auto shop security alarm,
and cellular telephones

17-00 DMV physicals and license renewals

18-00 Fire Mechanic Certification and Training

21-00 Security alarm at Fleet Services buildings

25-00 Miscellaneous parts and supplies for shop equipment, cleaning supplies,
and fuel tank monthly monitoring

26-00 Fuel Card-Lock/Petrovend Maintenance.

29-00 Air Pollution Control District fees

34-00 Contingency for emergency vehicle repairs

FLEET REPLACEMENT FUND
FUND NO. 674
ACCOUNT NO. 1103

PROGRAM

This fund was created to accumulate money to replace City vehicles. Fleet operation and maintenance activities are accounted for in Fund 670.

Fleet Management

ACCOUNT NO. 1103

E X P E N S E S	Actual 2011-12	Actual 2012-13	Final Budget 2013-14	Dept. Head Request 2014-15	City Mgr. Recom. 2014-15	Council Approval 2014-15
Personnel Expenses	0	0	0	0	0	0
Supplies and Services	3,025	0	0	0	0	0
Debt Service	0	0	0	0	0	0
Acquisitions	0	0	0	0	0	0
Capital Improvements	2,488,456	3,167,068	2,217,500	1,879,200	1,879,200	1,879,200
* Undefined *	41,000	0	0	0	200,000	200,000
TOTAL	2,532,481	3,167,068	2,217,500	1,879,200	2,079,200	2,079,200

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F I N A N C I N G S O U R C E S	Actual 2011-12	Actual 2012-13	Final Budget 2013-14	Estimated 2014-15
Other Federal Grants	0	531,285	0	0
Vehicle Replacement Fee	1,388,209	1,373,447	1,335,813	1,403,144
Interest on Loans	603	0	0	0
Investment Earnings	130,697	131,036	115,300	98,400
Unclassified	0	200	0	0
Sale of Equipment	49,783	0	0	0
Trsf-General Fund (001)	0	0	400,000	0
Other Revenues	963,189	1,131,100	366,387	577,656
TOTAL	2,532,481	3,167,068	2,217,500	2,079,200

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BUDGET DETAIL EXPENSES

674-1103 Fleet Management							
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
532.17-00	Professional Services	3,025	0	0	0	0	0
	Supplies and Services	3,025	0	0	0	0	0
633.63-00	Vehicle Replacement	874,076	1,625,186	2,217,500	1,879,200	1,879,200	1,879,200
633.64-00	Depreciation Expense	1,614,380	1,541,882	0	0	0	0
	Property	2,488,456	3,167,068	2,217,500	1,879,200	1,879,200	1,879,200
908.93-01	Trsf-General Fund (001)	0	0	0	0	200,000	200,000
	Other	0	0	0	0	200,000	200,000
968.93-70	Trsf-Fleet-Mgmt (670)	41,000	0	0	0	0	0
	Other	41,000	0	0	0	0	0
**	Fleet Management	2,532,481	3,167,068	2,217,500	1,879,200	2,079,200	2,079,200

FACILITIES

FACILITIES MAINTENANCE
FUND NO. 671
ACCOUNT NO. 1119

DESCRIPTION

The Facilities Maintenance Division is responsible for the maintenance and sanitation of 168,594 square feet of City owned buildings and structures with the exception of Fire Stations and private leases. The division provides a range of general maintenance services to other city departments, making it possible for workers in those areas to serve the public more efficiently and effectively.

MISSION

Provide quality preventive maintenance, daily sanitation, and care enabling all customers' full and safe use of each facility, while maintaining a high standard of appearance.

GOALS

- Maintain, clean, monitor and ensure facility security, condition, and aesthetics are properly, safely and efficiently maintained for all clients' use, while continually evaluating the same to reduce energy consumption and green house gasses emitted into the atmosphere.

OBJECTIVES

***PERFORMANCE
MEASUREMENTS/INDICATORS***

- | | |
|---|---|
| 1. Provide excellent custodial and building maintenance services to all clients. | Completion of all priority work order requests within 3 business days.
Monthly review of open work orders and audit of closed work orders. |
| 2. Ensure facilities under the care of the division are properly cleaned and safely maintained for all clients. | Facilities are regularly inspected by the supervisor and annually inspected by the Fire Dept. |

FACILITIES MAINTENANCE

2014-2015 BUDGET HIGHLIGHTS

Some shared custodial duties continue to be performed by existing staff, which has proven to work very well, i.e. Police administrative staff empties their own individual trash/recycling container which allows custodians more time to concentrate on building cleanliness.

E X P E N S E S	Actual 2011-12	Actual 2012-13	Final Budget 2013-14	Dept.Head Request 2014-15	City Mgr. Recom. 2014-15	Council Approval 2014-15
Personnel Expenses	674,581	593,767	804,886	790,246	775,093	775,093
Supplies and Services	541,353	493,270	476,457	571,114	537,441	537,441
Debt Service	332,509	318,284	590,123	611,321	611,321	611,321
Acquisitions	0	0	0	0	0	0
Capital Improvements	5,132,764	216,047	50,000	607	60,607	60,607
* Undefined *	8,074	9,068	8,851	8,869	0	0
TOTAL	6,689,281	1,630,436	1,930,317	1,982,157	1,984,462	1,984,462

[illegible]

FINANCING SOURCES	Actual 2011-12	Actual 2012-13	Final Budget 2013-14	Estimated 2014-15
Other Federal Grants	154,380	0	0	0
Utilities Reimbursement	4,871	5,385	9,840	5,280
PERS-EE Share 2.5% @ 55	16,406	21,470	24,734	27,228
PERS-EE Share 2% @ 62	0	0	6,208	6,091
Facilities M & O Srvc Cha	1,107,462	1,101,296	1,221,339	1,199,215
Investment Earnings	255	774	600	1,500
Rent & Maintenance	86,138	88,133	99,966	100,443
Rents Parcade	9,365	7,448	7,656	10,848
Damage Claims	0	200	0	0
Sale of Equipment	47	0	0	0
Interdept DSR-Refuse	0	0	1,205	0
Interdept DSR-Pkng Auth	0	30,290	35,936	67,245
Interdept-DSR PFEDA Admin	33,170	0	0	0
Trsf-General Fund (001)	0	56,706	58,745	60,855
Trsf-Street Maint/Lt(022)	0	272,068	281,850	291,975
Trsf-Parks & Communi(024)	0	7,533	7,804	8,084
Trsf-Public Works Ad(029)	0	3,072	3,182	3,297
Trsf-Measure "C" (061)	0	476	493	511
Trsf-Bell Station Fa(063)	0	6,680	6,920	7,168
Trsf-Hansen Park Sto(127)	0	302	312	324
Trsf-Cypress Terrace(132)	0	4,734	4,904	5,080
Trsf-Las Brisas MD (136)	0	3,149	3,262	3,379
Trsf-Paulson Place (139)	0	573	594	615
Trsf-Ronnie Maint (140)	0	110	114	118
Trsf-Fahrens Park #2(141)	0	6,474	6,707	6,948
Trsf-LaBella Vista (142)	0	2,336	2,420	2,507
Trsf-Davenport Ranch(143)	0	4,544	4,707	4,876
Trsf-Sequoia Hill (144)	0	321	333	345
Trsf-Lowe's Maint (148)	0	768	795	824
Trsf-Yosemite Gatewa(151)	0	2,413	2,500	2,589
Trsf-CFD PW ParksMan(158)	0	3,530	3,657	3,789
Trsf-CFD-Bellevue E (164)	0	14,700	15,229	15,776
Trsf-CFD-Compass P (165)	0	5,609	5,811	6,020
Trsf-CFD-Sandcastle (166)	0	2,303	2,386	2,472
Trsf-CFD-Bright Dev (167)	0	1,459	1,512	1,566
Trsf-CFD-Merced Ren (168)	0	1,324	1,372	1,421
Trsf-CFD-Big Valley (169)	0	40	41	43
Trsf-CFD-Bellevue W (170)	0	3,354	3,475	3,600
Trsf-CFD-Tuscany Imp(173)	0	1,184	1,226	1,271
Trsf-CFD-Provance Im(174)	0	1,606	1,663	1,723
Trsf-CFD-Alfarata (176)	0	444	460	477
Trsf-CFD-Franco Imp (177)	0	2,007	2,079	2,154
Trsf-CFD-Cottages Im(178)	0	1,563	1,618	1,677
Trsf-CFD-Hartley Cr (180)	0	210	218	225

Facilities Maintenance Op

ACCOUNT NO. 1119

FINANCING SOURCES	Actual 2011-12	Actual 2012-13	Final Budget 2013-14	Estimated 2014-15
Trsf-CFD-Crossing@Ri(181)	0	222	230	238
Trsf-CFD-Moraga-Sp R(185)	0	4,127	4,276	4,429
Trsf-CFD-Mission Ran(186)	0	373	386	400
Trsf-CFD-Cypress Ter(188)	0	1,057	1,095	1,135
Trsf-CFD-Lantana Est(190)	0	768	795	824
Trsf-CFD-Highland 30(193)	0	130	135	139
Trsf-Airport Fund (561)	0	8,861	9,179	9,509
Trsf-Fleet Managemen(670)	0	8,029	8,318	8,617
Other Revenues	5,277,187	59,719-	72,030	99,612
TOTAL	6,689,281	1,630,436	1,930,317	1,984,462

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PERSONNEL

Number of Positions

Classification	Funded In Budget 2013-14	Dept.Head Request 2014-15	City Mgr. Recom. 2014-15	Council Approval
PW Spvr. - Facilities	1.00	1.00	1.00	1.00
Building Maint. Worker I/II OR				
Custodian I/II	7.00	7.00	7.00	7.00
General Services Mgr	.05	.05	.05	.05
TOTAL	8.05	8.05	8.05	8.05

BUDGET DETAIL EXPENSES

671-1119	Facilities Maintenance Op						
ACCT. NO.	ACCOUNT DESCRIPTION	ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
531.01-00	Regular Salaries	300,737	263,319	347,695	355,370	355,339	355,339
531.03-00	Extra Help	72,777	54,832	83,191	84,439	70,000	70,000
531.04-01	Regular Overtime	4,563	4,087	4,726	4,797	4,797	4,797
531.04-04	Call Back Time Worked	40	99	353	358	100	100
531.10-02	Unused Sick Leave	673	524	474	481	481	481
531.10-05	Retirement PERS Classic	60,219	54,761	58,797	65,597	65,591	65,591
531.10-06	Social Security-OASDI	18,531	15,736	21,091	21,379	21,361	21,361
531.10-07	Social Security-Medicare	5,412	4,493	6,139	6,224	6,011	6,011
531.10-08	State Unemployment	0	0	0	2,459	2,459	2,459
531.10-10	Retirement-PERS New Membr	0	0	15,650	16,199	16,199	16,199
531.10-12	Workers Compensation	43,090	48,645	71,452	51,191	51,191	51,191
531.10-20	Earned Benefit	8,891	76	0	401	401	401
531.10-23	Uniform Cleaning	2,401	1,544	1,568	2,068	2,068	2,068
531.10-27	PTS Plan FICA Alternative	967	729	1,082	1,098	910	910
531.10-33	Core Allowance	93,169	87,891	134,013	122,241	122,241	122,241
531.10-35	Post Employment Benefits	63,111	57,031	58,655	55,944	55,944	55,944
Personnel Services		674,581	593,767	804,886	790,246	775,093	775,093
532.11-00	Utilities	194,186	189,391	140,900	179,452	179,452	179,452
532.12-00	Telephone	5,412	5,994	5,824	5,824	5,824	5,824
532.17-00	Professional Services	6,765	6,600	40,069	40,695	40,695	40,695
532.21-00	Rents/Leases	1,620	1,604	1,620	2,280	2,280	2,280
532.23-00	Vehicle Operations/Maint	11,111	11,814	21,616	17,321	15,816	15,816
532.24-00	Memberships, Subscription	18,947	3,668	3,543	1,165	1,165	1,165
532.25-00	Maintenance Matls & Svcs	175,962	139,151	124,048	134,769	134,769	134,769
532.26-00	Other Equipment O & M	0	292	309	309	309	309
532.27-00	Small Tools	0	315	500	500	500	500
532.28-00	Safety Supplies	662	1,658	1,870	1,920	1,920	1,920
532.30-01	Dept Share of Insurance	37,350	28,638	24,030	19,904	17,676	17,676
532.34-00	Contingency Reserve	0	0	13,967	64,385	36,027	34,508
532.38-00	Support Services	42,695	42,695	42,695	42,695	42,695	42,695
Supplies and Services		494,710	431,820	420,991	511,219	479,128	477,609
534.91-01	Adm Exp-City Manager	5,983	6,693	8,082	2,897	4,471	4,471
534.91-02	Adm Exp-City Attorney	14	720	2,547	1,681	1,342	1,342
534.91-03	Adm Exp-City Clerk	0	0	0	7,703	6,434	7,953
534.91-09	Adm Exp-Finance	22,448	26,361	19,519	21,460	20,402	20,402
534.91-10	Adm Exp-Purchasing	2,588	3,320	2,687	2,642	2,604	2,604
534.91-16	Adm Exp-City Council	2,909	2,608	1,859	2,457	2,005	2,005
Administrative		33,942	39,702	34,694	38,840	37,258	38,777
535.92-29	Interdept DSC-Pub Works	12,701	21,748	20,772	21,055	21,055	21,055
Interdepartmental		12,701	21,748	20,772	21,055	21,055	21,055
633.64-00	Depreciation Expense	79,084	182,650	0	0	0	0
Property		79,084	182,650	0	0	0	0
637.65-00	Capital Imp. Projects	5,053,680	33,397	50,000	607	60,607	60,607
Capital Outlay		5,053,680	33,397	50,000	607	60,607	60,607
706.71-01	Principal-Bond Payment	0	0	279,690	313,965	313,965	313,965
706.72-01	Interest Bond Payment	332,509	318,284	310,433	297,356	297,356	297,356
Debt Services		332,509	318,284	590,123	611,321	611,321	611,321

BUDGET DETAIL EXPENSES

671-1119	Facilities Maintenance Op						
ACCT: NO.	ACCOUNT DESCRIPTION	ACTUAL 2011-12	ACTUAL 2012-13	FINAL BUDGET 2013-14	DEPT. HEAD REQUEST 2014-15	CITY MGR. RECOM. 2014-15	COUNCIL APPROVAL 2014-15
918.93-20	Trsf-Downtown Maint (120)	8,074	8,906	8,684	8,694	0	0
918.93-43	Trsf-Davenport Ranch(143)	0	162	167	175	0	0
Other		8,074	9,068	8,851	8,869	0	0
**	Facilities Maintenance Op	6,689,281	1,630,436	1,930,317	1,982,157	1,984,462	1,984,462

FACILITIES MAINTENANCE

- 11-00 Utility cost at the Civic Center, Shannon Parade, Transportation Center, and Merced Parking Garage
- 12-00 Includes alarm lines at the Civic Center, Transportation Center, Merced Center Parking Garage, as well as cellular and elevator phones
- 17-00 Landscape maintenance service at the Senior Center
- 21-00 Fire and intrusion alarm monitoring services @ the Transportation Center, Shannon Parade, and Merced Center Parking Garage
- 25-00 Custodial supplies such as wax, floor cleaner, mops, paper towels, and hand soap. Elevator maintenance, fire alarm system testing, contract services for cleaning chairs and carpet, and Amtrak Station cleanup services.
- 93-20 Transfer of funds to Downtown Maintenance District to pay for Parade's share of assessment

FOOTNOTE: Costs of Civic Center and other City facilities maintenance are spread to departments based on share of square footage and hours assigned.

