



CITY OF MERCED 678  
West 18<sup>th</sup> Street  
Merced, CA 95340  
[www.cityofmerced.gov](http://www.cityofmerced.gov)

\_\_\_ Code Enforcement (209) 385-6237  
\_\_\_ Finance (209) 388-7900  
\_\_\_ Animal Control (209) 385-4720

## ADVANCE DEPOSIT HARDSHIP WAIVER APPLICATION

NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

ADDRESS OF THE VIOLATION: \_\_\_\_\_

CITATION #: \_\_\_\_\_ CASE #: \_\_\_\_\_ CITATION DATE: \_\_\_\_\_ PENALTY AMOUNT: \_\_\_\_\_

## PLEASE COMPLETE THE FOLLOWING

### EMPLOYMENT INFORMATION:

Employed: \_\_\_\_\_ Unemployed: \_\_\_\_\_ Disabled: \_\_\_\_\_ Welfare: \_\_\_\_\_ Other: \_\_\_\_\_

Employer Name: \_\_\_\_\_

Employer Address: \_\_\_\_\_ Employer Telephone: \_\_\_\_\_

Number of persons supported: \_\_\_\_\_

Net Income (take home pay, welfare, unemployment, etc.): \$ \_\_\_\_\_ weekly/bi-weekly/monthly (*circle one*)

### ASSETS

Checking account	\$ _____
Savings account	\$ _____
Cash on Hand	\$ _____
Vehicles	\$ _____
Home	\$ _____
Property	\$ _____
Other	\$ _____
<b>TOTAL ASSETS</b>	<b>\$ _____</b>

### MONTHLY EXPENSES

Rent/Mortgage	\$ _____
Utilities	\$ _____
Loan/Credit Cards	\$ _____
Food/Clothing	\$ _____
Transportation	\$ _____
Medical/Dental	\$ _____
Other	\$ _____
<b>TOTAL EXPENSES</b>	<b>\$ _____</b>

In accordance with Section 1.10.090 of the Merced Municipal Code, I am requesting a hardship waiver of the administrative citation penalty deposit prior to requesting an administrative hearing. I declare under penalty of perjury that the above statements are true and correct to the best of my knowledge and belief. In the event my citation is not dismissed, I understand I must pay the entire amount of the penalty.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### WAIVER REQUEST REVIEW

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ Reason for Denial: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The above determination was mailed via certified mail, postage prepaid, return receipt requested to the Appellant at the address listed above on \_\_\_\_\_ (date) by: \_\_\_\_\_.