



PLAN SUBMITTAL CHECKLIST

SWIMMING POOLS & SPAS

A complete submittal will expedite the plan check process. If the plans and other construction documents are incomplete, the plan check process will be prolonged. Some of the listed items may not pertain to your project. If so, please indicate by marking "N/A" at the "Y N" space.

PROJECT ADDRESS: _____ **DATE:** _____

PRINT NAME: _____

Number of Sets	Item Number	Item Description	Owner/Designer	Insp Svc. ONLY
ONE	1.	PERMIT APPLICATION FORM , completed with all contact data	Y N	Y N
THREE	2.	A complete SITE PLAN , to scale, dimensioned and all off site and on site improvements shown (indicate location of equipment, show details of enclosure and isolation information, electrical & plumbing data, deck drains and flow direction of same.	Y N	Y N
TWO	3.	STEEL PLANS (signed by a Licensed Engineer, highlight all applicable data, details & conditions, surcharge information, and provide details at rock load and any waterfalls, show 3'x3'x3' dobies for steel, address bonding, and include pool/spa depth,)	Y N	Y N
TWO	4.	PLUMBING PLAN showing circulating drains with minimum of 3' separation, show backwash drain line, suction outlet, and entrapment requirements.	Y N	Y N

NOTE: Plans must be signed by the person responsible for the preparation. Include telephone number, address or other method of contact. All structural calculations and plans must "wet stamped" and signed by the Engineer of record. All structural data shall be based on the latest adopted Codes and shall reflect calculations with 1000 psf bearing and 100 psf lateral loads, if the soils report is not available.

I HAVE REVIEWED THIS SUBMITTAL LIST AND I RECOGNIZE THAT INCREASED TIME FRAMES ARE NECESSITATED BY INADEQUATE PLAN SUBMITTALS, AND IN SOME CASES A PLAN REVIEW MAY NOT BE PERFORMED UNTIL THE MISSING DATA IS SUBMITTED.

SIGNED: _____ **DATE:** _____