CITY OF MERCED 2012-2013 ADOPTED BUDGET

TAB 12

PARKS AND COMMUNITY SERVICES

Parks & Community Services Park Reserve Fund Child Development Wahneta Hall Trust

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PARKS AND COMMUNITY SERVICES FUND NOS. 024 & 424 ACCOUNT NOS. 1201 – 1236, 1239 & 1252-1256

DESCRIPTION

The Parks and Community Services Department is responsible for providing recreation and leisure programs for children and adults, renting park facilities and fields, and overseeing the Merced Senior Community Center and Applegate Park Zoo.

MISSION

The mission of the Parks and Community Services Department is to serve all the citizens of the City by planning, promoting, maintaining, and developing activities and facilities that enhance the quality of life in Merced.

SERVICES TO BE PROVIDED

- Provide affordable youth sports programs and activities including basketball, baseball, flag football, and soccer.
- Provide adult sports programs and activities including basketball and softball.
- Continued support of Youth Sports Organizations (YSO's) through field preparations. YSO's will assume payments for use of lights at Rivera and Hoover Middle Schools, McNamara Park, and the Youth Sports Complex.
- Reduced funding for the Boys and Girls Club.
- Work with the Zoological Society to increase their contribution to the operations of Applegate Zoo.
- Schedule and coordinate facility rentals for the Rossotti building, Senior Center, Sam Pipes Room and other park buildings and facilities.
- Maintain Senior Center facility.
- Park program coordination to include Applegate Park Zoo, and youth and adult sport complexes for tournaments and practices.
- Wellness programs that compliment the HEAL Campaign.
- Recreational swim at McNamara Pool is added
- CEASE Fire program coordination will be added
- Continue coordination of Neighborhood Watch

SERVICES THAT DO NOT FIT INTO THE BUDGET

- Aquatics programs at Stephen Leonard and Ada Givens Pools
- The bounce houses and mobile recreation eliminated.

- Youth Services division will be reduced and Drop In programs at McNamara Park and Stephen Leonard Park eliminated due to duplication of services.
- The contract with the Boys and Girls Club will be decreased
- Senior Center staffing will be decreased and the use of volunteers and other programs will increase.

2012-2013 BUDGET HIGHLIGHTS

The Secretary positions will be eliminated for FY 12-13.

Parks & Community Service

FUND NO. 024

ACCOUNT NO. 1201

EXPENSES	Actual 2009-10	Actua] 2010-11	Final Budget 2011-12	City Mgr. Recom. 2012-13	Council Approval 2012-13
Personnel Expenses Supplies and Services Debt Service Acquisitions Capital Improvements * Undefined *	1.085.194 621.026 0 1.742 0 7.416	$ \begin{array}{r} 1.138.531 \\ 511.631 \\ 0 \\ 480 \\ 0 \\ 10.291 \end{array} $	809.826 594.626 0 400 0 10.452	438.715 474.467 0 400 0 17.985	596.056 511.276 0 400 0 17.985
TOTAL	1,715,378	1,660,933	1,415,304	931,567	1,125,717

FINANCING SOURCES	Actual 2009-10	Actual 2010-11	Final Budget 2011-12	Estimated 2012-13
Recreational Swimming Fee Swimming Lesson Fees Pool Rentals	1,565 12,481 4,600	790 3,735 1,440	0 0 0	0 0 0
Creative Skill Fees	2,675	1,595	Õ	0
Outdoor Recreation Fees Fitness Fees	420	780	800	0
Sports Instruction Fees	7,925 19,030	8,350 28,515	9,540 18,450	8,040 26,275
Adult Basketball Fees	13,970	14.075	13.000	13,000
Adult Softball Fees	68,336	75.052	61,600	64,900
Adult Volleyball Fees Youth Basketball	5.040 5.995	5,320	0	0
Youth Football	6,685	9,950 12,417	$0 \\ 10,600$	8,500 13,500
Youth Service/Drop-In	20,983	22,830	46,800	13,335
Building & Shelt Rentals	74,030	76,060	61,635	69,935
Ballfield Rentals Kiddie Corral	13.400 0	10,750 1,162	10.600	10,600
Adult Flag Football	0	0	600 6,600	0
Senior Center CleaningFee	7,150	5,450	7,800	10.800
PERS-EE Share 2.5% @ 55 Personnel Time ChargedCIP	14.644	11,175	15.624	13,419
Investment Earnings	0 446	0 153	8,000	8,000
Concessions (Recreation)	4,365	4.241	0 5,000	0 5,000
Contributions and Donatio	28,688	30,583	0	0
Contributions Sale of Equipment	58,125	70,471	75,123	112,803
Adm Reimb-Child Develop	0 22,993	1.313	2,500 22,796	1,100 22,952
Trsf-General Fund (001)	1,265,470	1,153,263	922,423	578,108
Trsf-CFD Rec & Parks(162)	35,834	52,658	45,192	47,645
Trsf-Emp Benefit Fun(669) Trsf-Fleet Replaceme(674)	32,678	0	35,823	0
Trsf-Youth Programs (778)	0 26,000	20.000 62.520	0 7,582	0 4,591
Other Revenues	38,150-	46.511-	27,216	4,591 93,214
TOTAL	1,715,378	1,660,933	1,415,304	1.125.717

PERSONNEL

Number of Positions

Classification	Funded In Budget 2011-12	City Mgr. Recom. 2012-13	Council Approval
Asst to City Mgr		.25	.25

PERSONNEL Number of Position			ions
Classification	Funded In Budget 2011-12	City Mgr. Recom. 2012-13	Council Approval
Director of Economic Dev. Rec. Coordinator Recreation Supervisor Clerk-Typist/Sec'y I/II Lead Zookeeper	.20 3.00 1.00 1.00	2.00	3.00
TOTAL	5.20	3.25	4.25

FUND NO. 024

ACCOUNT NO. 1201

024-1201 ACCT. NO.	Parks & Community Service ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
541.01-00 541.03-00 541.04-01 541.04-04 541.10-01 541.10-02	Extra Help Regular Overtime Call Back Time Worked Holiday Pay	497,773 287,013 7,485 0 1,883 1,141	365.765 270.338 1.689 43 1.923 1.177	305,608 231,046 3,891 131 1,739 0	170.429 96.823 3.391 131 1.739 0	250.819 125.610 3.391 131 1.739 0
541.10-05 541.10-06 541.10-07 541.10-08 541.10-12 541.10-20	Social Security-OASDI Social Security-Medicare State Unemployment Workers Compensation	85,320 30,904 11,818 5,555 6,962 19,746	61,758 24,058 10,391 167,884 31,252 91,886	61.234 18.879 7.778 35.823 31.943 3.477	35,686 10,601 3,883 197 25,867 3,477	52.437 15.585 5.467 20.214 25.867 3.477
541.10-27 541.10-32	Vehicle Allowance PTS Plan FICA Alternative Cash Back-Biweekly Allow Core Allowance Post Employment Benefits	7.500 3.752 617 98.299 19.426	3.000 3.523 14 80.431 23.399	0 3.004 0 73.157 32.116	0 1,258 0 52,544 32,689	0 1.635 0 56.995 32.689
Personne1	Services	1,085,194	1,138,531	809,826	438,715	596,056
542.11-00 542.12-00 542.13-00 542.14-00 542.15-00 542.16-00	Utilities Telephone Postage Advertising Office Supplies Printing	39.289 8.462 1.152 132 4.542 0	39.387 6.344 644 0 2.482 0	59.367 6.984 1.100 850 5.050 255	46,047 4,596 1,100 1,850 2,950 255	46.047 5.796 1.100 1.850 2.950 255
542.17-00 542.18-00 542.19-00 542.20-00 542.21-00 542.22-00	Professional Services Travel and Meetings Mileage Training Expense Rents/Leases Office Equipment O & M	115.355 2.402 108 1.641 10,139 52	91,711 976 152 400- 3,948 0	133,960 3,580 500 2,900 2,428 510	99,590 0 0 2,428 510	110,232 0 3,500 0 2,428 510
542.23-00 542.24-00 542.25-00 542.29-00 542.30-01 542.34-00	Vehicle Operations/Maint Memberships. Subscription Maintenance Matls & Svcs Other Materials Supplies Dept Share of Insurance Contingency Reserve	4.967 1.833 5.939 85.953 25.510 0	5.758 789 6.132 65.638 19.816 0	7,752 14,246 4,830 50,329 23,871 50,000	8,212 4,389 4,830 36,659 15,607 50,000	8,212 4,389 4,830 58,126 15,607 50,000
542.38-00 542.45-00	Support Services Facilities Maint Charge	62,586 141,597	51,715 120,337	44,161 128,446	35,899 127,977	35,899 127,977
Supplies a	and Services	511.659	415,429	541,119	442,899	479,708
543.43-00	Machinery/Equipment	1,742	480	400	400	400
Property		1,742	480	400	400	400
544.91-01 544.91-02 544.91-09 544.91-10 544.91-16	Adm Exp-City Manager Adm Exp-City Attorney Adm Exp-Finance Adm Exp-Purchasing Adm Exp-City Council	15.536 2.602 39.714 6.137 6.876	11.572 1.040 35,584 5.099 5,755	7.359 17 27.609 3.183 3.578	5.322 573 20.959 2.640 2.074	5,322 573 20,959 2,640 2,074
Other		70,865	59,050	41,746	31,568	31,568
545.92-01 545.92-17	Interdept DSC-General Fnd Interdept DSC-Develop Svc	27,864 10,638	26.608 10,544	2,637 9,124	0 0	0 0
Interdepar	tmental	38,502	37,152	11,761	0	0

024-1201 ACCT. NO.	Parks & Community Service ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
948.93-42	Trsf-Park ReserveCIP(442)	7,416	10,291	10,452	10.452	10,452
Other		7,416	10,291	10,452	10,452	10.452
968.93-71	Trsf-Facilities Main(671)	0	0	0	7,533	7,533
Other		0	0	0	7,533	7,533
**	Parks & Community Service	1,715,378	1,660,933	1,415,304	931,567	1,125,717

Parks & Community Service

FUND NO. 424

ACCOUNT NO. 1201

EXPENSES	Actual 2009-10	Actua] 2010-11	Final Budget 2011-12	City Mgr. Recom. 2012-13	Council Approval 2012-13
Personnel Expenses Supplies and Services Debt Service Acquisitions Capital Improvements * Undefined *	0 0 218.780 1.596	0 0 0 241.087 20.807	0 0 2.936.406 1.350	0 0 2.680.481 0	0 0 0 2.680.481 0
TOTAL	220,376	261,894	2,937,756	2,680,481	2,680,481

FINANCING SOURCES	Actual 2009-10	Actua] 2010-11	Final Budget 2011-12	Estimated 2012-13	
Other State Grants State Bicycle Lane Grant Interest on Loans Investment Earnings Other Revenue-Developers Trsf-General Fund (001) Trsf-Housing Fund (018) Other Revenues	0 69.679 81 344 146.712 0 19.217 15.657-	$137,251 \\ 0 \\ 324 \\ 572 \\ 0 \\ 84 \\ 98,819 \\ 24,844$	2,760,956 0 0 7,154 114,709 54,937	2,619,740 0 0 7,154 53,587	
TOTAL	220,376	261,894	2,937,756	2,680,481	

424-1201 Parks & Community Service CITY MGR. RECOM. 2012-13 FINAL BUDGET 2011-12 COUNCIL APPROVAL 2012-13 ACTUAL 2009-10 ACTUAL ACCT. NO. ACCOUNT DESCRIPTION 2010-11 647.65-00 Capital Imp. Projects 218,780 241,087 2,936,406 2,680,481 2,680,481 Capital Outlay 218,780 241,087 2,936,406 2,680,481 2,680,481 908.93-01 Trsf-General Fund (001) 1,596 20,807 1.350 0 0 Other 1,596 20.807 1,350 0 0 ** Parks & Community Service 220,376 261,894 2,937,756 2,680,481 2,680,481

PARKS AND COMMUNITY SERVICES

- 03-00 Extra help for USDA mandated staffing levels at Applegate Park Zoo, facility rental programs, and special events such as Summer Camp.
- 11-00 Includes utility costs for recreation centers, Merced Senior Community Center, Rossotti Ed-Zoo-Cation Center and Applegate Park Zoo.
- 12-00 Includes admin staff desk phones, cell phones, recreation center and Senior Center office phones; internet services to Senior Center and Zoo.
- 16-00 Printing of special event and recreation program brochures, business cards, evaluation forms and educational materials.
- 17-00 Annual agreement for Boys and Girls Club of Merced, sports official agreements, health permits; fingerprinting of recreation leaders, and zoo volunteers; contract instructor agreements for dance, creative arts, outdoor recreation and fitness/sports leisure classes and annual agreement for zoo veterinarian services.
- 18-00 All travel and meetings to California Parks and Recreation Society (CPRS) State Conference (Administrator and Commissioners) and League of California Cities.
- 19-00 Mileage for miscellaneous meetings.
- 20-00 All California Park and Recreation Society Administrators Institutes, annual conferences, continuing education, and other miscellaneous training fees have been deleted for this budget cycle.
- 21-00 Reimbursement to Merced City School District, rents and leases of security alarms, gyms for basketball and volleyball, buildings, shelters, and commercial storage units.
- 22-00 Maintenance for typewriter, copy machines, audiovisual equipment, and PC software.
- 24-00 All memberships have been deleted except as required for the Applegate Zoo.

FUND NO. 024 ACCOUNT NO. 1201

PARKS AND COMMUNITY SERVICES (continued)

Required USDA,, California Department of Fish and Game and National Wildlife Service annual license fees for annual zoo permits and fees will be paid through this fund.

- 25-00 Repair of zoo cages and grounds, food preparation and cleaning materials, plant materials, lumber, wire for cages, hardware, chemicals and paint, zoo landscape material.
- 26-00 Repairs to refrigerators, freezers, and power tools
- 27-00 Replacement rakes, shovels, buckets, saws, paint brushes and other small supply items at Zoo
- 28-00 Disposable gloves, boots, surgical soap, miscellaneous first aid supplies at zoo
- 29-00 Supplies and trophies for special events, receptions, youth and adult sports, swimming, after-school and summer recreation, volunteers, and zoo camps, first aid and safety equipment for youth and sport programs, computer supplies for registration, pool supplies and chemicals, zoo food supplies for animals, general office supplies All other program supplies and services for Recreation Administration, Rossotti Ed-Zoo-Cation Center, Applegate Park Zoo are funded in this account.
- 34-00 Contingency reserve for unanticipated program start-up or expansion

FOOTNOTE:

- Fund 024 includes Parks and Community Services administration, programs, facilities and the Zoo.
- Fund 424 was established to account for capital improvements, formerly included in Fund 024.

The City will continue to fund two-thirds of the zoo-operating budget. The Merced Zoological Society contributes proceeds from admissions and other fund raising activities to assist with zoo overhead expenses.

PROGRAM

In accordance with the Merced Municipal Code, as a condition of approval of a final subdivision map or parcel map, a developer must dedicate land; pay a fee in lieu thereof, or both, at the option of the City, for neighborhood and Community Park or recreational purposes.

All in-lieu fees collected are deposited into this fund and may only be used for the purpose of acquiring necessary land and developing new or rehabilitating existing park or recreational facilities reasonably related to serving the subdivision.

The Development Services Department has completed an update to the Open Space Master Plan. This Plan is a significant tool in making decisions regarding when and where facilities are constructed.

Park Reserve

FUND NO. 442

ACCOUNT NO. 1202

EXPENSES	Actual 2009-10	Actual 2010-11	Final Budget 2011-12	City Mgr. Recom. 2012-13	Council Approval 2012-13
Personnel Expenses Supplies and Services Debt Service Acquisitions Capital Improvements * Undefined *	0 0 15.000 0 321.759 0	0 0 15.000 0 614.172 11.899	0 15.000 572.354 0	0 0 265.000 0 81.822 0	0 265,000 81,822 0
TOTAL	336,759	641,071	587,354	346,822	346,822

FINANCING SOURCES	Actual 2009-10	Actual 2010-11	Final Budget 2011-12	Estimated 2012-13
Other State Grants State Grant - Z'berg Park Zone #1 Park Zone #2 Park Zone #4 Park Zone #5 Investment Earnings Other Revenue-Developers Trsf-Parks & Communi(024) Trsf-Facilities-Park(048) Trsf-Facilities Park(058) Trsf-Missing Childre(771) Other Revenues	$\begin{array}{r} 4.549\\ 2.007\\ 0\\ 23.660-\\ 0\\ 133.980\\ 32.788\\ 0\\ 7.416\\ 1.318\\ 0\\ 0\\ 178.361\end{array}$	$ \begin{array}{r} 19.646 \\ 84.440 \\ 0 \\ 0 \\ 0 \\ 15.630 \\ 77.567 \\ 10.291 \\ 84 \\ 191.919 \\ 3.002 \\ 238.492 \\ \end{array} $	$\begin{array}{c} 0\\ 0\\ 39.116\\ 0\\ 5.958\\ 7.944\\ 14.000\\ 0\\ 10.452\\ 442.072\\ 0\\ 442.072\\ 0\\ 462\\ 67.350\end{array}$	$\begin{array}{c} 0\\ 0\\ 11.662\\ 10.434\\ 1.986\\ 3.310\\ 8.600\\ 0\\ 10.452\\ 173.908\\ 0\\ 773\\ 125.697\end{array}$
TOTAL	336,759	641,071	587,354	346,822

442-1202 Park Reserve ACCT. NO. ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
647.65-00 Capital Imp. Projects	321,759	614,172	572,354	81,822	81,822
Capital Outlay	321,759	614,172	572,354	81,822	81.822
706.71-01 Principal-Bond Payment 706.72-01 Interest Bond Payment	0 15,000	0 15.000	0 15,000	250,000 15,000	250,000 15,000
Debt Services	15,000	15,000	15,000	265,000	265,000
908.93-48 Trsf-Facilities-Park(048)	0	11,899	0	0	0
Other	0	11,899	0	0	0
** Park Reserve	336,759	641,071	587,354	346,822	346,822

CHILD DEVELOPMENT SPECIAL REVENUE FUND FUND NO. 036 ACCOUNT NO. 1210

PROGRAM

Pursuant to the provisions of the Federal Block Grant, the City of Merced, as grantee, shall maintain a special revenue fund entitled "Child Development Fund" for the receipt and distribution of proceeds from the grant.

The City subcontracts with the Merced City School District for the operation of this program, including all day-care for school-age children for "off-track" students, after-school care for "on-track" students, and summer care for traditionally tracked students. The grant, in part, subsidizes income-qualified families for this program.

This program was previously referred to as the Youth Enrichment Program - YEP.

Child Development SR Fund

FUND NO. 036

ACCOUNT NO. 1210

EXPENSES	Actua] 2009-10	Actual 2010-11	Final Budget 2011-12	City Mgr. Recom. 2012-13	Council Approval 2012-13	
Personnel Expenses Supplies and Services		0 569,897	0 579.252	0 62,740	0 62,740	
Debt Service Acquisitions Capital Improvements	0 0 0	0 0 0 0	0 0 0 0	0	0	
TOTAL	918,944	569,897	579,252	62,740	62,740	

FINANCING SOURCES	Actual 2009-10	Actual 2010-11	Final Budget 2011-12	Estimated 2012-13
Child Development Grant City School Reimbursement Other Revenues	567,610 170,819 180,515	0 91,294 478,603	569.897 0 9.355	0 0 62,740
TOTAL	918,944	569,897	579,252	62,740

036-1210 Child Development SR Fund ACCT. NO. ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
542.17-00 Professional Services	888,164	535.703	545.058	62,740	62,740
Supplies and Services	888,164	535,703	545,058	62,740	62,740
544.91-09 Adm Exp-Finance 544.91-24 Adm Exp-Recr. and Parks	10,270 20,510	11,398 22,796	11,398 22,796	0 0	0 0
Other	30,780	34,194	34,194	0	0
** Child Development SR Fund	918,944	569,897	579,252	62,740	62,740

WAHNETA HALL TRUST FUND FUND NO. 795 ACCOUNT NO. 1903

PROGRAM

The City Council was named trustee for funds bequeathed by Wahneta Hall for two specific purposes:

- 1. The operation of a train in Applegate Park; or
- 2. Public concerts in Applegate Park.

An administrative policy has been established regulating the annual disbursement of trust income to qualified applicants. The amount of the annual distribution is all interest earnings in excess of the original principal amount of \$167,278.

Wahneta Hall 1991 Trust

FUND NO. 795

ACCOUNT NO. 1903

XPENSES	Actual 2009-10	Actua] 2010-11	Final Budget 2011-12	City Mgr. Recom. 2012-13	Council Approval 2012-13	
Personnel Expenses Supplies and Services Debt Service Acquisitions Capital Improvements	0 2,500 0 0	0 3.770 0 0	0 1,200 0 0	0 1,590 0 0 0	0 1,590 0 0 0	
TOTAL XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	2.500	3,770	1,200	1,590	1.590	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~
INANCING SOURCES	Actual 2009-10	Actual 2010-11	Final Budget 2011-12	Estimated 2012-13	~~~~	^^^^
Other Revenues	2,500	3,770	1,200	1,590		

795-1903 Wahneta Hall 1991 Trust ACCT. NO. ACCOUNT DESCRIPTION	ACTUAL 2009-10	ACTUAL 2010-11	FINAL BUDGET 2011-12	CITY MGR. RECOM. 2012-13	COUNCIL APPROVAL 2012-13
592.29-00 Other Materials Supplies	2,500	3,770	1,200	1,590	1,590
Supplies and Services	2,500	3,770	1.200	1.590	1,590
** Wahneta Hall 1991 Trust	2,500	3,770	1,200	1,590	1,590