**City of Merced**



***Request for Bids***

Compact Track Loader

(Life Cycle Cost Analysis)

# Overview, Qualifications, Definitions

1. Overview of Requirements
   1. City is seeking Bids for **one Compact Track Loader** as per Exhibit A – Specifications as listed in the Bid Line Items.
2. Bidder Qualifications
   1. Bidders must be an authorized dealer for the specified equipment capable of selling, delivering, and servicing (optional) the items as specified in Exhibit A.
   2. Bidders must submit the completed Bid Form as their bid response. Any deviations from the list of specifications shall be noted on a separate page in detail and submitted as an attachment to the Bid Form.
   3. Bidders must state in their bid response the delivery time in calendar days. Bids submitted without a clear statement of delivery time may be rejected.
3. Definitions, Acronyms, and Abbreviations
   1. Bid Documents = City documents, forms, exhibits, etc. attached to Bid.
   2. Bidder = the prospective or actual bidder, but not awarded.
   3. City = City of Merced.
   4. Contractor = the awarded bidder.
   5. CR = City Representative.
   6. Bid = paper bid submitted by bidders.
   7. RFB = Request for Bids: City-provided electronic documents/postings.

**(CONTINUED ON NEXT PAGE)**

# Exhibit A: Specifications

1. Specifications
   1. **General**
      1. Submit one original and one copy, signed and dated, **Bid Form** on paper as your bid response.
      2. **SUBSTITUTIONS** and **ALTERNATES** are **NOT acceptable** unless City has stated otherwise in the Specifications.
      3. Do NOT include additional optional equipment or packages unless it is required by the manufacturer’s standards to conform to our specifications.
      4. Various makes and various models may be bid as long as they conform to the specifications requirements. Makes and models, when cited below, are guidelines regarding the classifications and type of vehicles required by City; they are not shown in any order of preference.
      5. **Life Cycle Cost Analysis.** City may (at its discretion) conduct a Life Cycle Costs Analysis (LCCA) for each bid, which will include the vehicle costs, delivery costs, extended warranty cost (if so required); projected resale value\*; maintenance\*\*, repair\*\*, and fuel\*\* costs based on the most recent like model and year available at the time bids are received. Bidders will need to factor the LCCA elements into their bid prices. See Sample Form below for typical LCCA factors.  
         \* [www.BlackBookPricePoint.com](http://www.BlackBookPricePoint.com); \*\* [www.Edmunds.com](http://www.Edmunds.com).
   2. **Sample Form: Projected Life Cycle Cost Analysis (LCCA)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Bidder Name, Vehicle Make & Model** |  | **Bidder 1** | **Bidder 2** | **Bidder 3** |
|  |  | Dealer: |  |  |  |
|  |  | City: |  |  |  |
|  |  | Make: |  |  |  |
|  |  | Model: |  |  |  |
|  |  | Trim: |  |  |  |
|  |  | Year: |  |  |  |
|  | **Bid Price** |  | **Bidder 1** | **Bidder 2** | **Bidder 3** |
| 1 | **BASE UNIT** (per specifications INCLUDING *required* options) | | $ | $ | $ |
| 2 | **Desired OPTIONS** (IF listed as a Bid line item) | NA | $ | $ | $ |
| 3 | **Total Price (Base Unit + Desired Options)** |  | $ | $ | $ |
| 4 | **EXTENDED WARRANTY** (IF listed as a bid item) | NA | $ | $ | $ |
| 5 | **SALES TAX** 8.25% | tax amt | $ | $ | $ |
| 6 | **DELIVERY COSTS** (per Vehicle to FOB Merced CA) |  | $ | $ | $ |
| 7 | **TIRE FEES** $1.75 X Number of tires per Vehicle | #/unit | $ | $ | $ |
| 8 | **Total Bid Price per Vehicle (Add lines 1-8)** |  | $ | $ | $ |
|  | **Total Bid Price X QTY** |  | $ | $ | $ |
|  | **Life Cycle Cost Factors** |  | **Bidder 1** | **Bidder 2** | **Bidder 3** |
| 9 | **PROJECTED RESALE VALUE** \* (shown as negative) |  | ($ ) | ($ ) | ($ ) |
| 10 | **DEPRECIATION** (line 3 - line 9) |  | $ | $ | $ |
| 11 | **MAINTENANCE** \*\* |  | $ | $ | $ |
| 12 | **REPAIR** \*\* |  | $ | $ | $ |
| 13 | **FUEL** \*\* |  | $ | $ | $ |
| 14 | **Total LCC (lines 10-13)** |  | $ | $ | $ |
| 15 | **Total Ext Warranty, Tax, Delivery, Tire Fees (lines 4-7)** |  | $ | $ | $ |
| 16 | **Grand Total LCC (subtotal LCC x QTY)** | #ofunits | $ | $ | $ |
| \* Projected Resale Value based on www.BlackBookPricePoint.com 72-month residual. | | | | |  |
| \*\* Maintenance, Repair, and Fuel Costs based on www.Edmunds.com | | | |  |  |

* 1. **Specifications**

Bid specifications for Compact Track Loader

1. Engine horsepower minimum requirement of 74 HP.
2. Unit to be furnished with enclosed cab with climate control AC, heater, and radio.
3. Unit to be equipped with joystick controls for maneuvering and bucket operation.
4. Unit to be equipped with auxiliary hydraulic connections for accessories and appropriate hydraulic capacity to operate attachments.
5. Unit to be equipped with hydraulic quick connectors for in cab attachment of buckets and accessories.
6. Unit to have a minimum operating weight of 9100 pounds.
7. Unit to come with standard duty bucket with a minimum bucket width of 68 inches.
8. Unit to come equipped with 15-inch tracks with standard duty tread suitable for all terrain types.
9. Unit to come equipped with additional 74” hopper sweeper with poly bristles without gutter attachments or dust control. Angle brooms or units without collection hoppers are non-qualified.

**CITY OF MERCED**PURCHASING DEPARTMENT  
[purchasing@cityofmerced.org](mailto:purchasing@cityofmerced.org)

**BID FORM**

**PARCEL POST OR HAND DELIVER BIDS TO:** 2525 “O” ST MERCED CA 95340

**MAIL SEALED BIDS TO:** 678 W 18th St Merced CA 95340

|  |
| --- |
| QUOTE HEREON YOUR LOWEST PRICE F.O.B. MERCED (INCLUDING BUT NOT LIMITED TO DISCOUNTS, REBATES, REGISTRATION AND OTHER FEES IN UNIT PRICE) FOR THE FOLLOWING EQUIPMENT, MATERIALS, SUPPLIES OR SERVICES. NO ALLOWANCE FOR FREIGHT, CARTAGE, PACKING, OR POSTAGE UNLESS SPECIFIED ON THIS BID. WHERE BRAND OR MAKE IS SPECIFIED, SIMILAR OR EQUAL WILL BE CONSIDERED. |

|  |  |  |
| --- | --- | --- |
| **SEALED BIDS DUE:** |  | **DEPT:** Land Application |
| **Tuesday,** August 6th, 2024 at **2:00 P.M.** |  | **REQUISITION NO:** 08062024 |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **QTY** | **UOM** | **DESCRIPTION** | **PRICING** | |
| 1 | Each | Compact track loader (Specs 1-8) | UNIT PRICE | **$** |
| 1 | Each | Hopper sweeper (Spec 9) | UNIT PRICE |  |
|  |  |  | DELIVERY COST |  |
|  |  |  | SALES TAX (8.25%) |  |
|  |  | *Notice: Submit one original bid and one copy* | CA TIRE FEE |  |
|  |  |  | EXTENDED WARRANTY |  |
|  |  |  | **TOTAL AMOUNT** | **$** |

\* BID OPENING WILL BE HELD IN THE PURCHASING OFFICE CONFERENCE ROOM AT **2525 “O” STREET,** MERCED, CA \*

|  |  |
| --- | --- |
| **We** have stated hereon the prices at which we will furnish and deliver the equipment, | COMPANY: |
| materials, supplies or services as specified above. | BY: |
|  | TITLE: |
| **Delivery** will be made in \_\_\_\_\_\_\_\_days after receipt of order (A.R.O.), except as otherwise | SIGNATURE: |
| indicated. | DATE: |
|  | PHONE: |
| **Note:** The City reserves the right to reject any and or all bids, split the bid award, or to | EMAIL: |
| accept the bid that best serves the public purpose, even though it may not be the lowest. | PAYMENT TERMS: (Net 10, 30, 45) |

# NOTICE: ALL BIDS MUST BE SIGNED

# Exhibit B: Pricing

1. Quantities
   1. The quantities are firm fixed quantities for this bid.
   2. City may purchase additional units at the same bid prices for up to one year at same price based on model availability and the exact same configuration as in Exhibit A-Specifications.
2. Pricing
   1. Pricing Terms
      1. **Unit Price:** includes everything, including but not limited to transportation, delivery, offloading; registering units with DMV; providing exempt status license plates; includes all preparation, documentation, and transfer charges; includes environmental and disposal fees; no other costs will be considered.
      2. **Discounts:** all applicable discounts must be factored into the unit price.
      3. **Fixed Unit Prices:** prices are fixed through the delivery period for all units.
      4. **Government-Mandated Taxes and Fees**: must be included in unit prices.
      5. **CA Tire fee:** is the per tire fee that the State of California assess, which is subject to change. This amount is included in the Bid as a fixed cost.
      6. **Sales Tax:** City will add the appropriate sales tax to each order.
   2. Disallowed Costs
      1. **Business Permits, Licenses and Fees**: obtain, at Contractor’s sole expense, all permits and licenses required in connection with providing the required units and in Contractor’s name.
      2. **Additional charges**: not allowed, no fuel surcharges, no mileage rates.
   3. Bid Results Price Sheet
      1. The award bidder’s Bid Form sheet, as accepted by the City, will be incorporated as part of Exhibit B.

**END OF EXHIBIT B**

# Bid Terms and Conditions

Specifications are intended to describe the specific type, size and quality of equipment which will best meet the demands of the City. They are not intended to favor any one brand or make. The mention herein of any particular name of equipment or material merely serves to specify the quality or general type required.

Machines or equipment must comply with current state and federal regulations.

All materials and auxiliary equipment shall conform to the size, quality, and quantity shown in the specifications. They shall be from new stock, delivered in good condition. No damaged items will be accepted.

City reserves the right to reject any or all bids and to waive informalities and minor irregularities.

The City reserves the right to determine which is the best bid considering price, quality, warranty, and delivery within specified time limit, as well as any other criteria set forth in the bid.

Delivery time being of essence in the award of this purchase, all bids must specify delivery date on which the item(s) will be delivered. Supplier shall supply the goods and or perform the services, with the schedule and term, as specified herein. Time is of the essence. All items shall be delivered “free on board (F.O.B.) destination” to the location specified herein, full freight pre­paid except for special or expedited orders, which shall be agreed upon prior to shipment.

Successful bidder shall furnish the City’s purchasing supervisor with all technical information on items listed in the specifications of the bid.

Price bid shall be the maximum prices paid by the City of Merced. Price quoted shall include taxes. The City is exempt from all Federal Excise Taxes.

Price shall include license, registration, tire, and any other relevant fees. Bidder agrees to register all vehicles with the California Department of Motor Vehicles (DMV) prior to delivery.

All invoices and correspondence shall show the number of the contract or purchase order issued to the bidder awarded.

If Bidder submits a bid for alternate items, Bidder shall fill out additional bid sheets, fully explaining the differences and any perceived advantages of said items.

Bidder’s security in the form of a bid bond, certified or cashier’s check issued by a responsible bank or banker of the State of California in the amount of 10% of the total net amount of the bid, and payable to the City of Merced must be attached to the bid proposal, only when required. Bidders shall be entitled to return of bid security; however, a successful bidder shall forfeit his bid security upon refusal or failure to execute the contract within ten (10) calendar days after the notice of award of contract, unless the City is responsible for the delay. City Council, on refusal or failure of the successful bidder to execute the contract, may award it to the next lowest responsible bidder, the amount of the lowest bidder's security shall be applied to the contract price differential between the lowest bid and the second lowest bid. Surplus, if any, shall be returned to the lowest bidder.

**Conflict of Interest:** Bidder certifies that no City officer, employee or authorized representative has any financial interest in the business of the bidder and that no person associated with the bidder has any interest, direct or indirect, which could conflict with this bid. The bidder is familiar with the provisions of California Government Code section 87100, *et seq*., and certifies that it does not know of any facts which would violate these laws. Bidder will promptly advise City if a conflict arises.