CITY OF MERCED 2024-2025 CITY COUNCIL APPROVED BUDGET

TAB 12

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PARKS & COMMUNITY SERVICES FUND NOS. 1018, 2004 & 5000 DIVISION NOS. 4000-4060

MISSION

To plan, facilitate, promote, maintain, and develop activities and facilities that enhance the quality of life in Merced.

DESCRIPTION

The Parks & Community Services Department is responsible for providing year-round recreational opportunities for all ages, renting park facilities and fields, managing Youth Centers and Community Centers and operating Applegate Park Zoo.

Parks and recreational activities make life better by strengthening community connections and residents' sense of belonging. Cultural celebrations, special events, well-kept fields and facilities, as well as meaningful programs are each key factors in achieving these outcomes.

We work to foster social, educational, and physical development of for residents and visitors of all ages in Merced. Exciting programs and meaningful events help shape the culture of a community and add to the attraction of the area.

Staff maintain safe environments for recreation, design programs and services to improve quality of life, and partner with local agencies to diversify recreational opportunities. Strong recreational facilities and programming contribute to the physical, social, and economic health and vitality of the entire community.

GOALS

- 1. Develop new Parks Master Plan to guide the development of future parks and recreational facilities.
- 2. Move to a web-based registration service and payment platform for convenience of registration, payment, and reservation.
- 3. Offer reliable, safe, cost-efficient fields and facilities for year-round use by residents and visitors.
- 4. Increase community engagement and pride through hosting meaningful events and opportunities for volunteerism.
- 5. Provide sports and leisure classes for youth and adults that support the health, hobbies, and interests of the community.
- 6. Revise contracting policies for Youth & Community Centers to support meaningful service delivery while reducing cost of ownership.
- 7. Increase sustainability of community opportunities for educational and connection to nature
- 8. Begin construction of one vacant dedicated park in Bellevue Ranch development

PARKS AND RECREATION

OBJECTIVES

- 1. Develop new Parks & Recreation Master Plan to guide the development, maintenance, and operation of parks and recreational facilities.
 - a. Acquire funding.
 - b. Identify stakeholders for the development of Parks Master Plan
 - c. Release Request for Proposals
 - d. Solidify Contractor with expertise in financial and service sustainability planning.
- Move to a web-based registration service and payment platform for convenience of registration, payment, and reservation.
 - a. Coordinate the purchase of recreation management software for registrations, payments, and scheduling.
 - b. Purchase the software and amenities required.
 - c. Identify and train staff as appropriate on use and implementation of recreation management software.
- 3. Offer reliable, safe, cost-efficient fields and facilities for year-round use by residents and visitors.
 - a. Develop yearly facility and field maintenance schedule with Public Works Parks Team including rest periods, treatments, and schedules required.
 - b. Subcontract required care not covered by Public Works to renovate fields.
 - c. Develop yearly field reservation calendar and procedure for reserving fields including associated costs.
- 4. Increase community engagement and pride through hosting meaningful events and opportunities for volunteerism.
 - a. Develop marketing strategies for analyzing resident interest in community events and entertainment.
 - b. Create events that showcase local talents.
 - c. Support ongoing cultural celebrations in the community.
 - d. Use Park Master Planning to develop a Friends of Merced Parks & Rec. coalition.
- 5. Provide sports and leisure classes for youth and adults that support the health, hobbies, and interests of the community.
 - a. Analyze resident interest in sports and leisure offerings.
 - b. Inventory fields and facilities that can house activities to be offered.
 - c. Contract with instructors and organizations that can offer professional lessons and content in identified areas of interest.
 - d. Produce calendar of youth, adult, and senior offerings
- 6. Revise contracting policies for Youth & Community Centers to support meaningful service delivery while reducing cost of ownership.
 - a. Move from lease agreements to service agreements that focus on service delivery.
 - b. Reduce expenses to City Parks & Community Services Department by revising contractual commitments to financially support vendors operational costs.
- 7. Increase sustainability of community opportunities for educational and connection to nature
 - a. Establish partnerships with outside organizations that can support intentional animal acquisition, specified staff training, and facility expenses at Merced Applegate Zoo
 - b. Establish ZAA mentorship scope with Monterey Zoo
 - c. Send zookeepers to training required by ZAA accreditation.
 - d. Decrease costs through offering ongoing volunteer opportunities at Applegate Zoo
 - e. Increase revenues by developing animal adoption and exhibit sponsorship levels for Merced Applegate Zoo
 - f. Increase revenues through the Merced Applegate Zoo gift shop.
 - g. Acquire more grant funding to provide structured opportunity for mentorship, vocational training in recreation and connection to the natural environment.
 - h. Acquire energy efficient vehicles to reduce cost of fuel for outdoor programing.
- 8. Begin construction of one vacant dedicated park space in Bellevue Ranch development
 - a. Develop probable costs of installing irrigation, drainage, soil amendments and seeding at Lester Yoshida and Charles Ogletree parks.
 - b. Release and Award Request for Proposal for General Vang Pao Park site plan including construction ready design of Aletha June Playground
 - Ensure RFP includes community workshops to generate focus of project being all inclusive and representative of the Hmong culture in Merced.
 - c. Release and award contract for construction of park and playground General Vang Pao Park

Performance Measurements

- 1. 2025 Parks & Recreation Master Plan developed and published on City website.
- Implement new recreation software that allows for online registration & payments.
- Complete one recreation field/facility renovation project with measure Y park funding. Increased revenues brough in from rented softball and soccer fields.
- 4. Report on consumer satisfaction with community events Increase the number of community events supported by the Block Party Trailer
- Increased revenues from leisure classes as result of providing classes of interest to the community.
- Development of new Service Agreement contract for non-profits use of youth & community centers, with a focus on reducing Department expenses by 50%
- Develop and advertise educational events at Applegate Zoo for school field trips and private workshops/camps.

Increased number of youths served through the outdoor recreation programs.

 Provide City Council probable cost of development of Lester Yoshida and Charles Ogletree Parks. Break ground on General Vang Pao Park

PARKS AND RECREATION

Community Services Division

Absorb the loss in Revenue from Prop 64 Grant for 8 months to maintain staffing levels and ongoing implementation of outdoor recreation programing.

Proposition 64 has funded the Outdoor Recreation efforts through Parks & Community Services for the last 3 years however the grant will sunset in November 2025. As a result, the projected revenues that the program is scheduled to use for this year will decrease significantly. In preparation for this loss in revenue the department has applied for other state funding, the Outdoor Equity Grant. This grant application process will take up to a year to fund the program. However, considering the projected state budget deficit, our department is requesting the consideration of increasing the Recreation budget to offset the loss in revenue for the outdoor recreation program until another funding stream can be acquired.

If the City Finance Officer does not suggest this additional funding, the department would offset the cost by redirecting funds budgeted for replacing the Community Services Truck that pulls the Block party Trailer to afford the loss in review from Prop 64. In addition, a portion of the budget for the Block party Trailer staffing would be reduced to cover the rest of the projected shortfall in revenues.

Projected loss in Revenue from Prop 64 Grant- \$80,000 Reallocated funding encumbered for Community Services Vehicle- \$50,000 Reallocated funding for staff & Supplies from Block Party Trailer- \$30,000

Contracts & Facilities Division

Softball Infield/ Outfield Renovation at Joe Herb Softball Fields through one time use of Measure Y funding

Parks and Community Services recuperates some of the expense associated with program operation through sport field and facility rentals and must ensure that venues are operable and well maintained to cover those costs. Softball infields require grading to reduce puddling, leveling to reduce ball hop and associated injury, conditioning to reduce excessive watering, and rotation to allow for required aeration and compaction. Joe Herb softball fields are highly sought after for tournaments, recreational use, and occasional use by schools and have not been revitalized in over a decade. The outfields have never been releveled or reseeded causing persistent ground squirrel and red ant required treatments which has not been sustainable at the rate required.

Projected Cost- \$350,000 for infield and outfield renovations including all new sod and irrigation in addition to infield work required. Or \$60,000 for just the infields to be revitalized.

		Parks & Comm	unity Services	
PERSONNEL		Number of	Positions	
	Funded in	Dept. Head	City Mgr.	
	Budget	Request	Recom	Council
Classification	2023-24	2024-25	2024-25	Approval
oir of Parks and Recreation	1.00	1.00	1.00	1.00
ecreation Supervisor	2.00	2.00	2.00	2.00
ecreation Coordinator	3.00	3.00	3.00	3.00
dministrative Analyst	1.00	1.00	1.00	1.00
ark Worker I/II	1.00	1.00	1.00	1.00
ad Zookeeper	1.00	1.00	1.00	1.00
okeeper	2.00	2.00	2.00	2.00
	11.00	11.00	11.00	11.00

Parks and Community Services									
			Final	Dept. Head	City Mgr.	Council			
	Actual	Actual	Budget	Request	Recom.	Approval			
EXPENSES	2021-22	2022-23	2023-24	2024-25	2024-25	2024-25			
Personnel Services	982,782	1,230,654	1,569,113	1,900,944	1,852,189	1,852,189			
Supplies and Services	587,851	605,450	937,208	1,459,176	1,306,721	1,306,721			
Acquisitions	0	0	49,906	255	0	0			
Other	11,324	8,214	8,509	8,814	8,814	8,814			
TOTAL	1,581,957	1,844,318	2,564,736	3,369,189	3,167,724	3,167,724			

	Actual	Actual	Final Budget	Council Approval
FINANCING SOURCES	2021-22	2022-23	2023-24	2024-25
Other State Grants	28,960	120,168	336,043	107,313
Dance Fees	0	4,618	5,550	7,250
Tiny Tots Program	1,261	1,140	1,000	1,000
Fitness Fees	490	630	10,650	1,000
Pool Entrance Fees	206	1,368	1,000	1,500
Other Current Serv Charge	0	0	3,000	0
Cost Recovery	6,690	5,833	8,200	0
Special Events	0	5,526	0	6,000
Swimming Lesson Fees	29,060	21,835	74,625	38,500
Sports Camps	0	190	1,800	3,000
Adult Basketball Fees	11,550	11,500	14,400	15,000
Adult Softball Fees	28,271	37,535	54,500	52,800
Youth Basketball	25,025	19,565	23,100	27,700
Youth Football	12,845	12,440	15,400	17,800
Youth Service	8,156	1,975	0	0
Zoo Entrance Fees	57,217	50,495	59,000	67,000
Tour Fees	0	0	150	150
Camp Fees	0	5,735	17,600	20,600
Merchandise Income	0	0	15,000	0
Concessions	0	-30	0	0
Unclassified	8,322	8,296	8,102	8,102
Building Rental	0	51,586	54,915	60,375
Pool Rental	88,662	41,425	20,550	4,500
Ballfield Rental	2,770	3,530	10,250	70,770
Senior Center Cleaning Fee	8,784	10,248	7,500	9,150
Investment Earnings	27	504	0	690
Contributions	5,556	49,463	44,500	77,500
Op Trsf-General Fund	1,335,600	1,214,415	1,440,542	1,619,353
Op Trsf-Meas "Y" Pk&ComSvc 20%	0	0	0	376,000
Op Trsf-Meas "Y" Disc. 20%	0	0	0	376,000
Op Trsf-Amer Rescue Plan Act	2,476	0	0	0
Op Trsf-CFD-Parks & Comm Svcs	125,343	150,066	175,556	196,853
Other Revenues _	-205,314	14,265	161,803	1,818
TOTAL	1,581,957	1,844,318	2,564,736	3,167,724

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Fund No. 1018 - Parks and Community Services Division Nos. 4000-4060

ACCT. NO.	ACCOUNT DESCRIPTION	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
504004		442.061	C07.CC0	767 102	759.015	758.015	759.015
501001	Regular Salaries	442,961	607,660	767,103	758,915	758,915	758,915
501002	Extra Help	171,785	167,859	233,659	506,175	469,355	469,355
501003	Regular Overtime	8,558	10,634	3,433	3,440	3,440	3,440
501007	Call Back Time Worked	0	0	182	175	175	175
501101	Bilingual Pay Program	600	744	600	1,200	2,400	2,400
501107	Education Incentive Pay	1,905	1,799	1,200	3,600	3,600	3,600
501113	Stand By Pay	0	476	1,095	1,095	1,095	1,095
502001	Holiday Pay	1,554	1,044	7,845	7,302	7,302	7,302
502002	Unused Sick Leave	1,178	0	0	0	0	0
502003	Earned Benefit	16,654	17,574	18,245	21,868	21,868	21,868
502004	Cash Back-Biweekly Allow	1,798	1,518	1,981	0	0	0
503002	Vehicle Allowance	5,431	8,226	9,432	9,648	9,648	9,648
504001	Social Security-OASDI	27,287	37,526	47,766	46,615	46,974	46,974
504002	Social Security-Medicare	9,083	11,249	14,573	18,311	17,848	17,848
504003	PTS Plan FICA Alternative	2,264	2,225	3,050	6,582	6,048	6,048
505001	Retirement PERS Classic	13,621	9,651	13,386	7,831	7,831	7,831
505003	Retirement PERS New PEPRA	25,131	41,935	58,979	63,884	64,300	64,300
505005	Retrmnt Unfunded Acc Liab Misc	99,812	114,938	125,282	143,757	143,017	143,017
506001	State Unemployment	13,602	16,435	9,045	17,546	17,546	17,546
506101	Core Allowance	117,004	151,285	200,732	212,124	212,124	212,124
506102	Workers.Compensation	12,514	17,924	41,360	54,069	41,896	41,896
506110	Post Employment Benefits	10,040	9,952	10,165	16,807	16,807	16,807
	Personnel Services	982,782	1,230,654	1,569,113	1,900,944	1,852,189	1,852,189
511001	Utilities	47,958	52,935	6,087	128,806	128,806	128,806
511002	Telephone	6,281	2,748	1,228	10,763	10,763	10,763
511003	Postage & Mailing	661	0	0	578	578	578
511004	Printing	0	0	0	6,701	6,701	6,701
511005	Office Supplies	1,970	4,687	14,000	5,060	3,060	3,060
511006	Advertising	963	1,107	0	6,183	5,347	5,347
511007	Office Equip & Maintenance	0	532	0	0	0	0
511009	Software	0	0	0	13,500	13,500	13,500
511010	Rents & Leases	1,794	348	394	1,244	1,244	1,244
511011	Certs, Memberships&Subscription	5,980	116	3,711	17,858	17,858	17,858
511012	Professional Services	38,137	59,975	183,294	138,418	95,918	95,918
511013	Operating Mats, Svcs&Supplies	0	22,093	156	273,996	264,251	264,251
511014	Equipment Ops & Maintenance	0	15	0	0	0	0
511017	Safety Supplies	200	0	200	204	204	204
511018	Small Tools & Equipment	0	488	0	0	0	0
511019	Mileage	0	155	150	153	0	0
511020	Training Expense	3,754	400	6,000	10,000	9,955	9,955
511021	Travel and Meetings	4,148	5,855	48,032	24,000	10,000	10,000
511029	Contingency Reserve	0	0	8,102	8,102	8,102	8,102
511038	Community Support	0	1,600	24,000	8,000	0	0
511301	Non-operating Mats & Supplies	49,363	43,853	55,004	46,102	41,102	41,102
547001	Dept Share of Insurance	52,342	23,281	82,715	114,900	114,900	114,900
E 4700 4	Retro Fee Expense	50	0	0	0	0	0
547004	Vehicle Operations	3,365	5,583	9,693 6,210	16,020	16,020	16,020
547005	Vehicle Replacement Fee	0	6,210	6,210	7,138	7,138	7,138
547006 547009	Facilities Maint Charge Support Services	216,161 42,164	205,273 34,332	276,506 61,181	337,579 71,548	303,307 65,316	303,307 65,316
	Supplies and Services	475,291	471,586	786,663	1,246,853	1,124,070	1,124,070

Fund No. 1018 - Parks and Community Services Division Nos. 4000-4060

Division		Actual	Actual	Final Budget	Dept. Head Request	City Mgr. Recom.	Council Approval
ACCT. NO	ACCOUNT DESCRIPTION	2021-22	2022-23	2023-24	2024-25	2024-25	2024-25
520500	Adm Exp-City Council	5,867	7,352	9,755	12,607	11,550	11,550
521000	Adm Exp-City Manager	18,357	21,985	25,120	34,927	31,416	31,416
521010	Adm Exp-City Clerk	8,010	10,016	11,351	17,645	13,659	13,659
521500	Adm Exp-City Attorney	5,557	13,099	10,548	17,037	7,134	7,134
522000	Adm Exp-Finance	58,119	63,432	73,078	105,598	95,565	95,565
522050	Adm Exp-Purchasing	5,890	6,736	7,982	11,405	10,225	10,225
	Administrative	101,800	122,620	137,834	199,219	169,549	169,549
533000	Interdept DSC-Develop Svc	10,760	11,244	12,711	13,104	13,102	13,102
	Interdepartmental	10,760	11,244	12,711	13,104	13,102	13,102
590001	Office Equip&Furniture CapAsst	0	0	0	0	0	0
590002	Operating Equip Capital Assets	0	0	49,906	255	0	0
590003	Electronic, Tech & Other Equip	0	0	0	0	0	0
590005	Vehicles	0	0	0	0	0	0
	Acquisitions	0	0	49,906	255	0	0
627007	Op Trsf-Facilities Maintenance	10,342	8,214	8,509	8,814	8,814	8,814
627009	Op Trsf-PC Maintenance & Repai	982	0	0	0	0	0
	Other	11,324	8,214	8,509	8,814	8,814	8,814
	Parks and Community Services	1,581,957	1,844,318	2,564,736	3,369,189	3,167,724	3,167,724

MEASURE "Y" 20% FUND-PARKS & RECREATION FUND NO. 2004 DIVISION NOS. 4000-4050 & 6010

PROGRAM

Measure Y Parks & Recreation 20% Fund accounts for taxes associated with commercial cannabis business within the City limits. Measure Y was approved by area voters on June 5, 2018. This fund is used for the Parks & Recreation related expenditures from 20% revenues plus any amount of the 40% discretionary revenues as directed by City Council. Related expenditures consist of equipment and supplies to support parks & recreation.

Measure "Y" Parks and Recreation									
			Final	Dept. Head	City Mgr.	Council			
	Actual	Actual	Budget	Request	Recom.	Approval			
EXPENSES	2021-22	2022-23	2023-24	2024-25	2024-25	2024-25			
Personnel Services	223,650	298,461	270,905	0	0	0			
Supplies and Services	263,538	330,155	387,067	535	535	535			
Acquisitions	14,943	36,932	250	0	0	0			
Capital Outlay	942	127,205	0	0	71,700	71,700			
Other	0	0	0	23,984	399,984	399,984			
TOTAL	503,073	792,753	658,222	24,519	472,219	472,219			

			Final	Council
	Actual	Actual	Budget	Approval
FINANCING SOURCES	2021-22	2022-23	2023-24	2024-25
Unclassified	0	1,082	0	0
Measure Y Sales Tax	475,481	304,733	373,760	376,000
Investment Earnings	17,553	8,411	8,850	5,350
Op Trsf-General Fund	0	12,858	0	0
Op Trsf-Meas "Y" Disc. 40%	331,645	265,927	275,612	71,700
Op Trsf-Amer Rescue Plan Act	188	0	0	0
Other Revenues	-321,794	199,742	0	19,169
TOTAL	503,073	792,753	658,222	472,219

Fund No. 2004 - Measure "Y" Parks and Recreation Division Nos. 4000-4050

		Actual	Actual	Final Budget	Dept. Head Request	City Mgr. Recom.	Council Approval
ACCT. NO	ACCOUNT DESCRIPTION	2021-22	2022-23	2023-24	2024-25	2024-25	2024-25
501002	Extra Help	206,945	264,370	252,143	0	0	0
501003	Regular Overtime	2,198	2,689	1,000	0	0	0
504002	Social Security-Medicare	2,965	3,805	3,671	0	0	0
504003	PTS Plan FICA Alternative	2,717	3,403	3,291	0	0	0
506001	State Unemployment	8,825	24,194	10,084	0	0	0
506102	Workers Compensation	0	0	716	0	0	0
	Personnel Services	223,650	298,461	270,905	0	0	0
511001	Utilities	47,427	52,860	117,388	0	0	0
511002	Telephone	1,943	7,488	10,018	0	0	0
511003	Postage & Mailing	0	495	567	0	0	0
511004	Printing	0	105	0	0	0	0
511005	Office Supplies	1,893	1,988	3,000	0	0	0
511006	Advertising	432	86	8,390	0	0	0
511010	Rents & Leases	221	1,332	503	0	0	0
511011	Certs, Memberships&Subscription	1,894	7,294	5,783	535	535	0
511012	Professional Services	64,330	78,599	93,472 34,844	0 0	0 0	0 0
511013 511014	Operating Mats, Svcs&Supplies Equipment Ops & Maintenance	27,776 0	38,644 4,122	4,252	0	0	0
511014 511020	Training Expense	204	2,945	1,000	0	0	0
511020	Travel and Meetings	94	6,721	1,000	0	0	0
511301	Non-operating Mats & Supplies	102,706	43,951	106,850	0	0	0
547001	Dept Share of Insurance	0	45,621	100,050	0	0	0
547006	Facilities Maint Charge	14,618	26,048	0	0	0	0
547009	Support Services	0	11,856	0	0	0	0
	Supplies and Services	263,538	330,155	387,067	535	535	535
590002	Operating Equip Capital Assets	14,943	36,932	250	0	0	0
	Acquisitions	14,943	36,932	250	0	0	0
591002	CIP Improvements-Buildings	0	0	0	0	71,700	71,700
591101	Construction in Progress	942	127,205	0	0	0	0
	Capital Outlay	942	127,205	0	0	71,700	71,700
621000	Op Trsf-General Fund	0	0	25,984	23,984	23,984	23,984
621018	Op Trsf-Parks & Community Svc	0	0	0	0	376,000	376,000
	Other	0	0	25,984	23,984	399,984	399,984
	Measure "Y" Parks and Recreation	503,073	792,753	684,206	24,519	472,219	472,219

FUND NOS. 1018 & 2004 DIVISION NOS. 4000, 4010, 4020, 4030, 4040, 4050, 4060

PARKS AND COMMUNITY SERVICES

- 501002 Extra help for USDA mandated staffing levels at Applegate Park Zoo, facility rentals, programs, ball field maintenance and sports oversight
- 511001 Includes utility costs for recreation centers, Merced Senior Community Center, Rossotti Ed-Zoo-Cation Center, Ballfield Lights Costs, and Applegate Park Zoo
- 511002 Includes admin staff desk phones, staff cell phones, recreation center and Senior Center office phones, alarm lines, internet services for Senior Center and Zoo
- 511003 Postage for program mailers, letters to customers, and additional department mailings
- 511004 Printing of special event and recreation program brochures, business cards, evaluation forms and educational materials
- 511005 Office supplies for department functions
- 511006 Radio, banner, and school advertising of department programs
- 511007 Maintenance for computer equipment, copy machines, audiovisual equipment, and PC software
- 511008 Electronic, technology, and other equipment purchases for department
- 511009 Software for department use, including RecTrac and WebTrac
- 511010 Rents and leases of security alarms, gyms for basketball and volleyball, buildings, shelters, and commercial storage units
- 511011 CPRS annual memberships, PC licensing, Zoom membership, Canva membership subscription, CERVIS Tech Subscription, ESJ Water Coalition, and required USDA, California Department of Fish and Game license fees for annual zoo permits and fees
- 511012 Annual agreement for Veterinarian Services at Merced Applegate Zoo

FUND NOS. 1018 & 2004 DIVISION NOS. 4000, 4010, 4020, 4030, 4040, 4050, 4060

PARKS AND COMMUNITY SERVICES (Continued)

- 511013 Supplies for special events, receptions, youth and adult sports, swimming, summer recreation and camp, volunteers, zoo camps, pool supplies and chemicals, food for zoo animals, supplies for zoo gift shop, Boys and Girls Club of Merced lease agreement payments, sports officials' agreement, health permits, and leisure class instructor payments. All department administration, zoo, facilities, recreation, aquatics, youth and adult sports, and My City Mentoring Program materials and supplies are funded in this account.
- 511014 Equipment operations and maintenance, costs to operate or maintain city equipment and machinery, not vehicles
- 511015 Vehicle fuel, gas and diesel used for city operations
- 511016 Vehicle supplies and maintenance, costs to maintain city vehicles such as oil filters, lubricants, hoses, etc.
- 511017 Safety supplies for ballfields, zoo, sports, and facilities' staff
- 511019 Mileage for miscellaneous meetings
- 511020 California Park and Recreation Society Administrators Institutes, annual conference, continuing education, and other miscellaneous training fees
- 511021 All travel and meetings to California Parks and Recreation Society (CPRS) State Conference and other relative trainings
- 511029 Contingency reserve for unanticipated program start-up or expansion
- 511301 Certificates, items of recognition/giveaways, water/coffee service, and other supplies and services not required by law
- 590001 Office furniture purchase and installation, greater than \$5,000 (capital assets)
- 590002 Operating Equipment used in the ordinary course of business, greater than \$5,000 (capital assets)
- 590003 Electronic, Technology, and other equipment, such as cell phones, tablets, laptops, cases or protective equipment for electronic devices, hardware, radios, and walkie-talkies greater than \$5,000

FUND NOS. 1018 & 2004 DIVISION NOS. 4000, 4010, 4020, 4030, 4040, 4050, 4060

PARKS AND COMMUNITY SERVICES (Continued)

- 590004 Software Capital Assets used for the purchase of software licenses greater than \$5,000
- 590005 Purchase of vehicles greater than \$5,000
- 591XXX Capital Improvement Project accounts, including land improvement, building improvements, land capital assets, CIP buildings, CIP improvements-building, CIP infrastructure, CIP machinery & equipment, CIP vehicles, CIP improvements – land, CIP land, CIP software, Construction in progress

FOOTNOTE:

- Funds 1018 and 2004 includes Parks and Community Services administration, programs, facilities, and the Zoo.
- Fund 5000 was established to account for capital improvements, formerly included in Fund 1018.

ARPA Parks & Community Services										
Final Dept. Head City Mgr. Cou										
	Actual Actual Budget Request Recom. Approval									
EXPENSES	2021-22	2022-23	2023-24	2024-25	2024-25	2024-25				
Supplies and Services	0	60,089	1,818,000	1,259,000	1,336,800	1,336,800				
Capital Outlay	174,920	352,716	10,121,689	1,930,437	1,930,437	1,930,437				
TOTAL	174,920	412,805	11,939,689	3,189,437	3,267,237	3,267,237				

			Final	Council
	Actual	Actual	Budget	Approval
FINANCING SOURCES	2021-22	2022-23	2023-24	2024-25
Other Revenues	174,920	412,805	11,939,689	3,267,237
TOTAL	174,920	412,805	11,939,689	3,267,237

Fund No. 2011 - ARPA Parks & Community Services Division No. 4000-4020

ACCT. NO	ACCOUNT DESCRIPTION	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
511011	Certs, Memberships & Subscription	0	0	0	0	0	0
511301	Non-operating Mats & Supplies	0	60,089	1,818,000	1,259,000	1,336,800	1,336,800
	Supplies and Services	0	60,089	1,818,000	1,259,000	1,336,800	1,336,800
591001	CIP Buildings	0	0	0	50,447	50,447	50,447
591002	CIP Improvements-Buildings	0	0	0	3,490	3,490	3,490
591101	Construction in Progress	174,920	352,716	10,121,689	1,876,500	1,876,500	1,876,500
	Capital Outlay	174,920	352,716	10,121,689	1,930,437	1,930,437	1,930,437
	ARPA Parks & Community Svcs	174,920	412,805	11,939,689	3,189,437	3,267,237	3,267,237

Fund No. 5000 Division No. 4000

Parks and Community Services Capital Improvement Fund								
			Final	Dept. Head	City Mgr.	Council		
	Actual	Actual	Budget	Request	Recom,	Approval		
EXPENSES	2021-22	2022-23	2023-24	2024-25	2024-25	2024-25		
Capital Outlay	91,098	601,732	169,658	195,651	845,651	845,651		
TOTAL	91,098	601,732	169,658	195,651	845,651	845,651		

FINANCING SOURCES	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Council Approval 2024-25
Cost Recovery	0	664,300	0	0
Investment Earnings	3,846	6,989	5,480	5,540
Op Trsf-General Fund	0	114,999	114,244	40,376
Op Trsf-Revenue Stabilization	34,880	0	0	0
Op Trsf-Fac Parks City 50%	0	0	0	650,000
Other Revenues	52,372	-184,556	49,934	149,735
TOTAL	91,098	601,732	169,658	845,651

Fund No. 5000 - Parks and Community Services Capital Improvement Fund Division No. 4000

ACCT. NO	. ACCOUNT DESCRIPTION	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
591002	CIP Improvements-Buildings	0	14,999	0	0	0	0
591006	CIP Improvements-Land	0	0	0	27,000	677,000	677,000
591101	Construction in Progress	91,098	586,733	169,658	168,651	168,651	168,651
	Capital Outlay	91,098	601,732	169,658	195,651	845,651	845,651
	Parks and Community Services Capital Improvement Fund	91,098	601,732	169,658	195,651	845,651	845,651

PROGRAM

In accordance with the Merced Municipal Code, as a condition of approval of a final subdivision map or parcel map, a developer must dedicate land; pay a fee in lieu thereof, or both, at the option of the City, for neighborhood and Community Park or recreational purposes.

All in-lieu fees collected are deposited into this fund and may only be used for the purpose of acquiring necessary land and developing new or rehabilitating existing park or recreational facilities reasonably related to serving the subdivision.

The Development Services Department has completed an update to the Open Space Master Plan. This Plan is a significant tool in making decisions regarding when and where facilities are constructed.

Fund No. 5001 Division Nos. 4000-4020

		Park Reserv	ve Fund			
			Final	Dept. Head	City Mgr.	Council
	Actual	Actual	Budget	Request	Recom.	Approval
EXPENSES	2021-22	2022-23	2023-24	2024-25	2024-25	2024-25
Capital Outlay	0	142,748	1,892,659	2,109,999	2,114,256	2,114,256
Other	65,659	0	0	0	0	0
TOTAL	65,659	142,748	1,892,659	2,109,999	2,114,256	2,114,256

			Final	Council
	Actual	Actual	Budget	Approval
FINANCING SOURCES	2021-22	2022-23	2023-24	2024-25
Other State Grants	0	0	0	700,000
State Park Bond Act	0	0	177,952	0
Park Zone #1	51,557	12,298	0	0
Park Zone #2	946	0	0	0
Park Zone #3	20,339	1,419	0	0
Park Zone #4	160,928	15,950	0	0
Park Zone #5	65,194	0	0	0
Rent of Facilities	735	0	0	0
Op Trsf-General Fund	0	0	727	727
Investment Earnings	34,455	27,045	30,230	31,570
Other Revenues	-268,495	86,036	1,683,750	1,381,959
TOTAL	65,659	142,748	1,892,659	2,114,256

Fund No. 5001 - Park Reserve Fund Division Nos. 4000-4020

ACCT. NO	. ACCOUNT DESCRIPTION	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
591003	CIP Infrastructure	0	0	0	100,108	100,108	100,108
591006	CIP Improvements-Land	0	0	0	1,505,000	1,955,000	1,955,000
591101	Construction in Progress	0	142,748	1,892,659	504,891	59,148	59,148
	Capital Outlay	0	142,748	1,892,659	2,109,999	2,114,256	2,114,256
623504	Op Trsf-Fac Parks City 50%	34,143	0	0	0	0	0
623509	Op Trsf-Fac Parks Dev 50%	31,516	0	0	0	0	0
	Other	65,659	0	0	0	0	0
	Park Reserve Fund	65,659	142,748	1,892,659	2,109,999	2,114,256	2,114,256

WAHNETA HALL TRUST FUND FUND NO. 8504 DIVISION NO. 4000

PROGRAM

The City Council was named trustee for funds bequeathed by Wahneta Hall for two specific purposes:

- 1. The operation of a train in Applegate Park; or
- 2. Public concerts in Applegate Park.

An administrative policy has been established regulating the annual disbursement of trust income to qualified applicants. The amount of the annual distribution is all interest earnings in excess of the original principal amount of \$167,278.

Fund No. 8504 Division No. 4000

		Wahneta Ha	all Trust			
			Final	Dept. Head	City Mgr.	Council
	Actual	Actual	Budget	Request	Recom.	Approval
EXPENSES	2021-22	2022-23	2023-24	2024-25	2024-25	2024-25
Supplies and Services	4,621	0	6,259	6,716	6,716	6,716
TOTAL	4,621	0	6,259	6,716	6,716	6,716

			Final	Council
	Actual	Actual	Budget	Approval
FINANCING SOURCES	2021-22	2022-23	2023-24	2024-25
Investment Earnings	0	2,394	0	3,520
Other Revenues	4,621	-2,394	6,259	3,196
TOTAL	4,621	0	6,259	6,716

Fund No. 8504 - Wahneta Hall Trust Division No. 4000

ACCT. NO.	ACCOUNT DESCRIPTION	Actual 2021-22	Actual 2022-23	Final Budget 2023-24	Dept. Head Request 2024-25	City Mgr. Recom. 2024-25	Council Approval 2024-25
511301	Non-Operating Mats & Supplies	4,621	0	6,259	6,716	6,716	6,716
	Supplies and Services	4,621	0	6,259	6,716	6,716	6,716
	Wahneta Hall Trust	4,621	0	6,259	6,716	6,716	6,716