

## CITY OF MERCED

ADDENDUM NO: 1

SOLICITATION NO: Bid #03282024

SOLICITATION NAME: RFP for Quarterly Newsletter Printing Services

DATE: March 20, 2024

The following is a correction to scope of services:

## I. SCOPE OF SERVICES

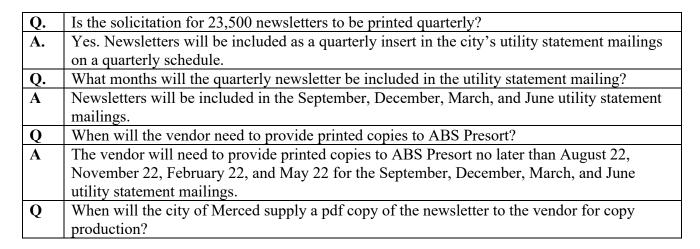
The newsletter is a black and white, two-sided, PDF publication, with English on one side and Spanish on the other side. Each quarter, approximately 23,500 newsletters will be printed on 8-1/2" x 11" glossy stock photo paper, supplied by the printer, and folded in thirds.

Newsletters need to be printed and delivered to ABC Presort, Inc. at the Modesto, California office no later than the  $22^{nd}$  of the month to ensure timely inclusion with the utility statement mailing.

City Staff is requesting two cost proposals: one for a one-year contract and a second for a three-year contract.

Services provided will be for the time frame of July 1, 2024 through June 30, 2025, unless the City decides on a three-year contract, then services will be for the term of July 1, 2024 to June 30, 2027.

Request for Proposals are due by 5:00 p.m. (PST) on March 28, 2024





## CITY OF MERCED

A	The city of Merced will email a pdf of the quarterly newsletter no later than eight (8) business
	days prior to the 22 <sup>nd</sup> of the month.
Q	What is the gloss stock paper weight?
A	32 lb

JULIO C. MARQUEZ, CPPB Purchasing Supervisor

End of Addendum