## CITY OF MERCED 2022-2023 CITY MANAGER APPROVED BUDGET

# TAB 6

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### MISSION

The Mayor and Council Members will continue to work collaboratively as a team to represent all Merced residents, and their respective Districts, to create an atmosphere which:

- Encourages and fosters public input and involvement in the decision making process;
- Embraces diversity in the community;
- Exhibits tolerance of different opinions;
- Displays respect and concern on all issues;
- Demonstrates leadership by its actions;
- Pledges support or disagreement without being disagreeable in their best effort to keep Merced a city where good things happen;
- Ensures that all persons appearing before the City Council are treated fairly and equally;
- Complies with both the letter and spirit of the laws and policies affecting the operations of government;
- ♦ Are independent, impartial, and fair in their judgment and actions;
- ♦ Uses their public office for the public good, not for personal gain;
- Conducts public deliberations and processes openly, unless required by law to be confidential, in an atmosphere of respect and civility.

## **GUIDING PRINCIPLES**

In addition to the adopted Mission, the City Council also adopted Guiding Principles for the Fiscal Year 2022-23:

 Building community is essential in supporting the health and wellness of residents within the City of Merced – an effort that the City Council is committed to across all service areas.

- In every way possible, the City of Merced strives to provide equal access to all its residents and supports services and programs that promote inclusivity.
- Serving the residents of the City of Merced is paramount, with a goal of providing excellent customer service across all functions.
- Maintaining City property enhances the quality of life for all residents, the City will elevate the standard of maintenance across all public resources.

## 2022-2023 BUDGET HIGHLIGHTS

Approved budget highlights include implementation of the Merced Unity Project (Merced UP), widespread public outreach for various campaigns and events, MCAG annual membership dues, fees for LAFCO review of annexations, League of California Cities annual membership dues, advertisement of Town Hall meetings, travel and training allocations for the Mayor and each Council Member.

City Council

FUND NO. 001

ACCOUNT NO. 0101

EXPENSES	Actual 2019-20	Actual 2020-21	Final Budget 2021-22	Dept.Head Request 2022-23	City Mgr. Recom. 2022-23	Council Approval 2022-23
Personnel Expenses Supplies and Services Debt Service Acquisitions Capital Improvements	38.398 168.331 0 0	56.297 187.257 0 0	80.455 275.802 0 0	119.691 250.813 0 13.178	119.542 250.216 0 3.674	119.542 384.267 0 3.674
TOTAL	206.729	243.554	356.257	383.682	373.432	507,483

INANCING SOURCES	Actual 2019-20	Actual 2020-21	Final Budget 2021-22	Estimated 2022-23
Unclassified Contributions Adm Reimb-LMI Housing Adm Reimb-Veh Abatement F Adm Reimb-Downtown Fund Adm Reimb-Devel. Services Adm Reimb-Maint. District Adm Reimb-Recr. and Parks Adm Reimb-Recr. and Parks Adm Reimb-Fahrens Park Adm Reimb-Liberty Park Adm Reimb-Liberty Park Adm Reimb-Bellevue West Adm Reimb-Bellevue East Adm Reimb-Bellevue East Adm Reimb-Water System Adm Reimb-Mater System Adm Reimb-Measure C P.W. Adm Reimb-Measure C P.W. Adm Reimb-Moraga DevlpCFD Adm Reimb-Liability Ins Adm Reimb-Liability Ins Adm Reimb-Liability Ins Adm Reimb-Fleet Managemnt Adm Reimb-Fleet Managemnt Adm Reimb-Fleet Managemnt Adm Reimb-Measure C-Fire Adm Reimb-Measure C-PD Adm Reimb-Measure C-PD Adm Reimb-Parking Auth Other Revenues	$\begin{array}{c} 285\\ 8.500\\ 1.553\\ 44\\ 69\\ 21.857\\ 4.266\\ 8.225\\ 4.676\\ 22\\ 33\\ 15\\ 8\\ 59\\ 72\\ 45.644\\ 26.517\\ 30.014\\ 2.426\\ 88\\ 62\\ 46\\ 1.944\\ 1.465\\ 286\\ 8.382\\ 6.578\\ 4.554\\ 4.508\\ 4.923\\ 7.427\\ 1.173\\ 11.008\\ \end{array}$	$\begin{array}{c} 0\\ 0\\ 1.686\\ 46\\ 67\\ 20.034\\ 4.385\\ 8.696\\ 4.787\\ 27\\ 44\\ 17\\ 10\\ 69\\ 87\\ 41.609\\ 31.293\\ 29.318\\ 2.339\\ 262\\ 68\\ 55\\ 2.250\\ 1.592\\ 273\\ 8.286\\ 7.229\\ 4.238\\ 5.476\\ 4.894\\ 7.661\\ 1.310\\ 55.446\\ \end{array}$	$\begin{array}{c} 0\\ 0\\ 1.586\\ 13\\ 71\\ 25.166\\ 4.450\\ 10.196\\ 5.867\\ 30\\ 51\\ 19\\ 11\\ 79\\ 101\\ 50.596\\ 36.537\\ 38.653\\ 3.249\\ 295\\ 84\\ 64\\ 2.683\\ 1.970\\ 358\\ 10.197\\ 8.442\\ 5.168\\ 7.109\\ 5.890\\ 9.086\\ 1.409\\ 5.890\\ 9.086\\ 1.409\\ 126.827\\ \end{array}$	$\begin{array}{c} 0\\ 0\\ 1.940\\ 12\\ 99\\ 36.348\\ 4.764\\ 14.802\\ 7.352\\ 36\\ 56\\ 32\\ 13\\ 83\\ 106\\ 52.480\\ 38.246\\ 45.067\\ 3.974\\ 117\\ 90\\ 63\\ 3.473\\ 2.778\\ 484\\ 12.137\\ 9.959\\ 6.015\\ 8.750\\ 5.874\\ 9.386\\ 1.534\\ 241.413\\ \end{array}$
TOTAL	206.729	243,554	356.257	507.483

FUND NO. 001 ACCOUNT NO. 0101

City Council

PERSONNEL		Number of Positions						
Classification		Dept.Head Request 2022-23		Council				
Mayor and Council Management Analyst Records Clerk 1/II	7.00 .40 .40	7.00 .40 .40	7.00 .40 .40	7.00 .40 .40				
TOTAL	7.80	7.80	7.80	7.80				

001-0101	City Council	ACTUAL	ACTUAL	FINAL	DEPT. HEAD	CITY MGR.	COUNCIL
ACCT. NO.	ACCOUNT DESCRIPTION	2019-20	ACTUAL 2020-21	BUDGET 2021-22	REQUEST 2022-23	RECOM. 2022-23	APPROVAL 2022-23
511.01-00 511.10-05 511.10-06 511.10-07 511.10-10 511.10-12	Regular Salaries Retirement PERS Classic Social Security-OASDI Social Security-Medicare Retirement-PERS New Membr Workers Compensation	23.271 1.832 1.394 326 0 46	38.642 2.102 2.333 546 0 47	59.789 2.212 3.629 849 0 40	82.755 0 5.132 1.201 4.123 88	82.755 0 5.132 1.201 4.123 88	82.755 0 5.132 1.201 4.123 88
511.10-20 511.10-21 511.10-33 511.10-73	Earned Benefit Bilingual Pay Program Core Allowance Retirement UAL Misc	0 241 8.373 2.915	0 241 8.614 3.772	302 240 9.246 4.148	0 0 18.383 8.009	0 0 18.207 8.036	0 0 18.207 8.036
Personnel	Services	38.398	56,297	80.455	119.691	119.542	119.542
512.11-00 512.12-00 512.13-00 512.14-00 512.15-00 512.16-00	Utilities Telephone Postage Advertising Office Supplies Printing	0 4.611 137 1.100 452 1.062	1.140 3.193 142 3.985 409 4.935	0 4.756 250 6.769 750 8.900	0 4.756 275 8.000 750 9.000	0 4.756 275 8.000 750 9.000	0 4.756 275 8.000 750 9.000
512.17-00 512.18-00 512.20-00 512.24-00 512.29-00 512.30-01	Travel and Meetings Training Expense Memberships. Subscription	46.614 9.111 1.975 71.487 2,639 725	64.196 4.277 350 65.926 9.967 1.189	114.787 23.850 7.000 70,961 4.831 1.559	51.533 25.850 7.000 99.530 5.150 3.249	51.533 25.850 7.000 99.530 5.150 2.973	101.533 25.850 7.000 157.581 31.150 2.973
512.35-84 512.38-00 512.45-00	Retro Fee Expense Support Services Facilities Maint Charge	0 19.967 8.451	20 18.155 9.373	0 20.697 10.692	0 26.648 9.072	0 25.896 9.503	0 25.896 9.503
Supplies a	and Services	168.331	187,257	275.802	250.813	250.216	384.267
617.65-00	Capital Imp. Projects	0	0	0	13.178	3.674	3.674
Capital Ou	tlay	0	0	0	13.178	3.674	3.674
**	City Council	206.729	243,554	356.257	383,682	373,432	507.483

# **CITY COUNCIL**

- 12-00 Monthly billing for cell phones and i-pads
- 13-00 Postage for legislative letters and general Council correspondence
- 14-00 Newspaper and Radio advertising for Town Halls
- 16-00 Business cards and other printing expenses as needed
- 17-00 Support for video production, translation services, Council professional photos
- 18-00 League of California Cities (LCC) Annual Conference; LCC Executive Forum, LCC Policy Committees, City-County Relations, Commissioners reception, One Voice, LCC Central Valley Division, and snacks/drinks for City Council meetings
- 20-00 LCC Annual Conference and Executive Forum
- 24-00 LAFCo operations, League of California Cities, MCAG One Voice, Greater and Hispanic Chambers of Commerce, and PC licensing
- 29-00 Nameplates, badges, gavel plaques, cards and flowers

FUND NO. 087

City Council

ACCOUNT NO. 0101

XPENSES	Actual 2019-20	Actual 2020-21	Final Budget 2021-22	Dept.Head Request 2022-23	City Mgr. Recom. 2022-23	Council Approval 2022-23
Personnel Expenses Supplies and Services Debt Service Acquisitions Capital Improvements	0 0 0 0 0	0 0 0 0 0	0 0 0 0 0	0 2.000.000 0 800.000	0 2.000.000 0 800.000	0 2.000.000 0 800.000
TOTAL	0	0	0	2.800.000	2.800.000	2.800.000
INANCING SOURCES	Actual 2019-20	Actual 2020-21	Final Budget 2021-22	Estimated 2022-23	*****	
Other Revenues	0	0	0	2.800.000		
TOTAL	0	0	0	2.800.000		

087-0101 City Council ACCT. NO. ACCOUNT DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	FINAL BUDGET 2021-22	DEPT. HEAD REQUEST 2022-23	CITY MGR. RECOM. 2022-23	COUNCIL APPROVAL 2022-23
512.29-00 Other Materials Supplies	0	0	0	2.000.000	2.000.000	2,000,000
Supplies and Services	0	0	0	2.000.000	2.000.000	2.000.000
617.65-00 Capital Imp. Projects	0	0	0	800,000	800.000	800.000
Capital Outlay	0	0	0	800,000	800.000	800.000
** City Council	0	0	0	2.800.000	2,800,000	2,800.000

FUND NO. 001

Youth Council

ACCOUNT NO. 0103

XPENSES	Actual 2019-20	Actual 2020-21	Final Budget 2021-22	Dept.Head Request 2022-23	City Mgr. Recom. 2022-23	Council Approval 2022-23	
Personnel Expenses Supplies and Services Debt Service Acquisitions Capital Improvements	0 7.143 0 0 0	0 10.223 0 0 0	0 12.127 0 0 0	12.767 0 0	12.767 0 0 0	0 12.767 0 0 0	
TOTAL	7.143	10.223	12,127	12.767	12.767	12.767	
****	*****	*****	****		*****		*****
	Actual 2019-20	Actual 2020-21	XXXXXXXXXXXXX Final Budget 2021-22	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	*****	*****	*****
****	Actual	Actual	Final Budget	Estimated	*****	*****	XXXXXXXXXX

001-0103 Youth Council ACCT. NO. ACCOUNT DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	FINAL BUDGET 2021-22	DEPT. HEAD REQUEST 2022-23	CITY MGR. RECOM. 2022-23	COUNCIL APPROVAL 2022-23
512.15-00 Office Supplies 512.17-00 Professional Services 512.18-00 Travel and Meetings 512.21-00 Rents/Leases 512.24-00 Memberships. Subscription 512.29-00 Other Materials Supplies	170 271 1.384 0 0 5.318	81 360 621 0 9.161	355 2.272 5.958 400 0 3.142	365 2.340 6.136 412 278 3.236	365 2.340 6.136 412 278 3.236	365 2.340 6.136 412 278 3.236
Supplies and Services	7.143	10.223	12.127	12.767	12.767	12,767
** Youth Council	7.143	10.223	12.127	12.767	12.767	12.767

### DESCRIPTION

The City Manager serves as the Chief Administrative Officer of the City of Merced. The City Manager's Office is responsible for coordinating and allocating public resources through all City departments, carrying out programs, implementing policies established by the City Council, and ensuring that City Council's goals and priorities are met. The City Manager also serves as the Executive Director of the Public Finance & Economic Development Authority and Parking Authority thereby overseeing the goals and projects of these two entities.

### MISSION

The City Manager ensures that the organizational values of the City are the foundation in which City business is conducted and how the budget is formulated. These values include an outlook directed to the future; an entrepreneurial, competitive approach to city services; recognition of the value of public investment and the importance of maintaining City assets; decision-making at the most appropriate level; and a system of accountability and efficiency through service delivery.

### GOALS

- Serve the citizens of Merced by delivering core services, which exceeds expectations in efficiency, quality, and safety.
- Assist the City Council in their role as policymakers by providing clear, concise, accurate, and unbiased professional staff work.
- Lead the organization by establishing goals, objectives, and measurable standards for performance, and compensate employees accordingly.

### **OBJECTIVES**

### PERFORMANCE MEASUREMENTS/INDICATORS

1. Continue to provide leadership to City staff.

Encourage departments to effectively use public resources of the organization to meet Council's goals and priorities.

 Develop and maintain positive labor relations, including the implementation of retention, recruitment, and succession plans to provide future opportunities for the City's labor force. Provide ongoing training opportunities and seek out additional online training options for staff to ensure the growth of employee skills to meet the future demands for quality City services. Work in partnership with Human Resources and other departments to develop a positive working relationship with all bargaining units, and negotiations for new compensation plans.

- Continue in a leadership role with the Merced County Association of Governments' Technical Review Board and serve as a delegate in the One Voice Program.
  Continue to provide leadership to address regional issues related to transportation, transit, and solid waste planning. Serve as a delegate in the One Voice Program to develop a shared platform of projects and issues of regional significance, and advocate for legislation or policy changes
- Continue public information and legislative advocacy functions as part of the City Manager's Office

Ongoing program of public information activities/releases regarding City activities and issues; includes developing newsletters for dissemination and continued public outreach. Develop a legislative platform to advocate for resources to support City functions and operations.

that will benefit the region.

 Contribute to Government operational and infrastructure investments.
Provide leadership and coordination in the development of the Enterprise Resource System project and the development of the reinstatement of a vehicle and computer replacement program.

6. Public Safety

- a. Continue working with the consultant on Measure C Renewal targeting a November 2022 ballot initiative
- b. Develop a Reserve Force to provide enhanced services – resources included in the FY 2022/23 Budget (July 2022)
- c. Enhance Community Engagement Policy Advisory Committee continued efforts (ongoing)
- d. Community Violence Prevention evaluate programs in partnership with Parks & Recreation (ongoing)
- e. Facility Planning
  - i. Police Station Parcade Office by Fall 2022
  - ii. Evaluation of the Police Central Station by December 2022
  - iii. Fire Station Will need to hire a consultant to design – begin Winter 2022
- a. Downtown
  - Continue the formation and adoption of a Downtown Property Based Improvement District – June 2023
  - ii. City Investment timing dependent on design and studies
    - 1. Bob Hart Square Extension (one-time funding)
    - 2. Entry Ways Improvement (one-time funding)
    - 3. Traffic Flow Pilot & Study (one-time funding)
- b. Economic Development (ongoing)
  - i. Business Friendly Culture accommodating to new business development
  - Community Engagement inform community on process and new businesses
  - iii. Industrial/Tech Park focused efforts on good-paying job creation

7. Economic Development & Downtown

Economic Development & Downtown (continued from previous page)

- iv. Workforce Development work with local partners to ensure local work force is trained and available for new jobs
- v. Tourism Continue working with stakeholders to form a Tourism Business Improvement District.
- a. Recreation
  - i. Youth Investment lead by youth input (funding)
  - ii. Provide greater access to alternative recreation options
  - iii. Improved Community Facility Coordination (non-city facilities)
  - iv. Encourage Community-wide tournaments
  - v. Offer scholarships for all recreational opportunities
  - vi. Expand Youth Council role with the City Council
- b. Parks (timing dependent on funding)
  - i. Design and Commence Applegate Zoo Improvements
  - ii. Continue Regional Playground Upgrades
  - iii. Continue Park Restroom Restorations
  - iv. Continue equipment repairs and upgrades
  - v. Commence Ada Givens Pool Restoration
  - vi. Complete Design and start construction of CP #42

8. Parks & Recreation

9. Housing & Homelessness

- a) Homelessness
  - i. Continue coordinated approach to offering housing and supportive services
    - Enhance public space management to ensure clean, safe access to public facilities
    - iii. Evaluate alternative housing options to increase available beds
- b. Housing
  - i. Continue to financially support all Affordable Housing projects through RFQ process
  - ii. Continue exploring Housing Trust configuration, i.e., regional, or local, and funding options
  - Begin General Plan Update to incorporate Council direction on Housing polices, new State programs, SB 244, and South Merced Plan

- 10. Public Works & City Beautification
- a. Streets (Measure V, SB1, Measure C)
  - i. Repaving
  - ii. Sidewalks
  - iii. Quiet Zones
  - iv. Streetlights
- b. Sustainability
  - i. Water Conservation Programs April 2023
  - ii. Explore Broadband partnerships
- c. Beautification
  - i. Continue Tree Trimming and replacement program
  - ii. Continue bike path maintenance
  - iii. Continue litter abatement programs
  - iv. Explore the creation of citywide CFD to increase resources for all
- d. Public Art
  - i. CalTrans Murals Clean California Grant
  - ii. Provide results of Open Calls for Projects
  - iii. Provide report on Graffiti Abatement services

11. Merced Unity Project

- i. Create Stimulus Program \$500 payments to families
- ii. Develop a Residential Utility Bill Relief program for bill relief for 300 past due accounts
- iii. Coordinate with partners a Youth Job Training Program – Summer training and job placement
- iv. Partner and prepare CERF Regional Economic Development Study
- v. Bring a Community Violence Prevention – Advanced Peace program to Merced
- vi. Start design and construction of Community Park 42 – Regional Sports Complex
- vii. Investigate Community Broadband Access – Regional partnership on citywide network and access
- viii. Design and start Applegate Zoo Renovation
- ix. Provide a Non-Profit Support through a Request for Proposal Process
- x. Invest in Community Art Projects
- xi. Provide Community Programs, Events, and Messaging

### 2022-2023 BUDGET HIGHLIGHTS

The City Council's goals and priorities are the foundation for the direction of the City Manager's Office for fiscal year 2022-2023. In lieu of an Executive Assistant, a Records Clerk will join the City Manager's Office (salary is split 60% in the City Manager's budget and 40% in the City Council's budget.) The Deputy City Manager will provide direct support to the City Manager to further the City Council's goals and objectives, and is involved in the management of City operations, and the City Council priority projects. Also supporting the City Manager's Office are a Senior Management Analyst whose primary function is to serve as the Public Information and a Management Analyst. Both positions will focus on legislative advocacy grant coordination and responding to citizen inquiries.

FUND NO. 001

ACCOUNT NO. 0201

Actual 2019-20     Actual 2020-21     Final 2020-21     Dept. Head 2022-23     Council 2022-23     Actual 2022-23     Council 2022-23       Personnel Expenses Supplies and Services Debt Service     193.299     223.154     318.694     246.007     304.665     404.685       Capital Improvements     62     2.149     0     4.000     0     0     0       Capital Improvements     62     2.149     0     4.000     0     0     0       TOTAL     1.029.374     986.523     1.132.091     1.158.112     1.218.237     1.318.237       TOTAL     1.029.374     986.523     1.132.091     1.158.112     1.218.237     1.318.237       I N A N C I N G S O U R C E S     2019-20     2020-21     Estimated 2020-22     2022-23       Juciassi fied Michassi fiel Michassi fiel Michael Mathemut F     1.22     49.661     5.001       Adm Reith-Michashagen Michael Mathemut F     1.22     49.61     5.001     42.61       Adm Reith-Mathemut F     1.22								
Supplies and Services     193.299     223.154     318.694     246.007     304.685     404.685       Capital Improvements     0     2.149     0     4.000     0     0       TOTAL     1.029.374     986.523     1.132.091     1.158.112     1.218.237     1.318.237       TOTAL     1.029.374     986.523     1.032.091     1.158.112     1.218.237     1.318.237       Unclassified     70     0     0     0     0     0     0       Unclassified     70	EXPENSES			Budget	Request	Recom.	Approval	
Actual     Actual     Actual     Budget     Estimated       Unclassified     70     0     0     0       Unclassified     70     0     0     0       Sale of Equipment     26     8     0     0       Adm Reimb-Weh Abatement F     182     182     40     37       Adm Reimb-Devel, Services     90.492     79.212     78.739     108.688       Adm Reimb-Street Maint.     34.055     34.382     31.901     44.261       Adm Reimb-Street Maint.     34.055     34.382     31.901     44.261       Adm Reimb-Street Maint.     19.303     18.927     18.57     21.985       Adm Reimb-Street Maint.     19.303     18.927     18.537     21.985       Adm Reimb-Street Maint.     35.33     31.5     32.6     34.335       Adm Reimb-Street Maint.     19.73     124.6     56.24     248       Adm Reimb-Street Maint.     35.33     31.5     32.7     34.5     31.6       Adm Reimb-Street Maint.     19.788     123.7.30     114.318 </td <td>Supplies and Services Debt Service Acquisitions</td> <td>193.299 0 0</td> <td>223.154 0 2.149</td> <td>318.694 0 0</td> <td>246.007 0 4.000</td> <td>304.685 0 0</td> <td>404.685 0 0</td> <td></td>	Supplies and Services Debt Service Acquisitions	193.299 0 0	223.154 0 2.149	318.694 0 0	246.007 0 4.000	304.685 0 0	404.685 0 0	
Actual     Actual     Construction     Estimated       Unclassified     70     0     0     0       Unclassified     70     0     0     0       Sale of Equipment     26     8     0     0       Adm Reimo-LMI Housing     6.428     6.672     4.961     5.801       Adm Reimo-Devel. Services     90.492     79.212     78.739     108.688       Adm Reimo-Devel. Services     90.492     79.212     78.739     108.688       Adm Reimo-Naint. District     8.666     8.87     9.018     9.654       Adm Reimo-Her, and Parks     19.363     18.927     18.357     21.985       Adm Reimo-Her, and Parks     19.363     18.927     18.357     21.985       Adm Reimo-Street Maint     34     165     316     167       Adm Reimo-Street Maint     137     174     160     167       Adm Reimo-Street Maint     34     163     315     316       Adm Reimo-Street Maint     34     159     315     316       Adm Reimo-St								(XXXXXXXXXXXX)
Unclassified   70   0   0   0     Sale of Equipment   26   8   0   0     Adm Reimb-Veh Abatement F   182   182   40   37     Adm Reimb-Downtown Fund   287   265   224   297     Adm Reimb-Dewel. Services   90.492   79.212   78.739   108.688     Adm Reimb-Dewel. Services   90.492   79.212   78.739   108.688     Adm Reimb-Street Maint.   34.055   34.382   31.901   44.261     Adm Reimb-MS Refunding   90   105   94   107     Adm Reimb-Fahrens Park   137   174   160   167     Adm Reimb-Fahrens Park   137   174   160   167     Adm Reimb-Bellevue West   245   271   246   248     Adm Reimb-Bellevue East   297   343   315   316     Adm Reimb-Matter System   109.788   123.30   114.138   114.363     Adm Reimb-Refuse System   124.263   115.922   120.941   134.762     Adm Reimb-Matter System   104.265   248   264   27	INANCING SOURCES			Budget				
TUTAL 1, UZ9, 374 980, 523 1, 132, U91 1, 318, 237	Unclassified Sale of Equipment Adm Reimb-UMI Housing Adm Reimb-Veh Abatement F Adm Reimb-Downtown Fund Adm Reimb-Devel. Services Adm Reimb-Baint. District Adm Reimb-Street Maint. Adm Reimb-Recr. and Parks Adm Reimb-Fahrens Park Adm Reimb-Eahrens Park Adm Reimb-Eahrens Park Adm Reimb-Bellevue West Adm Reimb-Bellevue West Adm Reimb-Bellevue West Adm Reimb-Bellevue East Adm Reimb-Bellevue System Adm Reimb-Refuse System Adm Reimb-Measure C P.W. Adm Reimb-Moraga DevlpCFD Adm Reimb-Itability Ins Adm Reimb-Itability Ins Adm Reimb-Fleet Managemnt Adm Reimb-Parking Auth Other Revenues	$\begin{array}{c} 70\\ 26\\ 6.428\\ 182\\ 287\\ 90.492\\ 8.646\\ 34.055\\ 19.363\\ 90\\ 137\\ 63\\ 35\\ 245\\ 297\\ 188.978\\ 109.788\\ 124.263\\ 10.045\\ 366\\ 256\\ 189\\ 8.048\\ 6.065\\ 1.186\\ 34.705\\ 27.235\\ 18.853\\ 18.667\\ 8.143\\ 20.383\\ 30.751\\ 4.858\\ 256.109\\ \end{array}$	$\begin{array}{c} 0\\ 8\\ 6.672\\ 182\\ 265\\ 79.212\\ 8.887\\ 34.382\\ 18.927\\ 105\\ 174\\ 68\\ 39\\ 271\\ 343\\ 164.514\\ 123.730\\ 115.922\\ 9.249\\ 1.034\\ 268\\ 218\\ 8.896\\ 6.294\\ 1.080\\ 32.763\\ 218\\ 8.896\\ 6.294\\ 1.080\\ 32.763\\ 218\\ 8.896\\ 6.294\\ 1.080\\ 32.763\\ 218\\ 8.896\\ 6.294\\ 1.080\\ 32.763\\ 218\\ 8.896\\ 6.294\\ 1.080\\ 32.763\\ 218\\ 8.896\\ 6.294\\ 1.080\\ 32.763\\ 218\\ 8.896\\ 6.294\\ 1.080\\ 32.763\\ 218\\ 8.896\\ 6.294\\ 1.080\\ 32.763\\ 218\\ 8.896\\ 6.294\\ 1.080\\ 32.763\\ 218\\ 8.896\\ 6.294\\ 1.080\\ 32.763\\ 218\\ 8.896\\ 6.294\\ 1.080\\ 32.763\\ 218\\ 8.896\\ 6.294\\ 1.080\\ 32.763\\ 218\\ 8.896\\ 6.294\\ 1.080\\ 32.763\\ 218\\ 8.896\\ 6.294\\ 1.080\\ 32.763\\ 243.068\\ 243.$	$\begin{array}{c} 0\\ 0\\ 4.961\\ 40\\ 224\\ 78.739\\ 9.018\\ 31.901\\ 18.357\\ 94\\ 160\\ 61\\ 355\\ 246\\ 315\\ 158.311\\ 114.318\\ 120.941\\ 10.167\\ 923\\ 264\\ 200\\ 8.395\\ 6.162\\ 1.120\\ 31.906\\ 26.414\\ 16.169\\ 22.242\\ 8.143\\ 18.430\\ 28.430\\ 4.408\\ 410.997\\ \end{array}$	$\begin{array}{c} 0\\ 0\\ 5.801\\ 37\\ 297\\ 108.688\\ 9.654\\ 44.261\\ 21.985\\ 107\\ 167\\ 97\\ 40\\ 248\\ 316\\ 156.924\\ 114.363\\ 134.762\\ 11.882\\ 349\\ 270\\ 187\\ 10.384\\ 8.306\\ 1.448\\ 36.293\\ 29.781\\ 17.985\\ 26.162\\ 8.143\\ 17.563\\ 28.064\\ 4.587\\ 519.086\\ \end{array}$			
	TOTAL	1.029.374	986.523	1.132.091	1.318.237			

PERSONNEL		Number of Positions						
Classification	Funded In Budget 2021-22			Council Approval				
City Manager Deputy City Manager Senior Management Analyst Management Analyst Records Clerk 1/II	1.00 1.00 1.00 .60 .60	1.00 .90 1.00 .60 .60	1.00 .90 1.00 .60 .60	1.00 .90 1.00 .60 .60				
TOTAL	4.20	4.10	4.10	4.10				

001-0201 Ci	ity Manager	ACTUAL	ACTUAL	FINAL BUDGET	DEPT. HEAD REQUEST	CITY MGR. RECOM.	COUNCIL APPROVAL
ACCT. NO. A	ACCOUNT DESCRIPTION	2019-20	2020-21	2021-22	2022-23	2022-23	2022-23
511.10-02 U 511.10-05 R 511.10-06 S 511.10-07 S	Regular Salaries Jnused Sick Leave Retirement PERS Classic Social Security-OASDI Social Security-Medicare State Unemployment	536.135 0 10.842 24.616 8.055 0	323.827 0 8.791 15.724 7.369 0	514.722 0 3.317 26.909 7.812 0	580.094 1.781 15.098 29.159 8.767 4.868	580.094 3.671 15.098 29.503 8.848 4.868	580.094 3.671 15.098 29.503 8.848 4.868
511.10-10 R 511.10-12 W	Retirement PERS Lateral Retirement-PERS New Membr Workers Compensation Earned Benefit Bilingual Pay Program Vehicle Allowance	34.117 0 927 17.656 362 16.632	20.539 0 976 189.361 362 8.154	19.262 19.360 812 18.307 360 16.128	19.864 14.616 451 16.874 0 16.006	19.864 14.616 451 20.532 0 16.006	19.864 14.616 451 20.532 0 16.006
511.10-35 P	Core Allowance Post Employment Benefits Retirement UAL Misc	75.355 38.106 72.420	69.929 33.824 82.364	83.214 30.489 70.557	71.741 30.334 96.304	71.041 30.178 96.634	71.041 30.178 96.634
Personnel Se	ervices	835.223	761.220	811.249	905.957	911.404	911.404
512.14-00 A 512.15-00 O 512.16-00 P	Felephone Postage Advertising Pffice Supplies Printing Professional Services	5.033 92 0 3.452 15.413 63.000	3.581 71 18.744 3.971 14.969 77.443	4.371 500 2.500 4.500 17.307 129.504	4.371 500 2.500 4.500 21.500 69.504	4.371 500 2.500 4.500 21.500 129.504	4.371 500 2.500 4.500 21.500 229.504
512.19-00 M 512.20-00 T 512.22-00 O 512.24-00 M	Travel and Meetings Mileage Training Expense Office Equipment O & M Memberships. Subscription Other Materials Supplies	3.367 0 2.190 1.771 5.155 4.402	1.111 0 6.235 0 5.442 876	11.350 272 7.028 1.000 9.474 1.000	12.805 544 5.208 1.000 10.379 1.000	12.805 544 5.208 1.000 10.379 1.000	12.805 544 5.208 1.000 10.379 1.000
512.34-00 C 512.35-84 R 512.38-00 S	Dept Share of Insurance Contingency Reserve Retro Fee Expense Support Services Facilities Maint Charge	5.185 0 50 46.979 37.210	8.243 0 30 41.166 41.272	9.699 30.000 0 43.109 47.080	15.744 0 56.508 39.944	14.413 0 54.620 41.841	14.413 0 54.620 41.841
Supplies and	d Services	193.299	223,154	318.694	246.007	304.685	404,685
513.43-00 M	1achinery/Equipment	0	2.149	0	4.000	0	0
Property		0	2.149	0	4.000	0	0
617.65-00 C	Capital Imp. Projects	852	0	2.148	2.148	2.148	2.148
Capital Outl	lay	852	0	2.148	2.148	2.148	2.148
** C	City Manager	1.029.374	986.523	1.132.091	1.158.112	1.218.237	1,318,237

- 12-00 Monthly billing for cell phones, i-pads, and fax machine.
- 13-00 Postage for general and legislative correspondence
- 14-00 Newspaper and radio advertising
- 15-00 Stationary, pens, pencils, filing supplies, toner, budget book supplies, various office supplies
- 16-00 Print monthly newsletter, business cards, budget books
- 17-00 High Speed Rail Consultant, Townsend Legislative Services, and employee recognition services
- 18-00 League of California Cities (LCC) Annual Conference; LCC City Managers Department meeting, Executive and Central Valley Division meetings; International City/County Management Association Conference (ICMA); MCAG Technical Review Board; One Voice; CAPIO; CAPIO annual conference, and City/County meetings
- 19-00 Mileage reimbursement
- 20-00 Training for City Manager and staff, registration for LCC Annual Conference, Manager's Department and Executive meeting, and CAPIO conference.
- 22-00 Maintenance of copiers, fax machine, and paper shredder
- 24-00 International City Management Association; Sun-Star, County Times, miscellaneous publications, and PC licensing.
- 29-00 Community events and awards, employee recognition awards, water, miscellaneous supplies for office.
- 34-00 Contingency reserve for total City operations

FUND NO. 087

City Manager

ACCOUNT NO. 0201

EXPENSES	Actual 2019-20	Actual 2020-21	Final Budget 2021-22	Dept.Head Request 2022-23	City Mgr. Recom. 2022-23	Council Approval 2022-23	
Personnel Expenses Supplies and Services Debt Service Acquisitions Capital Improvements	0 0 0 0 0	0 0 0 0 0	0 0 0 0 0	19.481 0 0 0 0	19.481 1.500.000 0 0	19.481 1.500.000 0 0	
TOTAL	0	0	0	19.481	1.519.481	1.519.481	
****	*****	*****	<pre><xxxxxxxxxxxxxxxxx< pre=""></xxxxxxxxxxxxxxxxx<></pre>			<pre>xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx</pre>	*****
FINANCING SOURCES	Actual 2019-20	Actual 2020-21	Final Budget 2021-22	Estimated 2022-23			
Other Revenues	0	0	0	1.519.481			
TOTAL	0	0	0	1.519.481			

087-0201 City Manager ACCT. NO. ACCOUNT DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	FINAL BUDGET 2021-22	DEPT. HEAD REQUEST 2022-23	CITY MGR. RECOM. 2022-23	COUNCIL APPROVAL 2022-23
511.03-00 Extra Help 511.10-07 Social Security-Medicare 511.10-27 PTS Plan FICA Alternative	0 0 0	0 0 0	0 0 0	18.960 275 246	18.960 275 246	18.960 275 246
Personnel Services	0	0	0	19.481	19.481	19.481
512.29-00 Other Materials Supplies	0	0	0	0	1.500.000	1.500.000
Supplies and Services	0	0	0	0	1,500.000	1,500.000
** City Manager	0	0	0	19.481	1.519.481	1.519,481

### DESCRIPTION

The City Clerk's Office promotes open government by managing and storing official records and providing citizens with easy access to the City Council decision-making process. In addition to maintaining accurate and complete data of all matters and business pertaining to the City, the Division is responsible for staff support to the City Council, including the preparation and posting of agendas, clerking of all City Council meetings, indexing actions and documents, and preparing a detailed and accurate record of proceedings. The Division also coordinates City boards and commissions, providing consultation to support staff, noticing vacancies, managing citizen appointments, coordinating ethics training and administering oaths. The City Clerk's Office supports all departments with the processing of contracts, agreements and deeds by ensuring they are complete, executed, certified, distributed and properly maintained. The Division processes legal summons and subpoenas, and provides election services including election initiation, responding to candidates, citizen and media enquiries, mandatory campaign statement filing, and follow-up activities. The Clerk's Office receives, tracks, and appropriately responds to Public Records Act requests and maintains all compliance with the act as required by statute.

### MISSION

To build trust and confidence in local government, foster civic education and participation through effective facilitation of the legislative process, and transparent, accountable stewardship of public information and official records.

### GOALS

- ♦ Enhance and Promote Openness, Accessibility and Transparency
- Ore Promote Civic Education and Participation
- Encourage and Support Studious Management of Records and Archives
- Maintain Compliance with Legal Mandates
- ◊ Foster Leadership and Professionalism

### OBJECTIVES

1. Research software solutions to manage growing Public Records Act yearly requests

### PERFORMANCE MEASUREMENTS/INDICATORS

• Set money aside in the 2022-23 budget.

## **CITY CLERK**

- 2. Continue to implement the Agenda Management system to streamline the agenda creation process.
- 3. Assist Council and Admin Staff with placing measures on 2022 ballots
- 4. Prepare for the November 2022 elections
- Added Building and Housing Board of Appeals in 2021-22. Continue by adding Personnel Board, Traffic Committee, and Airport Authority in 2022-23. Increase Public ease of access.
- Potential Measure C extension
- Districts 2, 4, and 6 will be up for election.

## 2022-2023 BUDGET HIGHLIGHTS

The continued training focus for 2022-23 will be on the Assistant City Clerk achieving the designation of Certified Municipal Clerk and the Deputy City Clerk achieving the designation of Master Municipal Clerk. The budget also allows for training and travel to various City Clerk's Association of California meetings and conferences to continually expand the knowledge of the office. City Clerk

FUND NO. 001

ACCOUNT NO. 0204

XPENSES	Actual 2019-20	Actual 2020-21	Final Budget 2021-22	Dept.Head Request 2022-23	City Mgr Recom. 2022-23	Council Approval 2022-23	
Personnel Expenses Supplies and Services Debt Service Acquisitions Capital Improvements	300.572 137.665 0 0 0	253.005 173.114 0 0 0	301.627 251.805 0 0	323.315 269.055 0 0 0	320.995 248.046 0 0	320.995 248.046 0 0	
TOTAL	438,237	426.119	553.432	592.370	569.041	569.041	
****	*****	****	*****	*****	*****	(XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	*****
INANCING SOURCES	Actual 2019-20	Actual 2020-21	Final Budget 2021-22	Estimated 2022-23			
Photocopies Unclassified Adm Reimb-LMI Housing Adm Reimb-Veh Abatement F Adm Reimb-Downtown Fund Adm Reimb-Devel. Services Adm Reimb-Street Maint. Adm Reimb-Street Maint. Adm Reimb-Recr. and Parks Adm Reimb-Fahrens Park Adm Reimb-Liberty Park Adm Reimb-Liberty Park Adm Reimb-Bellevue West Adm Reimb-Bellevue West Adm Reimb-Bellevue East Adm Reimb-Wastewater Sys Adm Reimb-Measure C P.W. Adm Reimb-Measure C P.W. Adm Reimb-Moraga DevlpCFD Adm Reimb-Hoslilty Ins Adm Reimb-Liability Ins Adm Reimb-Facil Maint Adm Reimb-Facil Maint Adm Reimb-Facil Maint Adm Reimb-Housing Admin Adm Reimb-Housing Admin Adm Reimb-Housing Admin Adm Reimb-Housing Admin Adm Reimb-Housing Admin Adm Reimb-Measure C-PD Adm Reimb-Parking Auth Other Revenues	$\begin{array}{c} 189\\ 35\\ 2.385\\ 67\\ 141\\ 41.051\\ 3.491\\ 12.634\\ 9.982\\ 33\\ 51\\ 23\\ 13\\ 91\\ 110\\ 70.151\\ 40.784\\ 46.144\\ 3.728\\ 136\\ 95\\ 70\\ 3.578\\ 2.250\\ 440\\ 12.875\\ 10.104\\ 6.994\\ 8.531\\ 3.928\\ 7.562\\ 11.408\\ 1.802\\ 137.361\\ \end{array}$	$\begin{array}{c} 192\\ 0\\ 2.657\\ 72\\ 114\\ 39.378\\ 3.587\\ 13.690\\ 8.678\\ 42\\ 69\\ 27\\ 15\\ 108\\ 137\\ 65.595\\ 49.367\\ 46.247\\ 3.684\\ 412\\ 107\\ 87\\ 4.372\\ 2.506\\ 430\\ 13.046\\ 11.382\\ 6.672\\ 10.167\\ 5.173\\ 7.705\\ 12.061\\ 2.063\\ 116.277\\ \end{array}$	$\begin{array}{c} 100\\ 0\\ 2.060\\ 17\\ 106\\ 43.439\\ 3.640\\ 13.244\\ 8.010\\ 39\\ 66\\ 25\\ 15\\ 102\\ 131\\ 65.938\\ 47.674\\ 50.424\\ 4.221\\ 383\\ 110\\ 83\\ 4.058\\ 2.558\\ 465\\ 13.246\\ 10.966\\ 6.712\\ 11.403\\ 7.550\\ 7.651\\ 11.803\\ 1.830\\ 235.336\end{array}$	$\begin{array}{c} 100\\ 0\\ 2.642\\ 17\\ 135\\ 53.406\\ 3.896\\ 20.159\\ 10.016\\ 49\\ 76\\ 44\\ 18\\ 113\\ 144\\ 71.516\\ 52.127\\ 61.422\\ 5.413\\ 159\\ 123\\ 85\\ 4.743\\ 3.783\\ 660\\ 16.531\\ 13.565\\ 8.193\\ 12.382\\ 5.173\\ 8.000\\ 12.783\\ 2.090\\ 199.478\\ \end{array}$			
TOTAL	438.237	426,119	553,432	569.041			

ERSONNEL	Number of Positions				
F		Dept.Head Request 2022-23		Council Approval	
Assistant City Clerk Rec Clrk I/II or Off Asst I/II Deputy City Clerk	1.00 1.00 1.00	1.00 1.00 1.00	1.00 1.00 1.00	1.00 1.00 1.00	
TOTAL	3.00	3.00	3.00	3.00	

	City Clerk ACCOUNT DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	FINAL BUDGET 2021-22	DEPT. HEAD REQUEST 2022-23	CITY MGR. RECOM. 2022-23	COUNCIL APPROVAL 2022-23
511.01-00 511.03-00 511.04-01 511.10-05 511.10-06 511.10-07	Regular Overtime Retirement PERS Classic	173.939 0 3.693 11.437 2.675	139.939 295 583 1.031 8.717 2.042	171.321 8.093 0 10.490 2.570	187.819 0 0 11.686 2.733	186.471 0 0 11.602 2.713	186.471 0 0 11.602 2.713
511.10-10 511.10-12 511.10-20 511.10-27 511.10-33 511.10-35	Earned Benefit	10.861 345 15.582 0 41.491 15.873	11.172 354 4.873 4 39.693 16.641	15.162 300 4.673 105 44.861 15.613	16.206 330 4.813 0 52.722 15.526	16.089 330 4.813 0 52.208 15.410	16.089 330 4.813 0 52.208 15.410
511.10-73	Retirement UAL Misc	24.676	27.661	28.439	31,480	31.359	31.359
Personnel	Services	300.572	253.005	301.627	323.315	320.995	320.995
512.12-00 512.13-00 512.14-00 512.15-00 512.16-00 512.17-00	Telephone Postage Advertising Office Supplies Printing Professional Services	50 188 1.455 3.627 0 59.931	40 222 779 3.912 0 91.227	306 276 2.626 4.216 218 118.000	306 276 2.626 4.216 218 117.000	506 276 2.626 4.216 218 97.000	506 276 2.626 4.216 218 97.000
512.18-00 512.19-00 512.20-00 512.21-00 512.22-00 512.23-00	Travel and Meetings Mileage Training Expense Rents/Leases Office Equipment O & M Vehicle Operations/Maint	771 0 1.860 2.777 9.196 2.411	0 0 3.873 10.415 3.659	4.016 546 7.009 4.500 41.315 1.347	4.016 546 7.009 4.500 11.315 5.830	4.016 546 7.009 4.500 11.315 5.830	4.016 546 7.009 4.500 11.315 5.830
512.24-00 512.30-01 512.35-84 512.38-00 512.45-00	Dept Share of Insurance	1.670 4.069 0 29.800 19.860	1.276 6.388 50 29.245 22.028	2.879 7.108 0 32.316 25.127	3.070 10.757 0 76.051 21.319	3.070 9.856 0 74.731 22.331	3.070 9.856 0 74.731 22.331
Supplies a	and Services	137.665	173.114	251.805	269.055	248.046	248.046
**	City Clerk	438.237	426.119	553,432	592.370	569.041	569.041

# CITY CLERK

- 13-00 Public hearing notices, Public Records Request Responses, Fair Political Practices Commission (FPPC) mailings, City Council agendas/minutes, and other miscellaneous mailings.
- 14-00 Advertising for legal notices, public hearing notices, commission vacancy notices, financial reports, required grant publications, publication of special hearings, publication of municipal election notices, and notices of board/commission vacancies.
- 17-00 Annual Municipal Code Supplements (includes Website maintenance), agenda management system maintenance, expenses related to the districting process, acquisition of document management system.
- 18-00 City Clerks Association of California (CCAC) annual meeting, City Clerks Association of California (CCAC) general meetings, League of California Cities (LCC) City Clerks New Law and Election seminar, Technical Track for City Clerks training, miscellaneous records management training, and travel associated with training in Line 20-00.
- 20-00 City Clerks Association of California (CCAC), Master Municipal Clerk Academy (MMCA), Municipal Management Association of Northern California (MMANC), records management training, League of California Cities (LCC) City Clerks, and City Clerk Technical Track registration fees for meetings and training sessions in Line 18-00.
- 21-00 Postage machine lease.
- 22-00 Total photocopier-related costs for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> floors of the Civic Center.
- 24-00 City Clerks Association (CCAC); International Institute of Municipal Clerks (IIMC) and miscellaneous publications.

# DESCRIPTION

The City Attorney is appointed by the City Council and acts as legal advisor and counsel for legal issues involving the City, the Public Financing and Economic Development Authority (PFEDA), the Parking Authority, and their committees and commissions. The City Attorney represents the City Council, City Manager, City administrative staff, PFEDA, the Parking Authority, and others as required to represent the City in litigation and to direct the City's legal service so that policies are established, and programs are maintained within the guidelines established by city, state, and federal laws.

## MISSION

The City Attorney's office is committed to providing excellent legal services consistent with the highest professional and ethical standards, with the goal of protecting and advancing the City's interests in serving the people of Merced.

## GOALS

- A. Focus on enforcement of the municipal code to improve the public health, safety, and welfare in the City with a specific focus on substandard/dangerous buildings and abandoned properties utilizing the various administrative enforcement tools available.
- B. Focus on providing legal support regarding ballot measure(s), proposed revenue measures, and economic development.
- C. Focus on the criminal citations process to reduce prosecution through the court system.
- D. Focus on review of organization policies and procedures to ensure internal consistency and compliance with city, state, and federal laws.
- E. Provide Boards and Commissions and assigned City staff with support and training on public meeting procedures and conduct.
- F. Provide all City departments with the necessary legal support to accomplish the Mayor and City Council's FY 22/23 goals and priorities.
- G. Assist with organizational development and promote professional development to serve the City's needs.

## **OBJECTIVES**

A. Support Code Enforcement and the Code Enforcement Task Force in bringing substandard/dangerous and vacant buildings and dwellings into compliance thus eliminating hazardous conditions, improving the housing stock, and reducing blight within the City.

# **CITY ATTORNEY**

- B. Support the City Council, the City Manager's Office, and the Finance Officer in developing and enhancing revenue; prepare necessary documents for any proposed ballot measure(s) or revenue measures.
- C. Support the Police Department through the Administrative Citations process to encourage code compliance, reduce criminal prosecution through the court system, and to generate revenue from collection of fines.
- D. Provide legal support and services to all City departments necessary to assist in achieving the City Council's policy goals and priorities for FY 21/22.
- E. Provide ongoing training for all Boards and Commissions and assigned City staff on public hearing procedures and conduct.
- F. Assist with Personnel Rules and personnel related administrative policies update and revision.
- G. Encourage attorney and support staff participation in professional and education programs and organizations.

## 2022-2023 BUDGET HIGHLIGHTS

- Preserves core staffing.
- Maintains the ability to provide core, critical services.
- Professional staff taking on responsibilities to preserve critical support staffing.
- Budget focuses on supporting key City Council and organizational priorities.

FUND NO. 001

ACCOUNT NO. 0301

Actual     Actual     Final     Dept.Head     Gity Mpr. Request     Council Request     Councis </th <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th>								
Supplies and Services     154.589     230.887     357.180     303.214     790.442     866.442       Capital Improvements     0	EXPENSES			Budget	Request	Recom.	Approval	
Anno   Actual   Actual   Actual   Budget   Estimated     Sale of Equipment   197   0   0   0     Adm Reimb-Veh Abatement F   56   42   12   222     Adm Reimb-Veh Abatement F   56   42   12   22     Adm Reimb-Veh Abatement F   56   42   12   22     Adm Reimb-Veh Abatement F   2007   9   667   26.3177     Adm Reimb-Veh Abatement F   10.407   7.996   9.657   26.372     Adm Reimb-Nein Jost   10.407   7.996   9.657   26.372     Adm Reimb-Recr. and Parks   5.668   4.402   5.572   2.372     Adm Reimb-Recr. and Parks   5.868   4.402   5.957   2.6372     Adm Reimb-Recr. and Parks   5.868   4.402   5.957   2.6372     Adm Reimb-Referse System   38.339   28.776   38.605   4.99     Adm Reimb-Refuse System   38.339   28.776   38.605   68.100     Adm Reimb-Masteweter System   38.339   25.16   0   101     Adm Reimb-Masteweter System   38.331 <th>Supplies and Services Debt Service Acquisitions</th> <th>154.589 0 0</th> <th>230.887 0 0</th> <th>357.180 0 0</th> <th>303.214 0 0</th> <th>790.442 0 0</th> <th>856.442 0 0</th> <th>-</th>	Supplies and Services Debt Service Acquisitions	154.589 0 0	230.887 0 0	357.180 0 0	303.214 0 0	790.442 0 0	856.442 0 0	-
Actual     Actual     Actual     Final     Estimated       2021-22     2021-22     2022-23     2022-23     2022-23       Sale of Equipment     197     0     0     0       Adm Reimb-LMI Housing     1.981     1.551     1.502     3.466       Adm Reimb-LMI Housing     2.982     18.422     2.23.85     64.758       Adm Reimb-Devel.     Services     2.982     18.422     2.3.85     64.758       Adm Reimb-Maint.     District     2.001     2.057     2.087     2.234       Adm Reimb-Recr., and Parks     5.968     4.402     5.557     13.099       Adm Reimb-Reb-Recr., and Parks     5.968     4.402     5.557     13.099       Adm Reimb-Reframe Park     42     40     48     99       Adm Reimb-Bellevue East     91     16     18     58       Adm Reimb-Bellevue East     91     80     95     188       Adm Reimb-Bellevue East     91     80     96     181       Adm Reimb-Master System     33.301     26.960	TOTAL	887.261	1.036.318	1.225.116	1.213.222	1.700.015	1,766.015	
Actual     Actual     Budget     Estimated       2021-22     2022-23     2022-23     2022-23       Sale of Equipment     197     0     0     0       Adm Reimb-LMI Housing     1.981     1.551     1.502     3.456       Adm Reimb-Dewit Abatement F     56     42     12     22       Adm Reimb-Dewit Services     27.892     18.422     23.835     64.758       Adm Reimb-Maint.     District     2.001     2.057     2.037     2.234       Adm Reimb-March.     District     2.001     2.057     2.037     2.234       Adm Reimb-Recr., and Parks     5.968     4.402     5.557     13.099       Adm Reimb-Recr., and Parks     5.968     4.402     45.557     13.099       Adm Reimb-Bellevue West     76     63     74     148       Adm Reimb-Bellevue West     76     63     74     148       Adm Reimb-Bellevue East     91     80     95     188       Adm Reimb-Bellevue East     91     80     29     64 <t< td=""><td>(XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX</td><td>*****</td><td></td><td>(XXXXXXXXXXXX)</td><td></td><td></td><td>(XXXXXXXXXXX)</td><td></td></t<>	(XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	*****		(XXXXXXXXXXXX)			(XXXXXXXXXXX)	
Adm Reimb-Veh Abatement F   56   42   12   22     Adm Reimb-Veh Abatement F   56   42   12   22     Adm Reimb-Downtown Fund   89   62   68   177     Adm Reimb-Devel, Services   27,892   18,422   23,835   64.758     Adm Reimb-Maint, District   2,001   2,057   26.372     Adm Reimb-Recr. and Parks   5,968   4.402   5,557   13.099     Adm Reimb-Recr. and Parks   5,968   4.402   48   99     Adm Reimb-Recr. and Parks   19   16   18   58     Adm Reimb-Hearnes Park   42   40   48   99     Adm Reimb-Bellevue West   76   63   74   148     Adm Reimb-Bellevue Kast   91   80   79   188     Adm Reimb-Hastewater System   33,839   28,776   34,605   68,140     Adm Reimb-Hastewater System   38,301   26,960   36.610   80.295     Adm Reimb-Mastewater System   38.301   26,960   36.610   80.295     Adm Reimb-Mastewater System   38.301   26,962   25.41	FINANCING SOURCES			Budget				
	Adm Reimb-LMI Housing Adm Reimb-Oowntown Fund Adm Reimb-Downtown Fund Adm Reimb-Devel. Services Adm Reimb-Devel. Services Adm Reimb-Street Maint. Adm Reimb-Street Maint. Adm Reimb-Recr. and Parks Adm Reimb-NMS Refunding Adm Reimb-Fahrens Park Adm Reimb-Identy Park Adm Reimb-Identy Park Adm Reimb-Bellevue West Adm Reimb-Bellevue West Adm Reimb-Bellevue East Adm Reimb-Water System Adm Reimb-Water System Adm Reimb-Mastewater Sys Adm Reimb-Measure C P.W. Adm Reimb-Measure C P.W. Adm Reimb-Moraga DevlpCFD Adm Reimb-Workers Comp Adm Reimb-Liability Ins Adm Reimb-Fleet Managemnt Adm Reimb-Fleet Managemnt Adm Reimb-Fleet Managemnt Adm Reimb-Housing Admin Adm Reimb-Housing Admin Adm Reimb-Housing Admin Adm Reimb-Housing Admin Adm Reimb-Darking Auth Interdept DSR-Develop Svc Interdept DSR-Water Sys Interdept DSR-Natewater Interdept DSR-Natewater Interdept DSR-Natewater Interdept DSR-Insurance Interdept DSR-Liability Interdept DSR-Housing Adm	$\begin{array}{c} 1.981\\ 56\\ 89\\ 27.892\\ 2.001\\ 10.497\\ 5.968\\ 28\\ 42\\ 19\\ 11\\ 76\\ 91\\ 58.247\\ 33.839\\ 38.301\\ 3.096\\ 1113\\ 79\\ 58.247\\ 33.839\\ 38.301\\ 3.096\\ 1113\\ 79\\ 58.247\\ 1.363\\ 6.283\\ 9.478\\ 1.869\\ 366\\ 10.697\\ 8.394\\ 5.811\\ 5.754\\ 1.363\\ 6.283\\ 9.478\\ 1.497\\ 142.205\\ 81.679\\ 112.430\\ 43.402\\ 130.732\\ 198.039\\ 0\end{array}$	$\begin{array}{c} 1.551\\ 42\\ 62\\ 18.422\\ 2.057\\ 7.996\\ 4.402\\ 24\\ 40\\ 16\\ 9\\ 6\\ 3\\ 80\\ 38.260\\ 28.776\\ 26.960\\ 2.151\\ 241\\ 62\\ 5\\ 1.51\\ 2.069\\ 1.464\\ 251\\ 7.620\\ 6.648\\ 3.897\\ 5.035\\ 1.363\\ 4.500\\ 7.044\\ 1.205\\ 174.969\\ 103.171\\ 98.341\\ 44.380\\ 111.092\\ 160.678\\ 25.000\\ \end{array}$	$\begin{array}{c} 1.502\\ 12\\ 68\\ 23.835\\ 2.087\\ 9.657\\ 5.557\\ 29\\ 48\\ 18\\ 11\\ 74\\ 95\\ 47.923\\ 34.605\\ 36.610\\ 3.078\\ 279\\ 80\\ 6.734\\ 1.865\\ 339\\ 9.658\\ 7.996\\ 4.895\\ 6.734\\ 1.363\\ 5.579\\ 8.606\\ 1.334\\ 181.940\\ 106.531\\ 101.867\\ 46.835\\ 113.172\\ 165.410\\ 25.000\\ \end{array}$	3,456 22 177 64.758 2.234 26.372 13.099 64 99 58 24 148 93.499 68.140 80.295 7.079 208 161 112 6.187 4.949 863 21.624 17.744 10.716 15.587 1.363 10.464 16.721 2.733 191.839 109.977 106.197 4.722 117.673 175.607 25.000			
TOTAL 887.261 1.036.318 1.225.116 1.766.015	TOTAL	887.261	1.036.318	1,225.116	1.766.015			

City Attorney

PERSONNEL	Number of Positions						
Classification	Funded In Budget 2021-22	2022-23	2022-23	Council Approval			
City Attorney Dep/Senior Deputy City Atty Deputy City Attorney Legal Administrative Assistant Paralegal Office Administrator		1.00 1.00 1.00 1.00 1.00	1.00 1.00 1.00 1.00 1.00	1.00 1.00 1.00 1.00 1.00			
TOTAL	5.00	5.00	5.00	5.00			

	City Attorney ACCOUNT DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	FINAL BUDGET 2021-22	DEPT. HEAD REQUEST 2022-23	CITY MGR. RECOM. 2022-23	COUNCIL APPROVAL 2022-23
511.01-00 511.04-01 511.10-05 511.10-06 511.10-07 511.10-09	Regular Salaries Regular Overtime Retirement PERS Classic Social Security-OASDI Social Security-Medicare Retirement PERS Lateral	470.113 21 11.218 25.300 7.192 17.465	529.117 0 11.828 27.351 7.789 18.989	566.069 0 12.055 31.022 8.309 18.792	612.114 0 12.935 33.807 9.055 0	612.114 0 12.935 33.807 9.055 0	612.114 0 12.935 33.807 9.055 0
511.10-10 511.10-12 511.10-20 511.10-24 511.10-33 511.10-35	Retirement-PERS New Membr Workers Compensation Earned Benefit Vehicle Allowance Core Allowance Post Employment Benefits	10.742 1.601 29.503 8.316 69.378 5.291	16.956 1.141 16.368 8.091 78.414 5.547	19.250 952 20.710 8.064 83.544 5.204	32,436 968 18,516 8,424 75,043 5,176	32.436 968 18.516 8.424 74.300 5.137	32.436 968 18.516 8.424 74.300 5.137
511.10-73	Retirement UAL Misc	76.532	83.840	93,965	101.534	101.881	101.881
Personnel	Services	732.672	805,431	867.936	910.008	909.573	909.573
512.12-00 512.13-00 512.15-00 512.17-00 512.18-00 512.20-00	Telephone Postage Office Supplies Professional Services Travel and Meetings Training Expense	806 200 4.858 26.708 3.251 4.590	596 138 4.402 98.741 750 1.615	667 306 4.563 207.171 8.853 8.172	687 315 4.699 147.171 9.118 8.417	687 315 4.699 605.554 9.118 8.417	687 315 4.699 671.554 9.118 8.417
512.22-00 512.24-00 512.29-00 512.30-01 512.38-00 512.45-00	Office Equipment O & M Memberships. Subscription Other Materials Supplies Dept Share of Insurance Support Services Facilities Maint Charge	5.849 22.957 690 6.905 34.675 43.100	4.502 18.897 0 10.906 42.536 47.804	500 24.199 200 12.515 35.502 54.532	515 25.228 206 18.861 41.731 46.266	515 55.228 206 17.270 39.970 48.463	515 55,228 206 17,270 39,970 48,463
Supplies a	and Services	154.589	230,887	357.180	303.214	790.442	856.442
**	City Attorney	887.261	1.036.318	1.225.116	1.213.222	1.700.015	1.766.015
# CITY ATTORNEY

- 17-00 Outside consultants and/or other specialized litigation costs not otherwise classified. Miscellaneous legal costs (court transcripts, legal services not directly related to workers' compensation and insurance legal/liability cases, process service, recorder's office fees). Administrative Citation Program Hearing Officer. (Costs directly related to workers' compensation, liability have been budgeted directly into those accounts.)
- 18-00 League of California Cities (LCC) Annual Conference; LCC City Attorneys Spring Conference; Land Use Issues; LCW Public Sector Employment Law Conference; Police Liability Issues; Municipal Law Institute; Mandatory Continuing Education training programs for support staff, as well as travel associated with training outlined in Line 20-00 below.
- 20-00 League of California Cities (LCC) Annual Conference and Committee meetings; LCC City Attorneys Spring Conference; Land Use Issues; LCW Public Sector Employment Law Conference; Municipal Law Institute; State Bar Mandatory Continuing Legal Education for Attorneys; Continuing Education training programs for support staff.
- 22-00 Maintenance and repair of two office printers. Other office equipment operations and maintenance as needed
- 24-00 Memberships:

State Bar of California; Merced County Bar Association; Merced County Legal Professionals Association Subscriptions: WEST Online Legal Research; LexisNexis Matthew Bender publications; CA Deering Codes, Advance Legislative Service; Longtin's Land Use Publication; The Rutter Group publications; Continuing Education of the Bar (CEB); Solano Press publications; Daily Legal Journal newspaper; PACER (online research-Court records)

29-00 Special litigation costs and services not otherwise classified.

## DESCRIPTION

The Finance Department collects and disburses all funds, performs all treasury functions, maintains the general and subsidiary accounting systems, prepares financial and management reports, provides centralized purchasing and central stores, maintains, and reviews all internal control policies, and compiles budget revenue and expense estimates.

## MISSION

The Finance Department executes the responsibilities and obligations of fiscal administration for the City in the capacity granted in the City Charter. Those essential duties require all departmental staff to serve the public interest with professional standards, which promotes and affirms the public's trust in the performance of the financial affairs of the City and related Agencies.

### GOAL

 Effectively and efficiently administer the financial affairs of the City and related Agencies.

	OBJECTIVES	PERFORMANCE MEASUREMENTS/INDICATORS
1.	Provide support for fulfilling the City Council Policy Priorities.	On going
2.	Provide support to the City Manager and League of California Cities to pursue solutions to the raising retirement rates and COVID- 19 impacts.	On going
3.	Update and implement the necessary financial policies to insure fiduciary soundness and transparency.	On going
4.	Develop a plan to transition public safety of on-going expenses from Measure C to the General and CFD Funds.	In partnership with the City Manager's office, the Finance Department will continue to develop a transition plan over the next four fiscal years.

- 5. Assist in the implementation of a citywide Enterprise Resource Planning system.
  Finance will work in partnership with the Information Technology Department to continue to implement the approved Tyler Technology citywide Enterprise Resource Planning system over the pext three to four
- Assist in establishing a plan and or policy for use of Measure Y (Cannabis Tax) funding.
- Provide support of potential ballot Measure for Measure C.
- Provide a recommendation to the City Council for implementing a biennial budget process.
- Assist in the administration of the American Rescue Plan Act based on the plan approved by City Council in correlation with COVID-19 impacts.

the approved Tyler Technology citywide Enterprise Resource Planning system over the next three to four years. Finance in partnership with the City Manager's office will develop and

Manager's office will develop and recommend a plan or policy to the City Council for how Measure Y funding should be used.

Finance will work with the City Manager's office, City Council, and outside consultants to coordinate strategy and provide financial guidance.

Finance will work with the City Manager's office to provide the City Council with recommendations on how to implement a biennial budget process for the City of Merced.

Finance will work with the City Manager's office and all Departments to administer, track, and report on funding provided to the City from the American Rescue Plan Act.

## 2022-2023 BUDGET HIGHLIGHTS

The Finance Department began the implementation of the new Tyler Technology software for financials in November of 2020 with a new expected go live of September 2022. The project is utilizing more resources than originally anticipated therefore requiring the continued use of extra help positions and the delay of proposing a biennial budget to the City Council. During the next fiscal year due to continued implementation, Finance has determined it needs three extra help positions to assist in backfilling during the year. The costs are included in the Finance budget.

The American Rescue Plan Act budget also includes one part-time Administrative Analyst to assist in the administration of the American Rescue Plan Act and Water and Wastewater Arrearages funding and programs approved by the City Council. Finance

ACCOUNT NO. 0701

EXPENSES	Actual 2019-20	Actual 2020-21	Final Budget 2021-22	Dept.Head Request 2022-23	City Mgr. Recom. 2022-23	Council Approval 2022-23
Personnel Expenses Supplies and Services Debt Service Acquisitions Capital Improvements * Undefined *	2.296.009 856.050 2.840.168 0 1.442	2.315.582 945.276 2.907.378 0 3.837 365	2.809.854 1.065.399 2.292.324 0 90.000 0	2.897.439 1.218.268 2.336.070 0 27.122 0	2.913.492 1.200.329 2.336.070 0 27.122 0	2.913.492 1.200.329 2.336.070 0 27.122 0
TOTAL	5.993.669	6.172.438	6.257.577	6.478.899	6.477.013	6.477.013

FINANCING SOURCES	Actual 2019-20	Actual 2020-21	Final Budget 2021-22	Estimated 2022-23
Photocopies Adm Reimb-LMI Housing Adm Reimb-Veh Abatement F Adm Reimb-Downtown Fund Adm Reimb-Devel. Services Adm Reimb-Street Maint. Adm Reimb-Recr. and Parks Adm Reimb-Recr. and Parks Adm Reimb-Fahrens Park Adm Reimb-Liberty Park Adm Reimb-Liberty Park Adm Reimb-Bellevue West Adm Reimb-Bellevue West Adm Reimb-Bellevue East Adm Reimb-Water System Adm Reimb-Water System Adm Reimb-Moraga DevlpCFD Adm Reimb-Moraga DevlpCFD Adm Reimb-Uiability Ins Adm Reimb-Uiability Ins Adm Reimb-Fleet Managemnt Adm Reimb-Fleet Managemnt Adm Reimb-Fleet Managemnt Adm Reimb-Fleet Managemnt Adm Reimb-Fleet Managemnt Adm Reimb-Housing Admin Adm Reimb-Housing Admin Adm Reimb-Housing Admin Adm Reimb-Housing Admin Adm Reimb-Housing Admin Adm Reimb-Housing Admin Adm Reimb-Parking Auth Interdept DSR-Fac PWCorpY Interdept DSR-Fac Inf Tec Interdept DSR-Fac AdminFe Interdept DSR-Fac Roadway	$\begin{array}{c} 225\\ 18.309\\ 518\\ 818\\ 257.749\\ 32.976\\ 96.999\\ 55.150\\ 257\\ 390\\ 179\\ 100\\ 699\\ 845\\ 538.264\\ 312.707\\ 353.938\\ 28.610\\ 1.042\\ 729\\ 539\\ 22.922\\ 17.276\\ 3.379\\ 98.850\\ 77.573\\ 53.699\\ 53.170\\ 31.325\\ 58.057\\ 87.587\\ 13.837\\ 1.640\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 43.141\\ 1.693\\ 4.314\end{array}$	$\begin{array}{c} 210\\ 20.448\\ 557\\ 812\\ 242.778\\ 33.892\\ 105.377\\ 58.010\\ 322\\ 534\\ 207\\ 119\\ 831\\ 1.051\\ 504.225\\ 379.225\\ 355.294\\ 28.348\\ 3.171\\ 820\\ 668\\ 27.264\\ 19.290\\ 3.309\\ 100.417\\ 87.609\\ 51.358\\ 66.354\\ 31.325\\ 59.307\\ 92.834\\ 15.877\\ 1.533\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\$	$\begin{array}{c} 240\\ 17.300\\ 141\\ 780\\ 274.556\\ 34.390\\ 111.237\\ 64.009\\ 329\\ 558\\ 211\\ 123\\ 857\\ 1.098\\ 552.017\\ 398.614\\ 421.701\\ 35.450\\ 3.219\\ 921\\ 696\\ 29.274\\ 21.487\\ 3.906\\ 111.253\\ 92.103\\ 56.379\\ 77.556\\ 31.325\\ 64.262\\ 99.132\\ 15.369\\ 1.560\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0$	$\begin{array}{c} 225\\ 18.514\\ 118\\ 948\\ 346.897\\ 36.815\\ 141.267\\ 70.168\\ 341\\ 532\\ 310\\ 128\\ 791\\ 1.008\\ 500.848\\ 365.008\\ 430.117\\ 37.921\\ 1.113\\ 862\\ 500.848\\ 365.008\\ 430.117\\ 37.921\\ 1.113\\ 862\\ 500\\ 57.404\\ 83.500\\ 31.325\\ 56.055\\ 89.573\\ 14.639\\ 1.452\\ 2.419\\ 3.550\\ 2.419\\ 3.550\\ 2.419\\ 3.550\\ 3.560\\ 3.573\\ 3.550\\ 3.573\\ 3.550\\ 3.573\\ 3.550\\ 3.573\\ 3.550\\ 3.573\\ 3.550\\ 3.573\\ 3.550\\ 3.573\\ 3.550\\ 3.573\\ 3.550\\ 3.573\\ 3.550\\ 3.573\\ 3.550\\ 3.573\\ 3.550\\ 3.573\\ 3.550\\ 3.573\\ 3.550\\ 3.573\\ 3.550\\ 3.573\\ 3.550\\ 3.573\\ 3.550\\ 3.573\\ 3.550\\ 3.573\\ 3.550\\ 3.550\\ 3.573\\ 3.550\\ 3.573\\ 3.550\\ 3.550\\ 3.573\\ 3.550\\ 3.550\\ 3.573\\ 3.550\\ 3.550\\ 3.573\\ 3.550\\ 3.550\\ 3.573\\ 3.550\\ 3.550\\ 3.573\\ 3.550\\ 3.55$

ACCOUNT NO. 0701

FINANCING SOURCES	Actual 2019-20	Actual 2020-21	Final Budget 2021-22	Estimated 2022-23
Interdept DSR-Fac Traffic Interdept DSR-Fac Fire Interdept DSR-Fac Police Interdept DSR-Fac Parks Interdept DSR-BellevueDS Interdept DSR-MorageDeDS Interdept DSR-MorageDeDS Interdept DSR-Wastewater Interdept DSR-Water Sys Interdept DSR-Refuse Interdept DSR-Dev Roadway Interdept DSR-Dev Traffic Interdept DSR-Dev Police Interdept DSR-Dev Fire Interdept DSR-Dev Parks Other Revenues	$\begin{array}{r} 4.314\\ 4.314\\ 4.314\\ 4.314\\ 2.218\\ 38.544\\ 689\\ 126.793\\ 126.793\\ 125.153\\ 4.314\\ 4.314\\ 4.314\\ 4.314\\ 4.314\\ 3.265.147\end{array}$	$\begin{array}{r} 4.381\\ 4.381\\ 4.381\\ 4.381\\ 2.163\\ 39.323\\ 672\\ 123.629\\ 123.628\\ 122.095\\ 4.381\\ 4.381\\ 4.381\\ 4.381\\ 4.381\\ 3.378.281\end{array}$	4.726 4.726 4.726 2.244 42.611 697 138.328 138.328 136.768 4.726 4.726 4.726 4.726 4.726 4.726 3.180.314	2.419 2.419 2.419 2.424 45.764 753 136.712 136.711 135.259 2.419 2.419 2.419 2.419 2.419 2.419 3.352.317
TOTAL	5.993.669	6.172.438	6,257.577	6.477.013

PERSONNEL

Number of Positions

f	Funded In Budget 2021-22	Dept.Head Request 2022-23	City Mgr Recom. 2022-23	Council Approval
Finance Officer Deputy Finance Officer Senior Accountant Accountant I/II Payroll Supervisor Payroll Technician I/II Acct. Technician Acct. Clerk I/II/III Revenue and Cust Service Supvr Purchasing Supervisor Storekeeper	1.00 1.00 2.00 3.00 1.00 2.00 5.00 6.00 1.00 1.00	1.00 1.00 2.00 3.00 1.00 2.00 5.00 6.00 1.00 1.00 1.00	1.00 1.00 2.00 3.00 1.00 2.00 5.00 6.00 1.00 1.00 1.00	1.00 1.00 2.00 3.00 1.00 2.00 5.00 6.00 1.00 1.00 1.00
TOTAL	24.00	24.00	24.00	24.00

BUDGET DETAIL EXPENSES

001-0701 ACCT. NO.	Finance ACCOUNT DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	FINAL BUDGET 2021-22	DEPT. HEAD REQUEST 2022-23	CITY MGR. RECOM. 2022-23	COUNCIL APPROVAL 2022-23
511.03-00 511.04-01 511.10-02 511.10-05	Unused Sick Leave	1.356.827 75.734 0 2.111 64.558 81.273	1,273,257 134,292 11,406 0 59,821 76,489	1.569.702 145.715 6.180 0 57.577 95.036	1.668.440 155.539 6.000 0 59.876 101.677	1.668.745 148.557 2.000 0 59.876 101.427	1.668.745 148.557 2.000 59.876 101.427
511.10-07 511.10-08 511.10-09 511.10-10 511.10-12 511.10-20	State Unemployment Retirement PERS Lateral Retirement-PERS New Membr	20.638 0 8.512 39.673 36.138 38.268	20.601 0 6.036 48.759 30.061 47.505	24.723 12.215 6.346 74.995 34.810 38.455	26.537 19.246 6.755 78.272 37.759 37.388	26.378 19.246 6.755 78.089 37.759 37.388	26.378 19.246 6.755 78.089 37.759 37.388
511.10-21 511.10-24 511.10-27 511.10-31 511.10-32 511.10-33	Vehicle Allowance PTS Plan FICA Alternative Education Incentive Pay Cash Back-Biweekly Allow	1.395 8.316 985 0 310.243	1.412 8.154 1.763 0 304.648	4.800 8.064 1.895 0 390.918	1.200 8.424 2.022 12.000 1.829 317.521	1.200 8.424 1.932 9.600 1.829 346.489	1.200 8.424 1.932 9.600 1.829 346.489
	Post Employment Benefits Retirement UAL Misc	51.261 200.077	65.818 225.560	77.859 260.564	77.509 279.445	77,346 280,452	77.346 280.452
Personnel	Services	2.296.009	2.315.582	2.809.854	2.897.439	2.913.492	2.913.492
512.11-00 512.12-00 512.13-00 512.14-00 512.15-00 512.16-00		5,114 3,170 17,427 209 17,396 8,132	4.774 3.480 15.795 182 16.807 7.282	5.610 3.703 18.607 250 15.043 8.608	5.267 3.800 19.646 250 15.453 9.175	5.267 3.800 18.646 250 15.453 8.015	5.267 3.800 18.646 250 15.453 8.015
512.17-00 512.18-00 512.20-00 512.21-00 512.22-00 512.23-00	Professional Services Travel and Meetings Training Expense Rents/Leases Office Equipment O & M Vehicle Operations/Maint	3.470	227.610 280 5.037 348 1.553 1.345	299.074 8.788 4.539 348 2.312 659	353.142 11.194 5.189 363 2.451 2.565	361.392 5.194 3.689 363 2.451 2.565	361.392 5.194 3.689 363 2.451 2.565
512.24-00 512.28-00 512.29-00 512.30-01 512.35-84 512.38-00		16.123 198 12.134 30.786 300 353.827	12.882 14 39.037 49.987 650 385.617	17.233 250 369 55.514 0 428.549	17.538 250 380 84.209 517.883	16.638 250 380 77.186 0 502.051	16.638 250 380 77.186 0 502.051
512.45-00	Facilities Maint Charge	152.903	172.596	195.943	169.513	176.739	176.739
Supplies a	nd Services	856.050	945.276	1.065.399	1,218,268	1.200.329	1.200.329
516.62-00	Stores Inventory Adjust	1.442	365	0	0	0	0
Other		1.442	365	0	0	0	0
617.65-00	Capital Imp. Projects	0	3.837	90.000	27.122	27.122	27.122
Capital Ou	itlay	0	3.837	90.000	27.122	27.122	27.122
706.71-02	Principal-Bond Payment Principal-City Loans Principal Loans Interest Bond Payment	610.000 0 2.000.000 224.638	680.000 0 2.000.000 188.672	755.000 73.095 1.250.000 148.580	840.000 76.520 1.250.000 104.065	840.000 76.520 1.250.000 104.065	840.000 76.520 1.250.000 104.065

### BUDGET DETAIL EXPENSES

001-0701 Finance ACCT. NO. ACCOUNT DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	FINAL BUDGET 2021-22	DEPT. HEAD REQUEST 2022-23	CITY MGR. RECOM. 2022-23	COUNCIL APPROVAL 2022-23
706.72-02 Interest-City Loans 706.73-01 Agent Fees-Bond Payment	3.030	35,206 3,500	62.079 3.570	61.915 3.570	61,915 3,570	61.915 3.570
Debt Services	2.840.168	2.907.378	2,292,324	2,336.070	2.336.070	2,336,070
** Finance	5,993,669	6.172.438	6.257.577	6,478.899	6.477.013	6.477.013

## FINANCE/PURCHASING

- 11-00 Includes utilities for central warehouse
- 13-00 Mailing of business license information and billings, financial statements, correspondence, vendor payments, annual tax statements (W-2, 1098,1099), accounts receivable invoices, collection notices, and purchase orders
- 16-00 Printing of business licenses and statements, accounts receivable statements, annual financial report, accounts payable checks, payroll checks, annual tax statements (W-2, 1098 &1099), business envelopes and purchase orders
- 17-00 Assessment roll updates; sales tax consultant; credit information services; General Fund portion of audit; collection service; State Controller Report preparation; Banking and Merchant Card Services; Safekeeping Services; ACH fees for Utility Billing; Electronic Consumer Collection fees; investment advisory services
- 18-00 Travel for California Society of Municipal Finance Officers (CSMFO); Central Valley Chapter of California Society of Municipal Finance Officers; League of California Cities; California Municipal Treasurers Association; CalPers; California Association of Public Purchasing Officers (CAPPO); and travel costs associated with training Line 20-00 below
- 20-00 CAPPO seminars; continuing professional education requirements for certified staff; and registration costs associated with meetings outlined in Line 18-00 above
- 21-00 Annual burglar alarm service for Finance and Purchasing
- 22-00 Maintenance for check protector, document perforator, copiers, encoder/endorser, currency counter, laser printers and fax machines

## FUND NO. 001 ACCOUNT NOS. 0701-02

## FINANCE/PURCHASING (continued)

24-00 Memberships:

CSMFO; State of California Department of Consumer Affairs; American Institute of California Public Accountants; California State Society of Certified Public Accountants; California Public Parking Association; California Municipal Revenue and Tax Association; California Municipal Treasurers Association; CPA license renewals, CAPPO; National Association of Purchasing Managers, and Microsoft users licensing

#### Subscriptions:

GAAP/GASB Update; Payroll Management and Tax Guides; Merced Sun-Star; State Tax Guides, and Guidance for Government Engagements

- 29-00 Customer service expenses; and miscellaneous repairs to equipment and building.
- FOOTNOTE: Figures represent combined total of Finance and Purchasing divisions.

		Finance					ACCOUNT NO.
EXPENSES	Actual 2019-20	Actual 2020-21	Final Budget 2021-22	Dept.Head Request 2022-23	City Mgr. Recom. 2022-23	Council Approval 2022-23	
Personnel Expenses Supplies and Services Debt Service Acquisitions Capital Improvements	0 0 0 0 0	0 0 0 0	0 0 0 0	19.481 100.000 0 0	19.481 100.000 0 0	19.481 100.000 0 0	-
TOTAL	0	0	0	119.481	119.481	119.481	-
INANCING SOURCES	Actual 2019-20	Actual 2020-21	Final Budget 2021-22	Estimated 2022-23			
Other Revenues	0	0	0	119.481			

FUND NO. 087

#### BUDGET DETAIL EXPENSES

087-0701 Finance ACCT. NO. ACCOUNT DESCRIPTION	ACTUAL 2019-20	ACTUAL 2020-21	FINAL BUDGET 2021-22	DEPT. HEAD REQUEST 2022-23	CITY MGR. RECOM. 2022-23	COUNCIL APPROVAL 2022-23
511.03-00 Extra Help 511.10-07 Social Security-Medicare 511.10-27 PTS Plan FICA Alternative	0 0 0	0 0 0	0 0 0	18.960 275 246	18.960 275 246	18.960 275 246
Personnel Services	0	0	0	19.481	19.481	19.481
512.34-00 Contingency Reserve	0	0	0	100.000	100.000	100.000
Supplies and Services	0	0	0	100.000	100.000	100.000
** Finance	0	0	0	119.481	119.481	119.481